

**Glenwood Community School District
Regular Meeting of the Board of Directors 7:00 P.M.
High School Media Center
Monday, September 14, 2015**

Call to Order

President Romens called the regular meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

Roll Call

The following Board members were present: President Romens, Michelle Bahr, Ann Staiert, and Craig Patzer. Dave Blum was absent.

Spotlight on Education

None

Friends of Education

Joan Crowl recognized Stephanie Patzer, Carol Tedder, and Tanie Newlun for sharing their time and talents at Northeast Elementary.

Superintendent Embray recognized the Senior Center for their generous donation of school supplies.

Consideration of Action on Consent Items

Craig Patzer made a motion to approve the consent agenda including items 4A through 4L. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

4A - Approval of Minutes

Minutes were approved from the regular meeting on August 10, 2015 and the special meeting work session on August 26, 2015.

4B – Approval of Agenda

4C – Approval of Board Policies

Second Reading Approvals:

POLICY #	POLICY NAME
500.16	Truancy
500.16E1	Letter to Parent / Guardian(s) Regarding Attendance
500.16R1	Truancy Regulations

4D – Approval of Board Policies

First Reading Approvals:

POLICY #	POLICY NAME
903.1	Lease, Sale, or Disposal of School Buildings/Property
903.2	Sale or Lease of Student Constructed Buildings/Property
1000	Statement of Guiding Principles for Community Relations
1001.1	Board Community Relations
1001.2	Releases to News Media
1001.3	Public Examination of School District Public Records
1001.4	Distribution or Display of Noncurricular Materials
1001.4R	Distribution or Display of Noncurricular Materials Regulations

4E – New Hires

NAME	ASSIGNMENT	SALARY
Melissa Arbogast	Special Education Teacher Associate - Level I	\$8.98 per hour
Tracy Blankenship	Substitute Teacher	\$127 per day
Theresa Fisher	Special Education Teacher Associate - Level II/III	\$9.98 per hour
Dale Gillet	Authorized Substitute Teacher	\$117 per day
Dennis Hagymasi	Custodian	\$10.62 per hour
Ben Haynes	Assist HS Girls Basketball	\$3,500
Debra Jackson	Child Care Associate at Kid's Place	\$8.95 per hour
Kendra Johnson	Child Care Associate at Kid's Place	\$8.95 per hour
Rhesa Leiding	Substitute Teacher	\$127 per day
Rebecca McKee	Special Education Teacher Associate - Level II/III	\$9.98 per hour
Sarah Phillips	Special Education Teacher Associate - Level II/III	\$9.98 per hour
Benjamin Quinlan	Bus Driver	\$33.02 per route (2 hr min)
Annie Rupe	Child Care Associate at Kid's Place	\$8.95 per hour

4F – Transfers

NAME	FROM/TO	WAGE
Tim Pomerence	Part Time Custodian to Full Time Custodian	No Change in Wage

4G – Separation from District

NAME	POSITION	REASON	DATE
Kadena Burgess	Authorized Substitute Teacher	Resignation	August 21, 2015
Brandy Hall	General Education Media Associate	Resignation	September 8, 2015
Ben Haynes	Head 7th Grade Girls Basketball	Resignation	September 9, 2015
Terri Hubner	Transportation Administrative Assistant	Resignation	August 21, 2015
Adrian Kalambokidis	Substitute Bus Driver	Resignation	August 24, 2015
Marcy Kowskie	Bus Driver	Resignation	August 18, 2015
Teri Martin	Special Education Teacher Associate	Resignation	August 12, 2015
Phillip Stanley	Bus Driver	Resignation	August 18, 2015

4H – Open Enrollments

NAME	DISTRICT REQUESTED	REASON
Caleb D.	Glenwood Community School District	Remain after move
Samuel K.	Treynor Community School District	Remain after move
Emma K.	Treynor Community School District	Remain after move
Reagan G.	Treynor Community School District	Remain after move
Shad G.	Treynor Community School District	Remain after move
Jacob K.	Treynor Community School District	Kindergarten student
Dallas V.	Lewis Central Community School District	Remain after move
Olivia W.	Lewis Central Community School District	Remain after move

4I – Approval of Financial Reports

Financial reports as of August 31, 2015 were approved.

4J – Fundraiser Requests

GROUP	DESCRIPTION	PURPOSE	TARGET	DATES
Glenwood Band Parents	Good Morning Sunshine (wake-up call)	New Marching Band Uniforms	\$1,000	9/15-10/9/15
Glenwood FFA	Fruit, Cheese & Meat Sale	State Convention, FFA Official Dress Jackets, National Convention	AMAP	10/13-11/4/15
FCCLA	31 Sales	State and National Conferences	AMAP	10/16-11/2/15
FCCLA	Face Painting, Beads, Tattoos for Fall Sports	State and National Conferences	AMAP	Fall Season
Cheerleaders	Sell Bows at Homecoming	iPod, Kinetic Bands, Stunt Strap and Stands	\$200	9/26-10/3/15
Cheerleaders	Car Window Painting	iPod, Kinetic Bands, Stunt Strap and Stands	\$100-\$150	9/26-10/3/15
Builder's Club	Back to School Activity Night	Replace Cafeteria TVs and School Flags	\$700	9/25/2015
MS Student Council	Rams Beads	End of Year Donation to Glenwood Giving Garden	\$300	9/28-10/2/15
MS Student Council	Breat Cancer Awareness - Denim Day	Donation to Lee National Denim Day	\$100	10/8-10/9/15

4K – Out of State and Overnight Travel

ACTIVITY	DATE(S)		DESTINATION	REQUESTED BY
IASBO Fall Conference	9/27/2015	9/29/2015	Des Moines, Iowa	Kristi Buman
Iowa Council of Teachers of English Fall Conference	10/8/2015	10/9/2015	Johnston, Iowa	Elizabeth Huggins
FCCLA National Cluster Meeting	11/19/2015	11/22/2015	Dallas, Texas	Janis Moore
Univ. of Iowa HS Counselor Advisory Board	9/17/2015	9/18/2015	Iowa City, Iowa	Jedd Taylor
Supervision of Special Education	9/17/2015	9/18/2015	Heartland AEA Des Moines Iowa	Kelli Berke
Iowa Transition Conference	9/22/2015	9/24/2015	Iowa City, Iowa	Beth Burgess
Iowa Transition Conference	9/22/2015	9/24/2015	Iowa City, Iowa	Bill Jacobitz

4L – Grant Requests

NAME OF GRANT	PURPOSE	AMOUNT
Beef Grant	Reimbursement for beef purchases (HS FACS Dept.)	\$100

Announcements and Communications**Comments from Public**

This time is reserved for patrons and Board members to speak to items not on the agenda and to request to speak to any items on the current agenda. There were no comments from the public.

Comments from Board

Michelle Bahr updated the board that the band parents have selected 6 styles and are having the designs drawn.

Presentations

There were no presentations.

Reports

Building Administrators, Activities Director, Kids Place Director, Technology Director, Food Service Director, Print Shop and School Improvement reported on their respective buildings or areas of assignment.

Old Business

None

New Business

A. Examination and Approval of Financial Accounting Books for FY15

Ann Staiert made a motion to approve the Financial Accounting Books for FY15. Craig Patzer seconded the motion. All voted "aye". Motion carried.

B. Review Election Results

Michelle Bahr made a motion to approve the Canvass of Votes from the September 8, 2015 School Board Election. Ann Staiert seconded the motion. All vote "aye". Motion carried.

Honor Outgoing Board Member

Craig Patzer was honored for his four years of service to the students and staff of the Glenwood Community School District. Superintendent Embray presented him with a plaque. Craig spoke on his years of service as a board member.

Adjournment

As there was no further business to come before the Board at this time, a motion was made by Michelle Bahr and seconded by Ann Staiert to adjourn the meeting of the retiring board. All voted "aye". Motion carried.

Annual Reorganizational Meeting

Kristi Buman, Board Secretary, conducted the organizational meeting of the new board of directors.

A. Administration of oath of office to newly elected board members

Board Secretary Kristi Buman administered the oath of office to incumbent Theresa Romens and newly elected board member Curt Becker.

B. Election of President

Board Members voted by paper ballot for Board President. Ballots Cast for President were as follows:

Board Member	Vote
Curt Becker	Theresa Romens
Theresa Romens	Theresa Romens
Ann Staiert	Theresa Romens
Michelle Bahr	Theresa Romens

Theresa Romens was declared Board President. Board Secretary, Kristi Buman, administered the Oath of Office to President, Theresa Romens.

Election of Vice-President

Board Members voted by paper ballot for Board Vice-President. Ballots Cast for Vice-President were as follows:

Board Member	Vote
Curt Becker	Dave Blum
Theresa Romens	Dave Blum
Ann Staiert	Dave Blum
Michelle Bahr	Dave Blum

Dave Blum was declared Board Vice-President. Oath of Office will be administered to Vice-President, Dave Blum once he is able to return to office.

C. Set Meeting Dates, Times and Place for 2015-16

Ann Staiert made a motion to approve the following schedule for Board meetings for the 2015-16 school year. Regular board meetings will be held at 7:00 pm in the High School Media Center unless otherwise noted. Board work sessions will be held at the Central Office from 6:00-8:00 pm unless otherwise noted. Curt Becker seconded the motion. All voted "aye". Motion carried.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
September 14	Regular Meeting	High School Media Center	Home JV Football / Away Cross Country
September 28	Work Session	103 Central, 3rd Floor	P-T Conferences 9-12 Home JV Football Away 7th Volleyball
October 12	Regular Meeting	High School Media Center	Home JV Football Home 9th Volleyball Tour. Away 7th & 8th Volleyball
October 26	Work Session	103 Central, 3rd Floor	Regional Volleyball TBA
November 9	Regular Meeting	High School Media Center	
November 23	Work Session	103 Central, 3rd Floor	2nd Grade Music Program Away 7th & 8th Boys BB
December 14	Regular Meeting	High School Media Center	Holiday Band/Vocal Concert Away 7th & 8th Boys BB
No Work Session in Dec.			
January 11	Regular Meeting	High School Media Center	Home 7th & 8th Girls BB
January 25	Work Session	103 Central, 3rd Floor	9th BB Home 7th & 8th GBB Away MS Wrestling Away JV Wrestling
February 8	Regular Meeting	High School Media Center	State Jazz Choir Contest Home 7th & 8th GBB
February 22	Work Session	103 Central, 3rd Floor	Varsity Boys Districts
March 14	Regular Meeting	High School Media Center	P-T Conferences K-8
No Work Session in Mar.			
April 11	Regular Meeting	High School Media Center	Tennis and Golf Home Boys Soccer Away Boys Track
April 25	Work Session	103 Central, 3rd Floor	Ram Co-Ed Invitational Away JV Boy/Girl Soccer
May 9	Regular Meeting	High School Media Center	H-10 Golf, Tennis Away H-10 MS Track
May 23	Work Session	103 Central, 3rd Floor	BB & SB at Tri-Center
June 13	Regular Meeting	High School Media Center	
June 27	Work Session	103 Central, 3rd Floor	BB & SB at Shenandoah
July 11	Regular Meeting	High School Media Center	Baseball
July 25	Work Session	103 Central, 3rd Floor	
August 8	Regular Meeting	High School Media Center	
August 22	Work Session	103 Central, 3rd Floor	

D. Appointments/Assignments for 2015-16

Michelle Bahr made a motion to approve the following committee assignments for 2015-16. Ann Staiert seconded the motion. All voted "aye". Motion carried.

COMMITTEE	MEMBER
Curriculum Coordinating Council	Michelle Bahr
Building & Grounds/Transportation	Dave Blum
Empowerment Board	Ann Staiert
Review Board Meeting Bills	Revolves each month in alphabetical order
Superintendent Advisory Council	unassigned
IASB Delegate Assembly	Michelle Bahr

Mentoring with Heart	unassigned
Technology Committee	Curt Becker
Mills County Conference Board	Theresa Romens
Wellness Committee	Theresa Romens
Safety/Crisis Committee	Curt Becker

E. Appointment of Business Manager/Board Secretary

Curt Becker made a motion to approve Kristi Buman as the District’s Business Manager/Board Secretary. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

F. Approval of Official Publication

Michelle Bahr made a motion to approve the Opintion-Tribune as the school district’s official publication. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

G. Approval of Legal Counsel

Ann Staiert made a motion to approve the appointment of Lynch Dallas, P.C. as legal counsel for the school district. Michelle Bahr seconded the motion. All voted “aye”. Motion carried.

New Business

A. Discussion and Possible Action of Access to Social Media Sites for Teacher.

Ann Staiert made a motion to approve the opening of access to YouTube for all teachers, grade 9-12 and a white list opening to grades 6-8. Michelle Bahr seconded the motion. All voted “aye”. Motion carried.

B. Approval of Appointment of Sexual Harassment Officer

Curt Becker made a motion to approve the appointment of Richard Hutchinson as the District’s Sexual Harassment Officer for the 2015-2016 school year. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

C. Approval of Appointment of Alternate Sexual Harassment Officer

Ann Staiert made a motion to approve the appointment of Genie Wickham as the District’s Alternate Sexual Harassment Officer for the 2015-2016 school year. Michelle Bahr seconded the motion. All voted “aye”. Motion carried.

D. Approval of Appointment of Equity Office

Michelle Bahr made a motion to approve the appointment of Kelli Berke as the District’s Equity Officer for the 2015-2016 school year. Curt Becker seconded the motion. All voted “aye”. Motion carried.

E. Approval to use Signature Stamp and Electronic Signature

Michelle Bahr made a motion to approve the authorization of the Business Manager to use the Board President signature stamp and/or electronic signature to sign all contracts for tuition-in, transportation, PMIC, and alternative school student contracts. Also for the Superintendent’s Administrative Assistance to use the Board President’s signature stamp and/or electronic signature to sign all employee contracts; and the Athletic Director to sign all officials/referees agreements. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

F. Approval of Contract for Services with Alpha School

Curt Becker made a motion to approve the contract for services with Alpha School. Michelle Bahr seconded the motion. All voted “aye”. Motion carried.

G. Approval of Supplemental Pay Committee

Curt Becker made a motion to approve the Supplemental Pay committee members – Jeff Bissen, Heidi Stanley, Margo Young, and Lori Gregory. Michelle Bahr seconded the motion. All voted “aye”. Motion carried.

H. Approval of TQ PD Committee

Ann Staiert made a motion to approve the TQ PD Committee Members – Nancy Wright, Diane Vontersch, Julie McMullen, Genie Wickham, Heidi Stanley, and Rick Nickerson. Michelle Bahr seconded the motion. All voted “aye”. Motion carried.

I. Approval of High School and Middle School Social Studies Curriculum

Michelle Bahr made a motion to approve the Social Studies Curriculum that was approved by the CCC at their September 9 meeting. Curt Becker seconded the motion. All voted “aye”. Motion carried.

J. Approval of K-12 Physical Education Curriculum

Michelle Bahr made a motion to approve the Physical Education Curriculum that was approved by the CCC at their September 9 meeting. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

K. Approval of the 28E Council Bluffs Consortium Agreement

Michelle Bahr made a motion to approve the 28E Agreement for the Council Bluffs Consortium. Ann Staiert seconded the motion. All voted "aye". Motion carried.

L. Approval of Additional Bills

Ann Staiert made a motion to approve the Superintendent or Board Secretary to approve the payment of additional bills prior to board review. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

M. Approval of Agreement with William Penn University

Curt Becker made a motion to approve the agreement with William Penn University for student teaching and student field experience. Ann Staiert seconded the motion. All voted "aye". Motion carried.

N. Approval of Teacher Leadership Assignment Agreements

Michelle Bahr made a motion to approve the agreements for PLC Facilitators. Ann Staiert seconded the motion. All voted "aye". Motion carried.

O. Election of Green Hills AEA Board Member

Curt Becker made a motion to approve the board candidate for the Green Hills AEA. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

Adjournment

As there was no further business to come before the Board at this time, a motion was made by Curt Becker and seconded by Ann Staiert to adjourn the regular meeting at 8:48 p.m. All voted "aye". Motion carried.

Theresa Romens, Board President

Kristi Buman, Board Secretary