

# Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent      Kristi Buman - Director of Finance  
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October 5, 2017

To: All School Board Members

Voting Order:

From: Devin Embray, Superintendent

Greg Schultz - At-Large '21  
Michelle Bahr - At-Large '21  
Ann Staiert - At-Large '21  
Curt Becker - At-Large '19  
Theresa Romens - At-Large '19

Re: October Regular Meeting -

Monday, October 9, 2017 - 7:00 p.m.  
Glenwood Comm. High School Media Center  
504 East Sharp Street, Glenwood

1. PLEDGE OF ALLEGIANCE
  - A. Call to Order
2. SPOTLIGHT ON EDUCATION
  - A.
3. FRIENDS OF EDUCATION
  - A.
4. CONSIDERATION OF ACTION ON CONSENT ITEMS
  - A. Approval of Minutes
    1. Regular Board Meeting - [September 18, 2017](#)
    2. Special Meeting & Work Session - [September 25, 2017](#)
  - B. Approval of Agenda
  - C. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
503.9	Student Use of Motor Vehicles
503.10	Student Work Permits
503.11	Emergency School Closings
503.12	Emergency Plans and Fire/Tornado/Disaster Drills
504.1	Student Records Access and Use
504.1R	Student Records Access and Use Regulations
504.1RFS	Student Records Request Form for Students or Parents

504.1A	Release of Student Records Authorization
504.1NF	Transfer of Student Records Notification Form
504.1RF	Hearing Regarding Correction of Student Records Request Form
504.1N	Student Records
504.2	Student Directory Information
504.2F	Denial of Authorization to Release Student Directory Information
504.2N	Student Directory Information Notice

**D. Approval of Board Policies - [First Readings](#)**

POLICY #	DESCRIPTION
502.3	Student Publications
502.3R	Student Publications Regulations
504.1C	Student Records Request Form for Non-Students or Non-Parents
505.1	Student Retention and Promotion
505.1R	Student Retention and Promotion Regulations
505.3	Class or Group Gifts to School
505.4	Graduation Requirements
505.5	Early Graduation
505.6	Commencement

**E. [New Hires](#)**

NAME	POSITION	SALARY
Donna Crum	Substitute Special Education Associate	\$10.36 per hour
Michelle Fornoff	Substitute Teacher	\$140 per day
Pamela Lewis	Substitute Teacher	\$140 per day
Gerard Leahy	Substitute Bus Driver	\$8.19 per hour / 2 hour minimum

**F. [Transfers](#)**

NAME	FROM / TO	WAGE
Lydia Umberger	From Substitute Special Education Associate to Preschool Associate	\$9.36 per hour

**G. [Separation from District](#)**

NAME	POSITION	REASON	DATE
Karen Barrett	Large Group Speech Sponsor	Resignation	September 28, 2017

Ross Brammer	Child Care Associate	Resignation	October 9, 2017
Robert Hammers	Bus Driver	Resignation	September 27, 2017
Carrie Houghtaling	Child Care Associate	Resignation	October 6, 2017 (Will work in limited capacity if needed before replacement)
Marcella Schroeder	Administrative Assistant	Resignation	October 13, 2017
Sheena Winchel	Special Education Teacher Associate	Resignation	September 29, 2017

**H. [Open Enrollments](#)**

NAME	DISTRICT REQUESTED	REASON	DISTRICT OF RESIDENCE
Alexis B.	Glenwood	Family Move	East Mills
Carter B.	Glenwood	Family Move	East Mills
Marissa B.	Glenwood	Kindergarten Student	East Mills
Lillian G.	Glenwood		Fremont-Mills
Alyssa K.	Glenwood	Kindergarten Student	East Mills
Franki P.	Glenwood	Kindergarten Student	East Mills

**I. Approval of Financial Reports**

**A. [Approval of Bills](#) - Director Staiert will have reviewed the bills**

**1. Approval of Additional Bills**

**B. [Board Financial Reports](#)**

**1. Estimated Line Item Budget Report**

**2. General Ledger Balance Report**

**J. Fundraising Requests**

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
Northeast/West Art Class	Display Art	supplemental funds to keep up stock. Requested by parents	AMAP	2018 April
Northeast Media	Book Fair	books for Library	Books	10/23-10/26/17
West Book Fair	Book Fair	books for Library	Books	10/18-10/26/17
MS Student Council	Black and Gold Concessions	fundraising for new water fountain and water bottle filler	\$750	11/2017-3/2018
Junior Class	Volley Bro	Venue Rental, DJ, and snacks for Prom	\$300-\$350	TBD (Oct/Nov)
Junior Class	Powder Puff Football	Venue Rental, DJ, and snacks for Prom	\$300-\$500	TBD (Oct/Nov)

### K. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Pat Staebell	Iowa School Counselor Association's annual Fall Conference	Altoona, IA	11/5/2017	11/7/2017
Nancy Wright	National Council of Teachers of English conference 2017	St. Louis, MO	11/16/2017	11/19/2017
Michelle Millar	Iowa School Counselor Association's annual Fall Conference	Altoona IA	11/5/2017	11/7/2017
Suzie Hohneke	Iowa School Counselor Association's annual Fall Conference	Altoona IA	11/5/2017	11/7/2017
Dixie Thomas	ICCA Honor Squad Event	Cedar Falls, IA	11/16/2017	11/17/2017
Kathleen Loeffelbein	ISCA Conference	Altoona, IA	11/5/2017	11/7/2017
Jedd Taylor	ISCA Conference	Des Moines, IA	11/6/2017	11/7/2017
Kathleen Loeffelbein	ISCA Conference	Altoona, IA	11/5/2017	11/7/2017
Makenzie West	National Conference	St. Louis, MO	11/16/2017	11/19/2017
Christine Lahners	Obtain new teaching methods regarding English	St. Louis, MO	11/16/2017	11/19/2017
Devona Case	Iowa Nonprofit Summit	Altoona IA	10/24/2017	10/25/2017
Callie Ohm	Professional Development with coaching (basketball).	Des Moines, Iowa	10/21/2017	10/22/2017
Michael Joyner	Basketball Professional Development	Des Moines	10/21/2017	10/22/2017
Curt Schulte	Basketball clinic with some of the top speakers in the country. To learn from some excellent college coaches and pick up some tips.	Des Moines	10/21/2017	10/22/2017
Katy Bowen	Basketball clinic	Des Moines, Iowa Events Center	10/21/2017	10/22/2017
Alex Williams	Student Council State Leadership Conference	Des Moines, Iowa	10/29/2017	10/30/2017
Ryan Koch	Basketball Coaching Clinic	Des Moines, Iowa Events Center	10/21/2017	10/22/2017
Jordan Bueltel	Basketball Coaches Clinic	Des Moines, Iowa Events Center	10/21/2017	10/22/2017
Jacqueline Johnson	Student Council State Leadership Conference	Des Moines	10/29/2017	10/30/2017
Erika Dukes	Basketball Coaches Clinic	Des Moines- Iowa Events Center	10/21/2017	10/22/2017
Ben Haynes	Basketball Clinic	Des Moines, Iowa	10/21/2017	10/22/2017
Cort Lovato	To learn from some top college coaches from around the country.	Des Moines	10/21/2017	10/22/2017
Brian N. Stanley	IBCA Annual Clinic	Des Moines	10/21/2017	10/22/2017

**L. Grant Requests**

NAME	PURPOSE	AMOUNT

**5. ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
  - 1. Legislative Forums Schedule
  - 2. Legislative Contacts
  - 3. Future Ready Iowa Alliance Update - Michelle
- D. Presentations

**6. REPORTS**

- A. Building Administrator Reports
  - 1. [High School](#)
  - 2. [Middle School](#)
  - 3. [West Elementary](#)
  - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report & Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
- I. [Print Shop Report](#)

**7. OLD BUSINESS**

- A. None

**8. NEW BUSINESS**

- A. Approval to Pay Bills Twice Per Month

**Motion**

*I am seeking approval to pay bills twice per month. We believe by doing this we will be able to balance work and not have overloads at one time.*

- B. [Approval of Agreement for Educational Services](#)

**Motion**

*I am seeking approval of the Agreement for Educational Services with Westside Community Schools for one of our resident students*

**9. Board Input**

- A. Requested Future Work Session / Board Meeting Topics

**10. ADJOURNMENT**

**Motion**

**Upcoming Meetings & Events:**

October 9, 2017

Regular Board Meeting  
HS Media Center, 504 E. Sharp Street

7:00 p.m.

<b>October 23, 2017</b>	<b>Board Work Session 103 Central, 3rd Floor</b>	<b>6:00 p.m.</b>
<b>October 30, 2017</b>	<b>IASB New Board Member Orientation 103 Central, 3rd Floor</b>	<b>6:00 pm</b>
<b>November 15-17, 2017</b>	<b>IASB Annual Convention Des Moines</b>	