

Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent Tim Reinert - Director of Finance
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September 10, 2021

To: All School Board Members Voting Order:
From: Devin Embray, Superintendent Greg Schultz - At-Large '21
Ann Staiert - At-Large '21
Elizabeth Richardson - At-Large '21
Tim Becker - At-Large '23
Curt Becker - At-Large '23

Re: **Regular Meeting & Work Session** - Monday, September 13, 2021 - 7:00 p.m.
Central Office - Large Conference Room
103 Central, 3rd Floor, Glenwood

1. **PLEDGE OF ALLEGIANCE**
 - A. Call to Order

2. **SPOTLIGHT ON EDUCATION**
 - A. Genie O'Grady - Genie was chosen as the 2021 Reading Administrator of the Year by the Midlands of Iowa Reading Council. Congratulations, Genie!

3. **FRIENDS OF EDUCATION**
 - A. None

4. **CONSIDERATION OF ACTION ON CONSENT ITEMS**
 - A. Approval of Minutes
 1. [Regular Meeting - August 9, 2021](#)
 2. [Board Work Session - August 23, 2021](#)

 - B. Approval of Agenda

 - C. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
300	STATEMENT OF GUIDING PRINCIPLES FOR ADMINISTRATION
301	SUPERINTENDENT OF SCHOOLS
301.1	SUPERINTENDENT OF SCHOOLS - QUALIFICATIONS
301.2	SUPERINTENDENT OF SCHOOLS - APPOINTMENT, CONTRACT AND CONTRACT NONRENEWAL
301.3	SUPERINTENDENT OF SCHOOL - FUNCTIONS
301.4	SUPERINTENDENT EVALUATION

301.5	SUPERINTENDENT CIVIC ACTIVITIES
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D. Approval of Board Policies - [First Readings](#)

POLICY #	DESCRIPTION
302	BUILDING PRINCIPALS
302.1	BUILDING PRINCIPALS - QUALIFICATIONS
302.2	BUILDING PRINCIPALS - APPOINTMENTS
302.3	BUILDING PRINCIPALS - FUNCTIONS
302.4	BUILDING PRINCIPALS - EVALUATION
303	ASSISTANTS TO THE PRINCIPALS
303.1	ASSISTANT TO THE PRINCIPAL - POSITION
303.2	ASSISTANTS TO THE PRINCIPALS - APPOINTMENT
303.3	ASSISTANTS TO THE PRINCIPALS - QUALIFICATIONS
303.4	ASSISTANTS TO THE PRINCIPALS - EVALUATION

E. [New Hires](#) - Contingent upon completion of pre-employment requirements and favorable background check results

NAME	POSITION	SALARY
Brenda Frahm	Substitute Teacher	\$165 per day
Ashlee Hess	Special Education Associate - Level ⅔ BD	\$11.14 per hour
Theresa Hill	Lead Teacher @ Kid's Place	\$11.02 per hour
Dawn Lewis	Special Education Associate - Level 2/3	\$11.14 per hour
Jennifer May	Health Aide	\$13.60 per hour
Emily McQueen	Authorized Substitute Teacher	\$155 per day
Megan Roenfeld	Administrative Assistant AP/AR	\$16.00 per hour
Elizabeth Skillern	Substitute Teacher	\$165 per day
Samantha Van Wey	Special Education Associate - Level ⅔ BD	\$11.14 per hour

F. Transfers

NAME	FROM / TO	WAGE
None		

G. [Separation from District](#) - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
Jay Boyle	Building Custodian	Resignation	September 3, 2021

Alida Harris	Health Aide	Resignation	August 20, 2021
Katie Larsen	Head High School Girls Track Coach	Resignation	August 22, 2021
Jessie Manrose	Lead Teacher @ Kid's Place	Resignation	August 31, 2021

H. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Delilah E.	Lewis Central	Family move	Glenwood	Approve	Yes

I. Approval of Financial Reports

- A. [Approval of Bills](#) - **Director Ann Staiert** will have reviewed the bills
1. Approval of Additional Bills
- B. Board Financial Reports
1. Estimated Line Item Budget Report
 2. General Ledger Balance Report

J. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
MS Student Council	Homecoming Bead Sale	MS Improvement Project	AMAP	09/13-17/2021
Glenwood FFA	FFA Community Breakfast	FFA Leadership Conf., CAE & SAE Costs, FFA Dues, FFA Official Apparel, Livestock Tags	\$1,200	02/26/2022
Glenwood FFA	FFA Fruit, Meat, Cheese, & Jerky	FFA Leadership Conf., CAE & SAE Costs, FFA Dues, FFA Official Apparel, Livestock Tags	\$5,000	10/05-11/03/2021
Glenwood Band (SWIHMB)	Coupon Book - Business Book	Individual Student Trip Accounts	AMAP	10/18-28/2021
Glenwood Bands	Cookie Dough Sales	Individual Student Trip Accounts	AMAP	03/07-04/08/2021
Glenwood Rams Vocational Group	Coffee Shop	Vocational Experiences & Supplies	\$500	09/14/2021 - 05/31/2022
West Elem Library	Book Fair	Purchase Library Books	AMAP	10/14-22/2021
Northeast Media Center	Scholastic Book Fair	Library Books are awarded in lieu of cash	\$0	10/16/2021 to 10/23/2021
National Honor Society	Community Service Activity	Chapter Supplies & Activities	As Much As Possible	October 2021 Date TBD
National Honor Society	Community Service Activity	Chapter Supplies & Activities	As Much As Possible	May 2022 Date TBD
TeamMates Mentoring	Bottled Water Sale - Homecoming Street Dance	Upcoming activities for recruitment expenses & supplies for mentoring room.	\$200.00	09/18/2021
TeamMates Mentoring	Football Yardline Fundraiser	Upcoming activities for recruitment expenses, supplies for mentoring room and/or upcoming scholarship funding for mentees.	\$500.00	09/17, 10/08, 10/15/2021

K. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Paula Carman	Volleyball Tournament	Nevada, IA	9/24/2021	9/25/2021
Lea Crouse	Volleyball Tournament	Nevada, IA	9/24/2021	9/25/2021
Rachel Teten	Volleyball Tournament	Nevada, IA	9/24/2021	9/25/2021
Kevin Kilpatrick	UNL Bass Choir Festival	University of Nebraska @ Lincoln	10/4/2021	10/4/2021
Nicole Thomas	Iowa Library Association Annual Conference	Des Moines, IA	10/7/2021	10/8/2021
Jessica Miller	FFA State Leadership Conference and Career Development Event Convention	Ames, IA	4/10/2022	4/12/2022
Emilee Bilharz	Iowa FCS Educators Conf.	Ankeny, IA	9/19/2021	9/21/2021
Emily Kromminga	Iowa FCS Educators Conf.	Ankeny, IA	9/19/2021	9/21/2021
Lori Burton	To attend and present at the National Alternative Education Association Annual Conference.	St Louis, MO	10/17/2021	10/20/2021
Logan Miller	To attend National Alternative Education Association Annual Conference	St. Louis, MO	10/18/2021	10/20/2021
Devin Embray	School Nexus Research Fall Conference	Laguna Beach, CA	10/12/2021	10/15/2021
Steve Houser	HVAC Continuing Education	Sioux City, IA	10/12/2021	10/13/2021

L. Grant Requests

NAME	PURPOSE	AMOUNT
None		

M. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
Life & Relationships	Draft	2021-2022
Food Choices & Nutrition	Draft	2021-2022
7th Grade Family and Consumer Sciences	Draft	2021-2022
8th Grade Family and Consumer Sciences	Draft	2021-2022
Nutrition / Interior Design (8th Grade)	Draft	2021-2022
8th Grade Health Education Skills for Adolescents	Draft	2021-2022
Economics	Draft	2021-2022

Sociology	Draft	2021-2022
Psychology	Draft	2021-2022
Kindergarten English / Language Arts	Final	2021-2022
Criminology	Final	2021-2022
6th Grade Social Studies	Final	2021-2022
7th Grade Social Studies	Final	2021-2022
8th Grade Social Studies	Final	2021-2022

5. **ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
 - 1. Legislative Forums Schedule
 - 2. Legislative Contacts
- D. Presentations
- E. COVID Update

6. **REPORTS -**

- A. Building Administrator Report
 - 1. [High School](#)
 - 2. [Middle School](#)
 - 3. [West Elementary](#)
 - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#) [Updated Vehicle Assessment](#)
- I. [Print Shop Report](#)

7. **OLD BUSINESS**

- A. None

8. **NEW BUSINESS -**

- A. [Approval of Facility Use Agreement](#) Motion
I am seeking approval of the Facility Use Agreement with the City of Glenwood.
- B. [Approval of Memorandum of Understanding with Buena Vista University](#) Motion
I am seeking approval of the Memorandum of Understanding with Buena Vista University.
- C. Approval of Co-Sexual Harassment Officers Motion
I am seeking approval of the re-appointment of Rick Nickerson and Genie O'Grady as the District's Co-Sexual Harassment Officer(s) for 2021-2022.

- D. Approval of Designation and Authorization of Title IX Coordinator Motion
The Board of Directors of the Glenwood Community School District designates Cindy Menendez as the District's Title IX Coordinator and authorizes that employee to coordinate the District's efforts to comply with the District's responsibilities under Title IX (20 U.S.C. §§ 1681, et. seq).
- E. Approval of Equity Officer Motion
I am seeking approval of the re-appointment of Cindy Menendez as the District's Equity Officer for 2021-2022.
- F. Approval of Level I Investigators and their Alternatives Motion
Currently the administrators are all Level I Investigators, and are Alternates for each other as well on Level I Investigations.
- G. Approval to Use Signature Stamp and Electronic Signature Motion
I am seeking approval to authorize the Business Manager to use the Board President's signature stamp and/or electronic signature to sign all contracts for tuition-in, transportation, PMIC, and alternative school student contracts. I am also seeking approval to authorize the Superintendent's Administrative Assistant to use the Board President's signature stamp and/or electronic signature to sign all employment contracts; and the Athletic Director to use the Board President's signature stamp and/or electronic signature to sign all officials/referees agreements.
- H. [Approval of Three Year Asbestos Re-Inspection Agreement](#) Motion
I am seeking approval of the Three Year Asbestos Re-Inspection Agreement With ATC Group Services L.L.C.

Work Session

- A. Summer Sports Surveys - Jeff Bissen
 Exhibits [#1](#) [#2](#) [#3](#)

9. **ADJOURNMENT** Motion

Upcoming Meetings & Events:

Regular Meeting	Monday, September 13, 2021	7:00 p.m. Central Office Conf. Room 103 Central, 3rd Floor
Homecoming	September 17 & 18, 2021	
Board Work Session	Monday, September 27, 2021	6:00 p.m. Central Office Conf. Room 103 Central, 3rd Floor