

**Glenwood Community School District
 Regular Meeting of the Board of Directors 7:00 P.M.
 High School Media Center
 Monday, November 11, 2019**

Call to Order

President Becker called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call

The following Board members were present: President Becker, Greg Schultz, Elizabeth Richardson, Ann Staiert, and Theresa Romens.

Spotlight on Education

None

Friends of Education

None

Consideration of Action on Consent Items

Theresa Romens made a motion to approve the consent agenda including items 4A through 4M. Ann Staiert seconded the motion. All voted "aye". Motion carried.

4A - Approval of Minutes

Minutes were approved from the regular meeting on October 14, 2019 and work session on October 28, 2019.

4B – Approval of Agenda

4C – Approval of Board Policies

Second Reading Approvals:

POLICY #	POLICY NAME
702.7	School Bus Safety Instruction
702.8	Student Conduct on School Transportation
702.8R1	Student Conduct on School Transportation
702.9	Transportation in Private Vehicles for Extracurricular Activities

4D – Approval of Board Policies

First Reading Approvals:

POLICY #	POLICY NAME
500.16R1	Truancy Regulations
500.16E1	Letter to Parent/Guardian(s) Regarding Attendance
500.16E2	Attendance Cooperation Agreement
500.16E3	Compulsory Attendance Mediation Agreement
500.16E4	Doctor's Note to School
500.16F3	Recommendation for Referral to County Attorney for Violation of State Mandatory Attendance Law
800	Statement of Guiding Principles for Business Procedures
801.1	Planning the Budget
801.2	Preparation of the Budget Document
801.3	Requirements of the Budget Document
801.4	Publication of the Budget
801.5	Public Review of the Budget
801.6	Budget Adoption by the Board
801.7	Budget as a Spending Plan
801.8	Financial Accounting System
801.9	Classification of Accounts

4E – New Hires Contingent upon completion of pre-employment requirements and favorable background check results

NAME	POSITION	SALARY
Zack Aistrope	Special Education Associate - Level 2/3	\$10.73 per Hour
Belynda Brammer	Special Education Associate - Level 2/3 (1:1)	\$10.73 per Hour
Lucas Clark	Groundskeeper	\$12.76 per Hour
Maygen Clayton	Substitute Food Service Worker	\$10.09 per Hour

Bryan Diekmann	Assistant Weight Room Supervisor	\$1,080
Alyce Honeyman	Substitute Teacher	\$155 per Day
Shirley Howard	Substitute Special Education Associate	\$10.73 per Hour
Brian Jaworski	Part Time Mechanic	\$10.53 per Hour
Heidi Lunn	Kid's Place Coordinator	\$40,000
Tara Merz	Substitute Bus Driver	\$38 per Route after Probationary Period
Mark Pontefract	Substitute Suburban Driver	\$36.25 per Route after Probationary Period
Justin Spahn	Substitute Bus Driver	\$38 per Route after Probationary Period
Brian Stanley	Assistant MS Boys Basketball Coach	\$2,160
Jodi Stephen	SPED Teacher Assoc	\$10.54 per hour
Nichole Perdue	Child Care Associate at Kid's Place	\$9.18 per hour
Shannon Starnes	SPED Teacher Assoc	\$10.21 per hour
Jodi Stephen	SPED Teacher Assoc	\$10.21 per hour

4F – Transfers

NAME	FROM/TO	WAGE
William McGinnis	Bus Driver to Custodian & Substitute Bus Driver	\$11.46 per Hour & \$38 per Route

4G – Separation from District

NAME	POSITION	REASON	DATE
Jana Aldrich	Teacher	Resignation	November 15, 2019
Ben Haynes	MS Assistant Volleyball Coach	Resignation	End of 2019-2020 SY
Rhonda Maiers	Director of Kid's Place Daycare	Retirement	June 30, 2020
Becky McKee	Special Education Teacher Associate	Resignation	November 1, 2019
Kelsey Miller	MS Student Council Co-Sponsor	Resignation	End of 2019-2020 SY

4H – Open Enrollments

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Lillian P.	Glenwood	Remain after Move	Red Oak	Approve	Yes
Jack R.	Glenwood	Remain after Move	Sidney	Approve	Yes

4I – Approval of Financial Reports

Financial reports as of October 31, 2019 were approved.

4J – Fundraiser Requests

GROUP	DESCRIPTION	PURPOSE	TARGET	DATES
Builders Club	Activity Night	Mills Co. Storehouse, Love Tree	\$400	11/15/2019
Student Council	Holiday Ornament	Incentives and Activities for Connections	\$1,500	11/12/2019

4K – Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Katie Larsen	2019 Track and Field Clinic	Des Moines, IA	12/6/2019	12/7/2019
Sherry Herron	SAM Iowa Convention	Des Moines, IA	12/5/2019	12/6/2019
Kristin Lappala	SAM Iowa Conference	Des Moines, IA	12/5/2019	12/6/2019
Sherry Herron	National SAM conference	Marco Island, FL	1/30/2020	2/2/2020
Ben Haynes	Iowa Track & Field Coaches Clinic	Ames, IA	12/6/2019	12/7/2019
Heidi Stanley	State SAM Conference	Des Moines, IA	12/5/2019	12/6/2019
Chris Visser	Track and Field Clinic	Ames, IA	12/6/2019	12/7/2019
Marissa Klindt	2019 Iowa Track and Field Coaches	Ames, IA	12/6/2019	12/7/2019
Cheri Maxwell	State Dance Competition	Des Moines, IA	12/5/2019	12/7/2019
David Clark	State Color Guard Competition	Des Moines, IA	12/5/2019	12/7/2019
Cory Faust	Iowa Football Coaches Association	Cedar Falls, IA & Des Moines, IA	11/21/2019	11/23/2019
Christina Boldra	Observing a Spanish teacher	Dunkerton, IA	11/17/2019	11/18/2019
Audrey Little	State Dance Competition	Des Moines, IA	12/5/2019	12/7/2019
Devin Embray	IGHSAU Representative Council	Cedar Rapids, IA	11/13/2019	11/15/2019
Devin Embray	IASB Annual Convention	Des Moines, IA	11/20/2019	11/21/2019
Kristi Buman	IASB Annual Convention	Des Moines, IA	11/20/2019	11/21/2019

4L – Grant Requests

NAME OF GRANT	PURPOSE	AMOUNT
None		

4M – Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
None		

Announcements and Communications

Comments from Public

Karen Bueltel addressed the BOE about her confidence in the BOE on their reelections and Tim Becker to the BOE. Karen went on to say how appreciative she is of Theresa Romens leadership and guidance on the BOE for the past several years making decisions on the best interest of the kids.

Comments from Board

President Becker shared with the BOE the winners from the Foundation’s grant process. He feels that within a couple of years, the endowment will be large enough to support a 5-7k amount to the District. Theresa shared out the superboard discussions that happened week. Next meeting is February 5, 2020 at 6p.m. in the HS media center. Ann reported on the boost for families, funding is still at an all time low,

Presentations

Dr Lang shared information received on the ISASP testing last spring. There will be more information to come and scores will be sent out to students in the coming weeks.

Reports

Building Administrators, Activities Director, Kids Place Director, Technology Director, Food Service Director, Print Shop and School Improvement reported on their respective buildings or areas of assignment.

Old Business

None

Adjournment

As there was no further business to come before the Board at this time, a motion was made by Greg Schultz and seconded by Elizabeth Richardson to adjourn the meeting of the retiring board. All voted “aye”. Motion carried.

Annual Reorganizational Meeting

Kristi Buman, Board Secretary, conducted the organizational meeting of the new board of directors.

A. Election of President

Board Members voted by paper ballot for Board President. Ballots Cast for President were as follows:

Board Member	Vote
Greg Schultz	Curt Becker
Elizabeth Richardson	Curt Becker
Ann Staiert	Curt Becker
Curt Becker	Curt Becker
Theresa Romens	Curt Becker

Curt Becker was declared Board President. Board Secretary, Kristi Buman, administered the Oath of Office to President, Curt Becker.

Election of Vice-President

Board Members voted by paper ballot for Board Vice-President. Ballots Cast for Vice-President were as follows:

Board Member	Vote
Greg Schultz	Ann Staiert
Elizabeth Richardson	Ann Staiert
Ann Staiert	Ann Staiert
Curt Becker	Ann Staiert
Tim Becker	Ann Staiert

Ann Staiert was declared Board Vice-President. Board Secretary, Kristi Buman, administered the Oath of Office to Vice-President, Ann Staiert.

B. Set Meeting Dates, Times and Place for 2019-20

Ann Staiert made a motion to approve the following schedule for Board meetings for the 2019-20 school year. Regular board meetings will be held at 7:00 pm in the High School Media Center unless otherwise

noted. Board work sessions will be held at the Central Office from 6:00-8:00 pm unless otherwise noted. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
November 25, 2019	Work Session	103 Central, 3rd Floor	MS Boys Basketball & Volleyball Banquet
December 9, 2019	Regular Meeting	High School Media Center	Wrestling JV Invitational
No December Work Session			
January 13, 2020	Regular Meeting	High School Media Center	MS Girls Basketball & Boys Varsity Swimming Meet
January 27, 2020	Work Session	103 Central, 3rd Floor	MS Wrestling; MS Girls Basketball; JV Wrestling Tournament
February 10, 2020	Regular Meeting	High School Media Center	MS Girls Basketball
February 24, 2020	Work Session	103 Central, 3rd Floor	Varsity Boys Basketball (Districts); WIT Jazz Festival
March 9, 2020	Regular Meeting	High School Media Center	2nd Gr. Music Program
March 23, 2020	Work Session	103 Central, 3rd Floor	Girls Varsity ISU Indoor Track & Field
April 13, 2020	Regular Meeting	High School Media Center	Spring Break; Boys Varsity Golf; MS Boys & Girls Track & Field; Varsity Girls Golf; Boys JV Soccer; Boys & Girls Varsity Tennis Dual; Boys Varsity Track & Field; Boys Varsity Soccer
April 27, 2020	Work Session	103 Central, 3rd Floor	Boys & Girls Varsity Track & Field; Boys & Girls JV Soccer
May 11, 2020	Regular Meeting	High School Media Center	Boys & Girls Varsity Golf H-10; Girls Varsity Tennis H-10; Boys & Girls Varsity Track & Field H-10 Rain Date; MS Boys & Girls Track & Field H-10; Boys JVSoccer
May 25, 2020	Work Session	103 Central, 3rd Floor	Memorial Day - CANCEL
June 8, 2020	Regular Meeting	High School Media Center	Boys & Girls JV and Varsity Baseball & Softball
June 22, 2020	Work Session	103 Central, 3rd Floor	9th Gr Baseball; Varsity Baseball & Softball
July 13 2020	Regular Meeting	High School Media Center	Varsity Baseball
July 27, 2020	Work Session	103 Central, 3rd Floor	CANCEL
August 10, 2020	Regular Meeting	High School Media Center	
August 24, 2020	Work Session	103 Central, 3rd Floor	
September 14, 2020	Regular Meeting	High School Media Center	
September 28, 2020	Work Session	103 Central, 3rd Floor	
October 12, 2020	Regular Meeting	High School Media Center	
October 26, 2020	Work Session	103 Central, 3rd Floor	

C. Appointments/Assignments for 2018-19

Ann Staiert made a motion to approve the following committee assignments for 2019-20. Elizabeth Richardson seconded the motion. All voted “aye”. Motion carried.

COMMITTEE	MEMBER
Mills County Conference Board	Curt Becker/Greg Schultz
Empowerment Board	Ann Staiert
Buildings/Grounds and Transportation	Greg Schultz
IASB Delegate Assembly	Curt Becker
CCC Committee	Elizabeth Richardson
Wellness Committee	Ann Staiert

Review Board Meeting Bills	Revolves each month in alphabetical order
Technology Committee	Tim Becker
Glenwood Community School Foundation	Elizabeth Richardson
Super Board Representative	Tim Becker

D. Appointment of Business Manager/Board Secretary

Tim Becker made a motion to approve Kristi Buman as the District’s Business Manager/Board Secretary. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

E. Approval of Official Publication

Elizabeth Richardson made a motion to approve the Opintion-Tribune as the school district’s official publication. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

F. Approval of Legal Counsel

Ann Staiert made a motion to approve the appointment of Lynch Dallas, P.C. as legal counsel for the school district. Elizabeth Richardson seconded the motion. All voted “aye”. Motion carried.

New Business

A. Approval of Appointment of Co -Sexual Harassment Officer

Tim Becker made a motion to approve the joint appointment of Rick Nickerson and Gene Wickham as the District’s Sexual Harassment Officer(s) for the 2018-2019 school year. Elizabeth Richardson seconded the motion. All voted “aye”. Motion carried.

B. Approval of Appointment of Equity Office

Ann Staiert made a motion to approve the appointment of Cindy Menendez as the District’s Equity Officer for the 2018-2019 school year. Tim Becker seconded the motion. All voted “aye”. Motion carried.

C. Approval to use Signature Stamp and Electronic Signature

Ann Staiert made a motion to approve the authorization of the Business Manager to use the Board President signature stamp and/or electronic signature to sign all contracts for tuition-in, transportation, PMIC, and alternative school student contracts. Also for the Superintendent’s Administrative Assistance to use the Board President’s signature stamp and/or electronic signature to sign all employee contracts; and the Athletic Director to sign all officials/referees agreements. Elizabeth Richardson seconded the motion. All voted “aye”. Motion carried.

D. Approval of Level I Investigators and their Alternates

Elizabeth Richardson made a motion to approve all Administrators as Level I investigators and alternates for each other. Tim Becker seconded the motion. All voted “aye”. Motion carried.

E. Approval to Request Maximum Modified Supplemental Amount

Ann Staiert made a motion to approve to request from the SBRC the maximum modified supplemental amount for open enrollment out (\$148,192), this is not cash rather authority that we are seeking approval from the SBRC. Elizabeth Richardson seconded the motion. All voted “aye”. Motion carried.

F. Election of Green Hills AEA Board Memeber

Ann Staiert made a motion to approve the election of Chris Blum. Tim Becker seconded the motion. All voted “aye”. Motion carried.

G. Approval of Agreement with KPE for Architectural Services

Tim Becker made a motion to approve the agreement with KPE for architectural services for roof modifications of Northeast Elementary and Glenwood Middle School. Ann Staiert seconded the motion. Roll call vote was take, all voted “aye”. Motion carried.

Adjournment

As there was no further business to come before the Board at this time, a motion was made by Greg Schultz and seconded by Elizabeth Richardson to adjourn the regular meeting at 8:29 p.m. All voted “aye”. Motion carried.

Curt Becker, Board President

Kristi Buman, Board Secretary