

**Glenwood Community School District  
 Regular Meeting of the Board of Directors 7:00 P.M.  
 High School Media Center  
 Monday, September 12, 2016**

**Call to Order**

President Romens called the regular meeting to order at 6:59 p.m. The Pledge of Allegiance was recited.

**Roll Call**

The following Board members were present: President Romens, Greg Schultz, Michelle Bahr, Ann Staiert, and Curt Becker.

**Spotlight on Education**

None

**Friends of Education**

None

**Consideration of Action on Consent Items**

Craig Patzer made a motion to approve the consent agenda including items 4A through 4L. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

**4A - Approval of Minutes**

Minutes were approved from the regular meeting on August 8, 2016 and the special meeting work session on August 22, 2016.

**4B – Approval of Agenda**

**4C – Approval of Board Policies**

Second Reading Approvals:

POLICY #	POLICY NAME
300	Statement of Guiding Principles for Administration
301	Superintendent of Schools
301.1	Superintendent of Schools - Qualifications
301.2	Superintendent of Schools - Appointment, Contract and Contract Nonrenewal
301.3	Superintendent of School - Functions
301.4	Superintendent Evaluation
301.5	Superintendent Civic Activities
1003.3E1	Community Use of School Facilities
1003.3E2	GHS Auditorium Facility Usage Request Sheet
TBD	Unmanned Aircraft or Aerial Systems

**4D – Approval of Board Policies**

First Reading Approvals:

POLICY #	POLICY NAME
302.1	Building Principals - Qualifications
302.2	Building Principals - Appointments
302.3	Building Principals - Functions
302.4	Building Principals - Evaluation
303.1	Assistant to the Principal - Position
303.2	Assistants to the Principals - Appointment
303.3	Assistants to the Principals - Qualification
303.4	Assistants to the Principals - Evaluation

**4E – New Hires**

NAME	ASSIGNMENT	SALARY
Brian Albert	Assistant Middle School Football Coach	\$2,000
Diperata Beck	Special Education Teacher Associate	\$10.21 per hour
Iesha Conley	Special Education Teacher Associate	\$10.21 per hour
Mychelle Fada	General Education Teacher Associate	\$9.21 per hour
Deb Fajardo	Assistant Fall Musical Director	\$1,750
Stiven Gross	Child Care Associate at Kid's Place	\$7.25 per hour
Ben Haynes	Co-Sponsor - Middle School Student Council	\$500
Corrine Houser	Child Care Associate at Kid's Place	\$9.18 per hour
Terri Hubner	Special Education Teacher Associate	\$10.21 per hour

Elizabeth Huggins	Fall Musical Director	\$3,250
Katie Kovamees	General Education Teacher Associate (HS Spanish)	\$9.21 per hour
Anna Marasco	Substitute Food Service Worker	\$9.50 per hour
Kelsey Miller	Co-Sponsor - Middle School Student Council	\$500
Kristin O'Banion	Special Education Teacher Associate	\$10.21 per hour
Nichole Perdue	Child Care Associate at Kid's Place	\$9.18 per hour
Shannon Starnes	Special Education Teacher Associate	\$10.21 per hour
Jodi Stephen	Special Education Teacher Associate	\$10.21 per hour
Jessica Stonerook	General Education Teacher Associate	\$9.21 per hour
Louise Weber	Substitute Food Service Worker	\$9.50 per hour

#### 4F – Transfers

NAME	FROM/TO	WAGE
Tabitha Chase	From Substitute Food Service Worker to Food Service Dishwasher	\$11.02 per hour
Michelle Fisher	From Food Service Cook to Food Service Assistant Kitchen Mngr	\$10.84 per hour
Dawn Moulton	From Substitute Special Educ. Assoc. to Gen Educ. Teacher Assoc.	\$9.50 per hour
Julia Parks	From Assistant Kitchen Manager to Kitchen Manager	\$13 per hour for 60 days/then \$14 per hour
Elizabeth Schultz	From Bus Associate to Part Time Special Education Teacher Assoc.	\$10.21 per hour
Teresa Sutton	From Food Service Cook to Food Service Assistant Kitchen Mngr	\$11.68 per hour

#### 4G – Separation from District

NAME	POSITION	REASON	DATE
Tammy Epperson	General Education Teacher Associate	Resignation	September 2, 2016
Danielle Evans	Substitute Food Service Worker	Dismissal	August 23, 2016
Ridge Fisher	Summer Mowing & Grounds Maint.	End of Season	August 18, 2016
Mark Starnier	Assistant High School Softball Coach	Resignation	August 16, 2016

#### 4H – Open Enrollments

NAME	DISTRICT REQUESTED	REASON	DISTRICT OF RESIDENCE
Levi A.	East Mills	Change in District of Residence	Glenwood
Haylie C.	Glenwood	Family had been told they could attend either district.	East Mills
Jon C.	Glenwood		East Mills
Gage H.	Glenwood	Family thought they had open enrolled when registering	Fremont Mills
Averie K.	Glenwood	Family move	East Mills
Rylie K.	Glenwood	Family move	East Mills
Alyssa L.	Glenwood	Family thought they were living in Glenwood's District	Fremont Mills
Braden L.	Glenwood	Family thought they were living in Glenwood's District	Fremont Mills
Greyson M.	Glenwood	Kindergarten Student	East Mills
Kristina R.	Glenwood	Family had been told they could attend either school district.	East Mills
Nicolas S.	Lewis Central	Change in District of Residence	Glenwood

#### 4I – Approval of Financial Reports

Financial reports as of August 31, 2015 were approved.

#### 4J – Fundraiser Requests

GROUP	DESCRIPTION	PURPOSE	TARGET	DATES
Boys Cross Country	Fried Chicken Dinner	Year end banquet, home meet supplies	\$3,000	9/25/2016
High School Yearbook	Yearbook Sales	Pay for production costs of yearbook	\$22,000	9/13/16-5/26/17
High School Newspaper	Newspaper ad sales to businesses	Pay for production costs of newspaper	\$3,600	9/13/16-5/12/17
High School Yearbook	Yearbook ad sales	Pay for production costs of yearbook	\$2,500	9/19/16-5/12/17
High School Band	Sell old uniforms	Purchasing/fixing band equipment	\$1,000	8/26/2016
Black and Gold Concessions	Black and Gold Concessions	Purchase items for Glenwood MS as needed	\$1,000	Sept-Apr
Northeast Library	Book Fair	Receive books for library & classroom use	Books	11/3-11/10/16
MS Student Council	Ram Beads	Love Tree purchases	\$300	9/19/16-9/23/16

#### 4K – Out of State and Overnight Travel

ACTIVITY	DATE(S)	DESTINATION	REQUESTED BY
FCCLA National Cluster Meeting	11/3/2016 11/6/2016	Denver, Colorado	Janis Moore
Nebraska Art Teachers Conference	9/29/2016 9/1/2016	McCook, Nebraska	Jeff Yoachim
Iowa School Counselors Association	11/6/2016 11/8/2016	Des Moines, Iowa	Michelle Millar
NSTA Regional Conference	10/27/2016 10/29/2016	Minneapolis, Minnesota	Ben Haynes

Iowa School Counselor Association Fall Conference	11/6/2016	11/8/2016	Des Moines, Iowa	Pat Staebell
PLTW State Conference	9/25/2016	9/27/2016	Cedar Rapids, Iowa	Michael Joyner

#### 4L – Grant Requests

NAME OF GRANT	PURPOSE	AMOUNT
Mills County Community Foundation	To purchase two bye-bye buggies with infant seat and canopy	\$3,123.30
Reach for the Stars	High chairs, mini-fridge, step stools	\$1,339.88

#### Announcements and Communications

##### Comments from Public

This time is reserved for patrons and Board members to speak to items not on the agenda and to request to speak to any items on the current agenda. There were no comments from the public.

##### Comments from Board

Michelle Bahr reminded attendees of upcoming Legislative Forums.

##### Presentations

Liz Huggins and Sarah Rozniecki presented on the new outreach program entitled Family Matters. The program is geared towards bringing students and families together with the school and community.

##### Reports

Building Administrators, Activities Director, Kids Place Director, Technology Director, Food Service Director, Print Shop and School Improvement reported on their respective buildings or areas of assignment.

##### Old Business

None

##### Adjournment

As there was no further business to come before the Board at this time, a motion was made by Michelle Bahr and seconded by Ann Staiert to adjourn the meeting of the retiring board. All voted "aye". Motion carried.

#### Annual Reorganizational Meeting

Kristi Buman, Board Secretary, conducted the organizational meeting of the new board of directors.

##### A. Election of President

Board Members voted by paper ballot for Board President. Ballots Cast for President were as follows:

Board Member	Vote
Greg Scgultz	Theresa Romens
Michelle Bahr	Theresa Romens
Ann Staiert	Theresa Romens
Curt Becker	Theresa Romens
Theresa Romens	Theresa Romens

Theresa Romens was declared Board President. Board Secretary, Kristi Buman, administered the Oath of Office to President, Theresa Romens.

##### Election of Vice-President

Board Members voted by paper ballot for Board Vice-President. Ballots Cast for Vice-President were as follows:

Board Member	Vote
Greg Schultz	Ann Staiert
Michelle Bahr	Ann Staiert
Ann Staiert	Michelle Bahr
Curt Becker	Ann Staiert
Theresa Romens	Ann Staiert

Ann Staiert was declared Board Vice-President. Board Secretary, Kristi Buman, administered the Oath of Office to Vice-President, Ann Staiert.

##### B. Set Meeting Dates, Times and Place for 2015-16

Michelle Bahr made a motion to approve the following schedule for Board meetings for the 2016-17 school year. Regular board meetings will be held at 7:00 pm in the High School Media Center unless otherwise noted. Board work sessions will be held at the Central Office from 6:00-8:00 pm unless otherwise noted. Greg Schultz seconded the motion. All voted "aye". Motion carried.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
September 12, 2016	Regular Meeting	High School Media Center	
September 26, 2016	Board Retreat	Home of Randy & Theresa Romens	
October 10, 2016	Regular Meeting	High School Media Center	
October 24, 2016	Work Session	103 Central, 3rd Floor	
November 14, 2016	Regular Meeting	High School Media Center	
November 28, 2016	Work Session	103 Central, 3rd Floor	
December 12, 2016	Regular Meeting	High School Media Center	
No Dec, Work Session			
January 9, 2017	Regular Meeting	High School Media Center	
January 23, 2017	Work Session	103 Central, 3rd Floor	
February 13, 2017	Regular Meeting	High School Media Center	
February 27, 2017	Work Session	103 Central, 3rd Floor	
March 13, 2017	Regular Meeting	High School Media Center	
March 27, 2017	Work Session	103 Central, 3rd Floor	
April 10, 2017	Regular Meeting	High School Media Center	Parent-Teacher Conf. PK-8
April 24, 2017	Work Session	103 Central, 3rd Floor	
May 8, 2017	Regular Meeting	High School Media Center	
May 22, 2017	Work Session	103 Central, 3rd Floor	
June 12, 2017	Regular Meeting	High School Media Center	
June 26, 2017	Work Session	103 Central, 3rd Floor	
July 10, 2017	Regular Meeting	High School Media Center	
July 24, 2017	Work Session	103 Central, 3rd Floor	Tentative
August 14, 2017	Regular Meeting	High School Media Center	
August 28, 2017	Work Session	103 Central, 3rd Floor	

**C. Appointments/Assignments for 2015-16**

Michelle Bahr made a motion to approve the following committee assignments for 2015-16. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

COMMITTEE	MEMBER
Mills County Conference Board	Theresa Romens
Empowerment Board	Ann Staiert
Buildings/Grounds and Transportation	Greg Schultz
Superintendent Advisory Council	Ann Staiert
Safety/Crisis Committee	Greg Schultz
IASB Delegate Assembly	Michelle Bahr
CCC Committee	Michelle Bahr
Wellness Committee	Curt Becker
Review Board Meeting Bills	Revolves each month in alphabetical order
Mentoring with Heart	unassigned
Technology Committee	Curt Becker
Glenwood Community School Foundation	Curt Becker

**D. Appointment of Business Manager/Board Secretary**

Michelle Bahr made a motion to approve Kristi Buman as the District’s Business Manager/Board Secretary. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

**E. Approval of Official Publication**

Curt Becker made a motion to approve the Opintion-Tribune as the school district's official publication. Greg Schultz seconded the motion. All voted "aye". Motion carried.

**F. Approval of Legal Counsel**

Ann Staiert made a motion to approve the appointment of Lynch Dallas, P.C. as legal counsel for the school district. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

**New Business**

**A. Approval of Appointment of Sexual Harassment Officer**

Greg Schultz made a motion to approve the joint appointment of Richard Hutchinson and Gene Wickham as the District's Sexual Harassment Officer(s) for the 2016-2017 school year. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

**B. Approval of Appointment of Alternate Sexual Harassment Officer**

Motion for Joint officers approved.

**C. Approval of Appointment of Equity Office**

Michelle Bahr made a motion to approve the appointment of Jackie Wills as the District's Equity Officer for the 2016-2017 school year. Greg Schultz seconded the motion. All voted "aye". Motion carried.

**D. Approval to use Signature Stamp and Electronic Signature**

Ann Staiert made a motion to approve the authorization of the Business Manager to use the Board President signature stamp and/or electronic signature to sign all contracts for tuition-in, transportation, PMIC, and alternative school student contracts. Also for the Superintendent's Administrative Assistance to use the Board President's signature stamp and/or electronic signature to sign all employee contracts; and the Athletic Director to sign all officials/referees agreements. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

**E. Approval of 2016-2017 Consortium Agreement**

Ann Staiert made a motion to approve the 2016-2017 Consortium Agreement for the Council Bluffs Consortium. Greg Schultz seconded the motion. All voted "aye". Motion carried.

**F. Approval of Teacher Leader Assignment Agreements**

Michelle Bahr made a motion to approve the agreements for Teacher Leaders and Mentors. Ann Staiert seconded the motion. All voted "aye". Motion carried.

**G. Approval of MTI Production Contract**

Ann Staiert made a motion to approve the MTI Production contract for this year's fall musical. Greg Schultz seconded the motion. All voted "aye". Motion carried.

**H. Approval of Contractual Agreement between Iowa Department of Education and Glenwood Community School District**

Ann Stairt made a motion to approve the agreement between the Iowa DE and GCSD for Specially Designed Instruction interventions for preschool students. Michelle Bahr seconded the motion. All voted "aye". Motion carried.

**I. Discussion regarding new National Honor Society Selection and Application Process.**

There are many improvements being made to the application and selection process and it is almost finalized. The National Honor Society structure and activities are also going through some changes to increase activeness of the organization within the school and community.

**Adjournment**

As there was no further business to come before the Board at this time, a motion was made by Curt Becker and seconded by Ann Staiert to adjourn the regular meeting at 8:47 p.m. All voted "aye". Motion carried.