

Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent Kristi Buman - Director of Finance
103 Central, Suite 300 * Glenwood, IA 51534 * 712-527-9034 * Fax 712-527-4287

September 14, 2018

To: All School Board Members
From: Devin Embray, Superintendent

Voting Order:
Greg Schultz - At-Large '21
Michelle Bahr - At-Large '21
Ann Staiert - At-Large '21
Curt Becker - At-Large '19
Theresa Romens - At-Large '19

**Re: September Regular Meeting - Monday, September 17, 2018 - 7:00 p.m.
Glenwood Comm. High School Media Center
504 East Sharp Street, Glenwood**

1. **PLEDGE OF ALLEGIANCE**
 - A. Call to Order
2. **SPOTLIGHT ON EDUCATION**
 - A.
3. **FRIENDS OF EDUCATION**
 - A.
4. **CONSIDERATION OF ACTION ON CONSENT ITEMS**
 - A. Approval of Minutes
 1. Regular Board Meeting - [August 13, 2018](#)
 2. Special Meeting & Work Session - [August 16, 2018](#)
 3. Special Meeting & Work Session - [August 27, 2018](#)
 - B. Approval of Agenda
 - C. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
410	Employee Use of Social Media
502.7	Non-School Sponsored Student Organizations

- D. Approval of Board Policies - First Readings

POLICY #	DESCRIPTION

E. [New Hires](#)

NAME	POSITION	SALARY
Kyle Blazek	Substitute Teacher	\$151 per day
Jay Boyle	Building Custodian	\$11.23 per hour with 50 cent shift differential after 6:00 p.m.
Rick Clark	Building Custodian	\$11.23 per hour with 50 cent shift differential after 6:00 p.m.
Barbara Cochran	Substitute Teacher	\$151 per day
Kayleigh Cole	Preschool Special Education Associate & BD Assoc.	\$10.54 per hour
Kelly Cook	Part Time Secretary @ Kid's Place Daycare	\$12.30 per hour
Brenda Dailey	Substitute Teacher	\$151 per day
Crystal Dees	Special Education Teacher Associate - Level I	\$9.54 per hour
Candace Finn	Preschool Special Education Associate	\$10.54 per hour
Lisa Gustin	Substitute Teacher	\$151 per day
Catelyn Mabbitt	Authorized Substitute Teacher	\$141.00 per day
Naomi Nieland	Special Education Teacher Associate - Level I	\$9.54 per hour
Glenda Severn	Substitute Food Service Worker	\$9.87 per hour
Jodi Stephen	Special Education Teacher Associate	\$10.54 per hour

F. [Transfers](#)

NAME	FROM / TO	WAGE
Kelly Cook	From Part Time Secretary @ Kid's Place to General Education Associate	\$9.54 per hour
Michelle Jaworski	From Teacher Associate to Suburban Driver/ Bus Associate/Sub Associate and Sub Custodian (up to 6 hrs per day)	\$35.42 per route/\$12.37 per hour/\$10.54 per hour / \$11.23 per hour
Amy Martin	From Special Education Teacher Assoc. to Payroll/Sub System Admin. Asst.	\$15 per hour
Heather Richards	From Health Aide to Media Aide	No Change

G. [Separation from District](#)

NAME	POSITION	REASON	DATE
Dennie Anderson	Building Custodian	Resignation	August 31, 2018
Kay Brooks	Substitute Special Education Teacher Assoc.	Resignation	August 31, 2018
Jordan Bueltel	Assistant Middle School Football Coach	Resignation	August 18, 2018
Trevor Carter	Building Custodian	Resignation	August 22, 2018
Rob Erickson	Substitute Teacher	Resignation	August 12, 2018

Carrie Hansen	Substitute Teacher	Resignation	August 14, 2018
Jerry Hunter	Bus Driver	Resignation	August 13, 2018
Asia Kloewer	Childcare Associate @ Kid's Place	Resignation	August 20, 2018
Janet Lunning	Substitute Teacher	Resignation	August 15, 2018
Brandon Maddocks	Part Time Mechanic's Assistant	Resignation	August 17, 2018
Jessica Pierson	Authorized Substitute Teacher	Resignation	August 21, 2018

H. Open Enrollments

NAME	DISTRICT REQUESTED	REASON	DISTRICT OF RESIDENCE
Emet B.	Glenwood Comm. School Dist.	Change in District of Residence	Lewis Central Comm. School Dist.
Madelynn J.	Glenwood Comm. School Dist.	Good Cause	Fremont Mills Comm. School Dist.
Collin L.	Clayton Ridge	Late Application (Glenwood must approve first)	Glenwood Comm. School Dist.
Gavin L.	Clayton Ridge	Late Application (Glenwood must approve first)	Glenwood Comm. School Dist.
Logan M.	Glenwood Comm. School Dist.	Remain After Move	Council Bluffs Comm. School Dist.
Jayda N.	Lewis Central Comm. School Dist.	Remain After Move	Glenwood Comm. School Dist.
Josey N.	Lewis Central Comm. School Dist.	Remain After Move	Glenwood Comm. School Dist.
Janette S.	Glenwood Comm. School Dist.	Good Cause	East Mills Comm. School Dist.

I. Approval of Financial Reports

A. [Approval of Bills](#) - **Director Bahr** will have reviewed the bills

1. Approval of Additional Bills

B. [Board Financial Reports](#)

1. Estimated Line Item Budget Report

2. General Ledger Balance Report

J. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
Margo Young First Graders	Donors Choose	Flexible seating/ottomans for classroom	\$250	8/22/2018
Cheerleaders	Homecoming Car Window Painting	Equipment for cheer program	\$100-\$150	9/12-20/2018
Cheerleaders	Bow Sales	New songs, iPod	\$100-\$200	9/12-20-2018
Mrs Peters 1st Grade	Donors Choose	2 stuffed chairs and ottomans	\$285	8/21/2018
FCCLA	Candle Sales	State and National conferences and travel	AMAP	10/10-24/2018
FCCLA	Concessions for FFA	State and National conferences and travel	AMAP	3/2/2019

Glenwood Music Dept	Cookie Dough Sales	SWIHMB and 4 yr band/choir trip	AMAP	2/2-3/8/2018
Glenwood Bands	Coupon Books	Instruments, music, equipment and repair	AMAP	10/18-26/2018
MS Student Council	Ram Bead Sales	MS fountain and water bottle fillers	\$300	9/17-21/2018
MS Student Council	Hat Day, Jeans Day, Pink Bead Sale	Lee National Denim Day Foundation	\$200	10/4-5/2018
Ram Brew	Student Coffee Shop	Vocational experiences for students for IEP - self funding	\$500	9/10/18-5/24/19
Reach/SADD	Red Out	American Heart Association	AMAP	10/1-8/2018
Band/Color Guard	Flag Camp	Extra flags/equipment	AMAP	11/10/2018
Ramily Matters	T-Shirt / Logo Items	Expand Ramily Matters	\$1,000	9/11/18-5/15/19

K. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Julie McMullen	Early Childhood Specially Designed Training	Des Moines	10/11/2018	10/12/2018
Nicole Guild	Early Childhood Specially Designed Instruction	Des Moines	10/11/2018	10/12/2018
Bobbi Jo Rohrberg	SDI Meeting in Des Moines	Des Moines	10/11/2018	10/12/2018
Allison Henderson	Preschool SDI in Des Moines	Des Moines	9/27/2018	9/28/2018
Megan Wake	Autism Conference	Des Moines	10/10/2018	10/12/2018
Jeff Bissen	To attend the National AD Conference to speak at one of the breakout sessions. This speaking opportunity is a great opportunity to sell what we are doing in the State of Iowa as well as Glenwood. The trip will also help me learn from other AD's and become better at my job.	San Antonio	12/15/2018	12/18/2018
Robin Albert	Preview math curriculum materials being considered for purchase by a current user of the materials	Dallas Center Grimes	9/19/2018	9/20/2018
Robin Albert	Writers of core math are presenting, current trends in math education presented	IA Dept of Ed.	2/28/2019	3/1/2019
Devona Case	To attend the Iowa Mentoring Summit & Anti Bullying Symposium	Des Moines	10/4/2018	10/5/2018
Devin Embray	Annual ISFLC Conference	Altoona	12/11/2018	12/12/2018
Kristi Buman	To attend the December 2018 ISFLC Annual Conference	Altoona	12/11/2018	12/12/2018
Sandi Burk	District site visits - elementary math classrooms	Grimes	9/18/2018	9/20/2018

Beth Burgess	Division of Career Development & Transition - Council for Exceptional Children	Cedar Rapids	10/23/2018	10/25/2018
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L. Grant Requests

NAME	PURPOSE	AMOUNT
Reach for the Stars Grant	If Kid's Place does not receive the Mills Co. Comm. Foundation Grant they will use this grant to purchase a stove, mini-fridge, storage cabinet and outdoor play equipment. If they do receive the Mills Co. Comm. Foundation Grant, they would use these funds to purchase items to benefit all classrooms and improve the overall safety and quality of care at Kid's Place.	\$1,500

5. **ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
 - 1. Legislative Forums Schedule
 - 2. Legislative Contacts
- D. Presentations
 - 1. Sarah Rozniecki & Liz Huggins will have a brief presentation regarding 2017-2018 Promising Practices Award for Family and School Partnerships

6. **REPORTS**

- A. Building Administrator Reports
 - 1. [High School](#)
 - 2. [Middle School](#)
 - 3. [West Elementary](#)
 - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report](#) & Newsletter
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
Photos of Northeast Nature Center - [#1](#), [#2](#), [#3](#)
- I. [Print Shop Report](#)

7. **OLD BUSINESS**

- A. None

8. **ADJOURNMENT SINE DIE**

Motion

9. **ANNUAL REORGANIZATIONAL MEETING**

(The Board Secretary will call the meeting to order and will chair this portion of the meeting)

- A. Election of Officers
 - 1. President
Ballots will be distributed to the Board Members to vote for President of the School Board for 2018-2019. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of

office will be administered to the new Board President.

Kristi will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.

2. Vice-President

Ballots will be distributed to the Board Members to vote for Vice-President of the School Board for 2018-2019. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the new Board Vice-President.

Kristi will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.

B. Set regular meeting dates, times and places for 2018-2019.

Motion

Presently the Board meets the for their regular meetings on the second Monday of the month at 7:00 p.m., and for their work sessions on the fourth Monday of the month at 6:00 p.m.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
October 1, 2018	Public Hearing & Board Work Session	103 Central, 3rd Floor	JV Football Game
October 8, 2018	Regular Meeting	High School Media Center	SC Fall Festival JV Football Game
October 22, 2018	Work Session	103 Central, 3rd Floor	P-T Conf. - PK-8
November 12, 2018	Regular Meeting	High School Media Center	7th & 8th Gr. Boys Basketball 7th & 8th Gr Vocal Music
November 26, 2018	Work Session	103 Central, 3rd Floor	7th & 8th Gr Boys Basketball
December 10, 2018	Regular Meeting	High School Media Center	9-12 Gr Band Concert
No Dec. Work Session			
January 14, 2019	Regular Meeting	High School Media Center	JV Wrestling Tournament
January 28, 2019	Work Session	103 Central, 3rd Floor	7th & 8th Gr Girls Basketball
February 11, 2019	Regular Meeting	High School Media Center	MS Wrestling 9th Gr Boys Basketball
February 25, 2019	Work Session	103 Central, 3rd Floor	Basketball - Boys Varsity Substate
March 11, 2019	Regular Meeting	High School Media Center	
March 25, 2019	Work Session	103 Central, 3rd Floor	All State Festival - Individual. Events @ UNI 1st Gr Music Program
April 8, 2019	Regular Meeting	High School Media Center	Varsity Girls Golf Match Girls Tennis - Varsity Dual Boys/Girls MS Track & Field Varsity Boys Golf Match Boys JV Soccer Boys Tennis - Varsity Dual Boys Varsity Mustang Relays Varsity Boys Soccer
April 22, 2019	Work Session	103 Central, 3rd Floor	Monday following Easter

			Girls JV Soccer Boys/Girls Co-Ed Ram Invite Boys JV Soccer
May 13, 2019	Regular Meeting	High School Media Center	Boys/Girls JV Soccer Boys/Girls Varsity Soccer
No May Work Session			
June 10, 2019	Regular Meeting	103 Central, 3rd Floor	
June 24, 2019	Work Session	103 Central, 3rd Floor	Baseball - 9th Gr Dbl Header JV Baseball/Softball Varsity Baseball/Softball
July 8, 2019	Regular Meeting	103 Central, 3rd Floor	JV & Varsity Baseball
July 22, 2019	Work Session	103 Central, 3rd Floor	
August 12, 2019	Regular Meeting	High School Media Center	
August 26, 2019	Work Session	103 Central, 3rd Floor	

C. Appointments / Assignments for 2018-2019 Motion

- 1) Mills County Conference Board - *Currently Curt Becker*
- 2) Empowerment Board - *Currently Ann Staiert*
- 3) Buildings / Grounds and Transportation - *Currently Greg Schultz*
- 4) IASB Delegate - *Currently Michelle Bahr*
- 5) CCC Committee - *Currently Michelle Bahr*
- 6) Wellness Committee - *Currently Theresa Romens*
- 7) Review of Bills - *Currently revolves each month in alphabetical order*
- 8) Mentoring with Heart - *Currently unassigned*
- 9) Technology Committee - *Currently Curt Becker*
- 10) Glenwood Community School Foundation - *Currently Curt Becker*
- 11) Super Board Representative - *New for 2018-2019*

D. Appointment of Business Manager / Board Secretary Motion
I am seeking approval to reappoint Kristi Buman as the District's Business Manager / Board Secretary. The Board President will administer the oath.

E. Approval of Official Publication Motion
I am seeking approval to appoint the Opinion-Tribune as the school district's official publication .

F. Approval of Legal Counsel Motion
I am seeking approval to appoint the firm of Lynch Dallas, P.C. as legal counsel for the school district.

10. **NEW BUSINESS**

A. Approval of Appointment of Co-Sexual Harassment Officer(s) Motion
I am seeking approval of the appointment of Richard Hutchinson and Genie Wickham as the District's Co-Sexual Harassment Officer(s) for 2018-2019.

- B. Approval of Appointment of Equity Officer Motion
I am seeking approval of the appointment of Cindy Menendez as the District's Equity Officer for 2018-2019.
- C. Approval to Use Signature Stamp and Electronic Signature Motion
I am seeking approval to authorize the Business Manager to use the Board President's signature stamp and/or electronic signature to sign all contracts for tuition-in, transportation, PMIC, and alternative school student contracts. I am also seeking approval to authorize the Superintendent's Administrative Assistant to use the Board President's signature stamp and/or electronic signature to sign all employment contracts; and the Athletic Director to use the Board President's signature stamp and/or electronic signature to sign all officials/referees agreements.
- D. Approval of Level I Investigators and their Alternates Motion
Currently the administrators are all Level I Investigators, and are Alternates for each other as well on Level I Investigations.
- E. Approval of Food Agreement with the YMCA Motion
I am seeking approval to engage into a contract with the YMCA to provide their meals to their daycare.
- F. Approval of Special Education Deficit Motion
I am seeking approval of the Special Education Deficit in the amount of \$644,734.82. This will be the amount of allowable growth and supplemental aid that we are seeking for a negative special education balance.
- G. [Approval to Adopt Resolution - Sale & Disposal of Baseball Concession](#) Motion
I am seeking approval to adopt the Resolution regarding the sale and disposal of the baseball concession stand, located at 401 Sivers Road.
- H. [Approval of Agreement with Grant Wood AEA](#) Motion
I am seeking approval of the Agreement with Grant Wood AEA for PowerSchool State Reporting Support in the amount of \$500, to be billed after completion of support time frame.

11. **ADJOURNMENT** Motion

Upcoming Meetings & Events:

September 21, 2018	Homecoming Parade Football Game	1:30 p.m. 7:00 p.m.
September 22, 2018	Coronation High School, 504 E. Sharp Street	8:00 p.m.
October 1, 2018	Public Hearing re Sale & Removal of Concession Stand & Board Work Session	6:00 p.m.
October 3, 2018	IASB 2018 Fall Regional Workshop	5:30 p.m. (Meal)

	Green Hills AEA Regional Office 212 E. Coolbaugh, Red Oak	6:00 p.m. (Workshop)
October 8, 2018	Regular Board Meeting HS Media Center, 504 E. Sharp Street	7:00 p.m.
October 22, 2018	Board Work Session 103 Central, 3rd Floor	6:00 p.m.
November 14-16, 2018	IASB Annual Convention Des Moines	