

**Glenwood Community School District  
 Regular Meeting of the Board of Directors 7:00 P.M.  
 High School Media Center  
 Monday, September 18, 2017**

**Call to Order**

President Romens called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**Roll Call**

The following Board members were present: President Romens, Greg Schultz, Michelle Bahr, Ann Staiert, and Curt Becker.

**Spotlight on Education**

None

**Friends of Education**

None

**Consideration of Action on Consent Items**

Greg Schultz made a motion to approve the consent agenda including items 4A through 4L. Curt Becker seconded the motion. All voted "aye". Motion carried.

**4A - Approval of Minutes**

Minutes were approved from the regular meeting on August 14, 2017 and the special meeting work session on August 28, 2017.

**4B – Approval of Agenda**

**4C – Approval of Board Policies**

Second Reading Approvals:

POLICY #	POLICY NAME
503.1	Student Health and Immunization Certificates
503.2	Student Health Services
503.2R	Student Health Services Regulations
503.3	Student Special Health Services
503.3R	Student Special Health Services Regulations
503.4	Administration of Medication to Student
503.4F	Parental Authorization and Release form for the Administration of Prescription Medication to Students
503.4R	Administration of Medication to Student Regulations
503.5	Communicable Diseases
503.5C	Communicable Diseases Chart Concise Descriptions and Recommendations for Exclusion of Cases from School
503.5L	Reportable Communicable Diseases List
503.6	Student Injury or Illness at School
503.6IF	Glenwood Community School District Injury Report
503.7	Student Wellness Policy
503.7G	Student Wellness Policy - Nutritional Guidelines

**4D – Approval of Board Policies**

First Reading Approvals:

POLICY #	POLICY NAME
503.9	Student Use of Motor Vehicles
503.10	Student Work Permits
503.11	Emergency School Closings
503.12	Emergency Plans and Fire/Tornado/Disaster Drills
504.1	Student Records Access and Use
504.1R	Student Records Access and Use Regulations
504.1RFS	Student Records Request Form for Students or Parents
504.1A	Release of Student Records Authorization
504.1NF	Transfer of Student Records Notification Form
504.1RF	Hearing Regarding Correction of Student Records Request Form
504.1N	Student Records
504.2	Student Directory Information

504.2F	Denial of Authorization to Release Student Directory Information
504.2N	Student Directory Information Notice

#### 4E – New Hires

NAME	ASSIGNMENT	SALARY
Devona Case	Mentoring with Heart Coordinator	\$11.00 per hour
Logan Giesting	Child Care Associate	\$7.25 per hour (HS Student)
Pete Jacobus	Instrumental Music Lessons	\$4,250.00
Valerie Jordan	Substitute Associate	\$10.36 per hour
Jeannie Koplin	Temporary Custodian	\$11.00 per hour with 50 cent shift differential after 6 p.m.
Ray Larkins	Custodian	\$11.00 per hour with 50 cent shift differential after 6 p.m.
Blaine Maher	Substitute Teacher	\$140 per day
Cherelyn Marley	Substitute Teacher	\$140 per day
Rhonda McClelland	Substitute Special Education Teacher Assoc	\$10.36 per hour
Rebecca Neff	Accompanist	\$4,250.00
Kelsey Pavelka	Child Care Associate	\$9.33 per hour
Ami Petersen	Assistant Play Director	\$1,000.00
Victoria Pontow	Child Care Associate	\$9.33 per hour
Kristin O'Banion	Special Education Teacher Associate	\$10.21 per hour
Nichole Perdue	Child Care Associate at Kid's Place	\$9.18 per hour
Shannon Starnes	Special Education Teacher Associate	\$10.21 per hour
Jodi Stephen	Special Education Teacher Associate	\$10.21 per hour
Jessica Stonerook	General Education Teacher Associate	\$9.21 per hour
Louise Weber	Substitute Food Service Worker	\$9.50 per hour

#### 4F – Transfers

NAME	FROM/TO	WAGE
Linda Greenwood	From Teacher Associate & Bus Driver to Bus Driver	No Change
Valerie Jordan	From Substitute Special Education Associate to Special Education Associate	\$10.36

#### 4G – Separation from District

NAME	POSITION	REASON	DATE
Cheryl Cheney	Substitute Teacher	Resignation	August 24, 2017
Cherie Dorsett	Lead Teacher @ Kid's Place	Resignation	September 14, 2017
Norman Eastwood	Special Education Teacher Associate	Resignation	August 23, 2017
Kendra Johnson	Child Care Associate @ Kid's Place	Verbal Resignation	September 5, 2017
Sharon Schulenberg	General Education Teacher Associate	Resignation	September 13, 2017

#### 4H – Open Enrollments

NAME	DISTRICT REQUESTED	REASON	DISTRICT OF RESIDENCE
Aaron A.	East Mills CSD	Remain after move	Glenwood Comm. School Dist.
Nash G.	Treynor CSD	Kindergarten Student; Sibling attends Treynor	Glenwood Comm. School Dist.
Kenny H.	Glenwood CSD		East Mills Comm. School Dist.
Jagger L.	Glenwood CSD	Remain after move	East Mills Comm. School Dist.
Lyric L.	Glenwood CSD	Remain after move	East Mills Comm. School Dist.

#### 4I – Approval of Financial Reports

Financial reports as of August 31, 2017 were approved.

#### 4J – Fundraiser Requests

GROUP	DESCRIPTION	PURPOSE	TARGET	DATES
FCCLA	Free Will Donation	Donations to Des Moines Children's Hospital-State Outreach Project	AMAP	12/1/17-1/18/18
FCCLA	Yankey Candle/31 Sales	Raise funds for state and cluster meetings	AMAP	10/11-10/30/17
MS Student Council	Volleyball Concession MS	New water fountain/water bottle fillers	\$750	9/18-10/10/17
Band	Guard Camp	Guard uniforms/equipment to perform at state and for band contests	AMAP	11/11/2017
Band	Coupon Book Sales	New band instruments	AMAP	10/17/2017
Ram Brew	Coffee Shop	Vocational experience, purchase replacement supplies for Ram Brew, classroom items	\$500	9/2017-5/2018
Band	Cookie Dough	Raise funds for band trips	AMAP	2/6-2/20/18
MS Student Council	Ram Beads	American Red Cross Disaster Relief Fund	\$250	9/25-9/29/17
Cheerleaders	Homecoming Car Window Painting	New 2017-2018 season expenses toward equipment for cheer program	\$100-\$150	9/21-9/28/17
MS Student Council	Lee National Denim Day	Free will, hot dogs, and jeans day Donate	\$100	10/11-

		to Lee National Denim Day (Breast Cancer)		10/13/17
Reach/SADD	Red Out	Face painting, balloons, donation buckets and t-shirt for American Heart Assoc	AMAP	9/19-10/13/17
Ramily	T Shirts	Raise money to put on monthly Ramily events	AMAP	9/19/17-5/30/18

#### 4K – Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Jennifer Tallmon	I TAG Conference	Des Moines, Iowa	10/15/2017	10/17/2017
Sarah Rozniecki	Professional Development in the area of Mental Health in Schools	Des Moines, Iowa	10/17/2017	10/17/2017
Timothy Johnson	I TAG Conference	Des Moines, Iowa	10/15/2017	10/16/1017
Adam Giaffoglione	Social Studies Conference	Altoona, Iowa	10/1/2017	10/2/2017
Janis Moore	FCCLA National Cluster Meeting	Oklahoma City, Oklahoma	11/16/2017	11/19/2017
Ami Petersen	State Dance	Des Moines, Iowa	11/29/2017	12/2/2017
Dixie Thomas	State Cheerleading Championships	Altoona, Iowa	11/3/2017	11/4/2017
Jacqueline Johnson	State Cheerleading Competition	Altoona, Iowa	11/3/2017	11/4/2018
Jacqueline Johnson	Social Studies Conference	Altoona, Iowa	10/1/2017	10/2/2017
Emily Dietz	Social Studies Conference	Altoona Iowa	10/1/2017	10/2/2017
Maria Jacobus	State Social Studies Conference	Altoona, Iowa	10/1/2017	10/2/2017
Elizabeth Sutherland	I TAG Conference	Des Moines, Iowa	10/15/2017	10/17/2017
Joe Fustos	Acellus Camp	Independence, Missouri	9/18/2017	9/21/2017
Cindy Menendez	Acellus Camp	Independence, Missouri	9/18/2017	9/21/2017
Elizabeth Sutherland	Please Pass the Love Conference	Des Moines, Iowa	10/17/2017	10/17/2017
Elizabeth Sutherland	Risky Business Conference	Des Moines, Iowa	9/24/2017	9/25/2017

#### 4L – Grant Requests

NAME OF GRANT	PURPOSE	AMOUNT
Beef Grant	Reimbursement for beef purchases to be used in Food Choices and Global Foods classes	\$175.00
Glenwood Community School Foundation	Provide monthly meals and materials needed to offer family learning, workshops, and community-building activities.	Up to \$2,000

#### Announcements and Communications

##### Comments from Public

This time is reserved for patrons and Board members to speak to items not on the agenda and to request to speak to any items on the current agenda. There were no comments from the public.

##### Comments from Board

Reminder of upcoming events in the District including homecoming.

##### Presentations

None

##### Reports

Building Administrators, Activities Director, Kids Place Director, Technology Director, Food Service Director, Print Shop and School Improvement reported on their respective buildings or areas of assignment.

##### Old Business

None

##### Adjournment

As there was no further business to come before the Board at this time, a motion was made by Ann Staiert and seconded by Michelle Bahr to adjourn the meeting of the retiring board. All voted “aye”. Motion carried.

##### Annual Reorganizational Meeting

Kristi Buman, Board Secretary, conducted the organizational meeting of the new board of directors.

##### A. Election of President

Board Members voted by paper ballot for Board President. Ballots Cast for President were as follows:

Board Member	Vote
Greg Schultz	Curt Becker
Michelle Bahr	Curt Becker

Ann Staiert	Theresa Romens
Curt Becker	Curt Becker
Theresa Romens	Theresa Romens

Curt Becker was declared Board President. Board Secretary, Kristi Buman, administered the Oath of Office to President, Curt Becker.

**Election of Vice-President**

Board Members voted by paper ballot for Board Vice-President. Ballots Cast for Vice-President were as follows:

<b>Board Member</b>	<b>Vote</b>
Greg Schultz	Theresa Romens
Michelle Bahr	Theresa Romens
Ann Staiert	Theresa Romens
Curt Becker	Ann Staiert
Theresa Romens	Ann Staiert

Theresa Romens was declared Board Vice-President. Board Secretary, Kristi Buman, administered the Oath of Office to Vice-President, Theresa Romens.

**B. Set Meeting Dates, Times and Place for 2015-16**

Greg Schultz made a motion to approve the following schedule for Board meetings for the 2017-18 school year. Regular board meetings will be held at 7:00 pm in the High School Media Center unless otherwise noted. Board work sessions will be held at the Central Office from 6:00-8:00 pm unless otherwise noted. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
September 18, 2017	Regular Meeting	High School Media Center	
October 9, 2017	Regular Meeting	High School Media Center	
October 23, 2017	Work Session	103 Central, 3rd Floor	P-T Conf. - PK-8
November 13, 2017	Regular Meeting	High School Media Center	7/8 Vocal Concert – Start at 6:00 PM
November 27, 2017	Work Session	103 Central, 3rd Floor	
December 11, 2017	Regular Meeting	High School Media Center	HS Holiday Music – Start at 5:30 PM
<b>No Dec. Work Session</b>			
January 8, 2018	Regular Meeting	High School Media Center	
January 22, 2018	Work Session	103 Central, 3rd Floor	
February 12, 2018	Regular Meeting	High School Media Center	
February 26, 2018	Work Session	103 Central, 3rd Floor	P-T Conf. - 6-12
March 12, 2018	Regular Meeting	High School Media Center	NHS Induction – Start at 5:30 PM
March 26, 2018	Work Session	103 Central, 3rd Floor	
April 9, 2018	Regular Meeting	High School Media Center	Move to April 10 <sup>th</sup> , public hearing on budget at 6:45 PM
April 23, 2018	Work Session	103 Central, 3rd Floor	
May 14, 2018	Regular Meeting	High School Media Center	
<b>No May Work Session</b>			
June 11, 2018	Regular Meeting	103 Central, 3rd Floor	
June 25, 2018	Work Session	103 Central, 3rd Floor	
July 9, 2018	Regular Meeting	103 Central, 3rd Floor	
July 23, 2018	Work Session	103 Central, 3rd Floor	
August 13, 2018	Regular Meeting	High School Media Center	
August 27, 2018	Work Session	103 Central, 3rd Floor	
August 28, 2017	Work Session	103 Central, 3rd Floor	

**C. Appointments/Assignments for 2015-16**

Michelle Bahr made a motion to approve the following committee assignments for 2015-16. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

COMMITTEE	MEMBER
Mills County Conference Board	Curt Becker
Empowerment Board	Ann Staiert
Buildings/Grounds and Transportation	Greg Schultz
Superintendent Advisory Council	open
IASB Delegate Assembly	Michelle Bahr
CCC Committee	Michelle Bahr
Wellness Committee	Theresa Romens
Review Board Meeting Bills	Revolves each month in alphabetical order
Mentoring with Heart	unassigned
Technology Committee	Curt Becker
Glenwood Community School Foundation	Curt Becker

**D. Appointment of Business Manager/Board Secretary**

Michelle Bahr made a motion to approve Kristi Buman as the District’s Business Manager/Board Secretary. Theresa Romens seconded the motion. All voted “aye”. Motion carried.

**E. Approval of Official Publication**

Greg Schultz made a motion to approve the Opinion-Tribune as the school district’s official publication. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

**F. Approval of Legal Counsel**

Theresa Romens made a motion to approve the appointment of Lynch Dallas, P.C. as legal counsel for the school district. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

**New Business**

**A. Approval of Appointment of Sexual Harassment Officer**

Greg Schultz made a motion to approve the joint appointment of Richard Hutchinson and Gene Wickham as the District’s Sexual Harassment Officer(s) for the 2017-2018 school year. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

**B. Approval of Appointment of Alternate Sexual Harassment Officer**

Motion for Joint officers approved.

**C. Approval of Appointment of Equity Office**

Theresa Romens made a motion to approve the appointment of Cindy Menendez as the District’s Equity Officer for the 2017-2018 school year. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

**D. Approval to use Signature Stamp and Electronic Signature**

Greg Schultz made a motion to approve the authorization of the Business Manager to use the Board President signature stamp and/or electronic signature to sign all contracts for tuition-in, transportation, PMIC, and alternative school student contracts. Also for the Superintendent’s Administrative Assistance to use the Board President’s signature stamp and/or electronic signature to sign all employee contracts; and the Athletic Director to sign all officials/referees agreements. Theresa Romens seconded the motion. All voted “aye”. Motion carried.

**E. Approval of Level I Investigators and their Alternates**

Theresa Romens made a motion to approve all Administrators as Level I investigators and alternates for each other. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

**F. Approval of Food Agreement with YMCA**

Michelle Bahr made a motion to approve the contract with the YMCA to provide the meals to their daycare. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

**G. Approval of Special Education Deficit**

Ann Staiert made a motion to approve the Special Education Deficit in the amount of \$335,303.31. Michelle Bahr seconded the motion. All voted “aye”. Motion carried.

**H. Approval of Increase for Kid’s Place**

Michelle Bahr made a motion to approve the increase in rates at Kid’s Place with the average being between \$5 and \$10 per week. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

**Adjournment**

As there was no further business to come before the Board at this time, a motion was made by Ann Staiert and seconded by Greg Schultz to adjourn the regular meeting at 8:10 p.m. All voted "aye". Motion carried.

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Curt Becker, Board President

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Kristi Buman, Board Secretary