

306.1	ADMINISTRATIVE TEAM
306.2	ADMINISTRATIVE STRUCTURE
306.3	MANAGEMENT'S NEGOTIATING

D. Approval of Board Policies - [First Readings](#)

POLICY #	DESCRIPTION
307.1	ADMINISTRATIVE PERSONNEL EMPLOYMENT - INDIVIDUAL CONTRACTS
308	COMMUNICATION CHANNELS
401.1	DEFINITION OF LICENSED PERSONNEL
401.2	SELECTION OF LICENSED PERSONNEL
401.3	LICENSURE REQUIREMENTS
401.5	EVALUATION OF LICENSED PERSONNEL
401.6	RESIGNATION OF LICENSED PERSONNEL
401.7	2012-2013, 2013-2014, AND 2014-2015 LEAVE INCENTIVE OF LICENSED STAFF

E. New Hires - **Contingent upon completion of pre-employment requirements and favorable background check results**

NAME	POSITION	SALARY
Stacy Adkins	Child Care Associate @ Kid's Place Daycare	\$10.02 per hour
Sarah Joyce	Certified Substitute Teacher	\$165 per day
Natalie Mannen	Substitute Food Service Worker	\$10.58 per hour
Kimberly May	Addition of Mid-Day Suburban Route	\$38.75 per route
Stephanie Patzer	10th-12th Individual Speech	\$1,995
Candy Sibbitt	Substitute Suburban Driver	\$38.75 per route
Samantha Teegarden	Food Service Worker	\$11.58 per hour
Brittnee White	Authorized Substitute Teacher	\$155 per day
Ayla Yates	Special Education Associate - Level ⅔ BD	\$11.14 per hour

F. Transfers

NAME	FROM / TO	WAGE
Mary (Bailey) Elliott	From General Education Associate to Building Secretary @ Northeast	\$13.50 per hour
Michelle Fisher	From Assistant Middle School Kitchen Manager to Middle School Kitchen Manager	\$14.00 per hour
Paige Ryks	From Child Care Associate @ Kid's Place to Special Education Teacher Associate - Level I	\$10.14 per hour

G. Separation from District - **Coaching positions are contingent upon finding a suitable**

replacement

NAME	POSITION	REASON	DATE
Dan Jones	Substitute Teacher	Resignation	October 11, 2021
Kristin Lappala	Building Secretary	Resignation	November 4, 2021
Julia Parks	Middle School Kitchen Manager	Resignation	October 26, 2021
Stacie Teegarden	Special Education Teacher Associate	Termination	November 8, 2021

H. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Ashton D.	Fremont-Mills	Family move	Glenwood	Approve	Yes
Carson H.	Glenwood	Family move	Council Bluffs	Approve	Yes
Liam H.	Glenwood	Family move	Council Bluffs	Approve	Yes

I. Approval of Financial Reports

A. [Approval of Bills](#) - **Director Tim Becker** will have reviewed the bills

1. Approval of Additional Bills

B. Board Financial Reports

1. Estimated Line Item Budget Report

2. General Ledger Balance Report

J. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
MS Student Council	MS Activity Night	Raise money for future events hosted by the student council.	AMAP	November 12, 2021
National Honor Society	Glenwood's Got Talent Showcase	Money collected from admissions would be used for chapter supplies, dues, etc.	AMAP	TBD (Feb or Mar '22)
HS Student Council	Volleybro Tournament	School improvement and rewards for student success (candy, small prizes)	\$500	November 21, 2021

K. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Katie Larsen	Iowa Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Marissa Klindt	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Mark Starner	Track Coaches Clinic in Ames	Ames, IA	12/3/2021	12/4/2021
Katie Wilson	Iowa Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
John Huey	Coaching clinic	Ames, IA	12/3/2021	12/4/2021
Ben Haynes	Iowa Track & Field Coaches Clinic	Ames, IA	12/3/2021	12/4/2021

Chris Visser	Track Clinic	Ames - IA	12/3/2021	12/4/2021
Brian Stanley	Track Coaches Clinic in Ames	Ames, IA	12/3/2021	12/4/2021
Cheri Maxwell	State Dance Competition	Des Moines, IA	12/2/2021	12/4/2021
Alex Williams	Track Clinic	Ames, IA	12/3/2021	12/4/2021
Kevin Kilpatrick	All-State Chorus	Ames, IA	11/18/2021	11/20/2021
David Clark	All-State Music Festival	Ames, IA.	11/18/2021	11/20/2021
David Clark	ISDTA State Championships - To compete with Winter Guards across the state and give the guard an opportunity to experience indoor guard competitions.	Des Moines, IA	12/2/2021	12/3/2021
Jordan Bueltel	Iowa Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Michelle Millar	Iowa School Counselor Conference	Des Moines, IA	11/14/2021	11/16/2021
Devin Embray	IASB Convention	Des Moines, IA	11/17/2021	11/18/2021
Tim Reinert	IASB Convention	Des Moines, IA	11/17/2021	11/18/2021

L. Grant Requests

NAME	PURPOSE	AMOUNT
Boost 4 Families	Improvement of child care center, staff support training, curriculum, support & classroom improvements and equipment.	\$7,500
Reach for the Stars	Quality improvement of materials to improve the program for environmental rating scale.	\$1,500

M. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
None		

5. ANNOUNCEMENTS AND COMMUNICATIONS

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
 - 1. Legislative Forums Schedule
 - 2. Legislative Contacts
- D. Presentations - *John Dean will speak regarding scholarships*
- E. COVID Update

6. REPORTS -

- A. Building Administrator Report
 - 1. [High School](#)
 - 2. [Middle School](#)
 - 3. [West Elementary](#)
 - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)

- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report](#) [Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
- I. [Print Shop Report](#)

7. **OLD BUSINESS**

- A. None

8. **NEW BUSINESS FOR CURRENT BOARD**

- A. [Examination and Approval of Financial Accounting Books for FY21](#) Motion
Tim will go over the financial accounting for FY21 with the current Board and I will then seek approval of the financial accounting for FY21.
- B. [Review Tentative Election Results](#)
 - 1. Acceptance of Tentative Canvass Motion
I am seeking approval of the canvassing of the election pending approval by the Mills County Board of Supervisors.

9. **ADJOURNMENT SINE DIE**

Motion

10. **ANNUAL REORGANIZATIONAL MEETING**

(The Board Secretary will call the meeting to order and will chair this portion of the meeting)

- A. Install Newly-elected Board Members
 - 1. Administer Oath: Matt Portrey, Elizabeth Richardson, and John J. Zak, IV.
- B. Election of Officers
 - 1. President
Ballots will be distributed to the Board Members to vote for President of the School Board for 2021-2022. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the new Board President.
Tim will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.
 - 2. Vice-President
Ballots will be distributed to the Board Members to vote for Vice-President of the School Board for 2021-2022. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the new Board Vice-President.
Tim will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.
- C. Set regular meeting dates, times and places for 2021-2022 Motion
Presently the Board meets for their regular meetings on the second Monday of the month at 7:00 p.m., and for their work sessions on the fourth Monday of the month at 6:00 p.m.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICTS
November 22, 2021	Work Session	103 Central, 3rd Floor	
December 13, 2021	Regular Meeting	103 Central, 3rd Floor	
No December Work Session		103 Central, 3rd Floor	
January 10, 2022	Regular Meeting	103 Central, 3rd Floor	
January 24, 2022	Work Session	103 Central, 3rd Floor	
February 14, 2022	Regular Meeting	103 Central, 3rd Floor	
February 28, 2022	Work Session	103 Central, 3rd Floor	
March 14, 2022	Regular Meeting	103 Central, 3rd Floor	
March 28, 2022	Work Session	103 Central, 3rd Floor	
April 11, 2022	Regular Meeting	103 Central, 3rd Floor	
April 25, 2022	Work Session	103 Central, 3rd Floor	
May 9, 2022	Regular Meeting	103 Central, 3rd Floor	
May 23, 2022	Work Session	103 Central, 3rd Floor	
June 13, 2022	Regular Meeting	103 Central, 3rd Floor	
June 27, 2022	Work Session	103 Central, 3rd Floor	
July 11, 2022	Regular Meeting	103 Central, 3rd Floor	
July 25, 2022	Work Session	103 Central, 3rd Floor	
August 8, 2022	Regular Meeting	103 Central, 3rd Floor	
August 22, 2022	Work Session	103 Central, 3rd Floor	
September 12, 2022	Regular Meeting	103 Central, 3rd Floor	
September 26, 2022	Work Session	103 Central, 3rd Floor	
October 10, 2022	Regular Meeting	103 Central, 3rd Floor	
October 24, 2022	Work Session	103 Central, 3rd Floor	

- D. Appointments / Assignments for 2020-2021 Motion
- 1) Mills County Conference Board - *Currently Curt Becker/Greg Schultz*
 - 2) Empowerment Board - *Currently Ann Staiert*
 - 3) Buildings / Grounds and Transportation - *Currently Greg Schultz*
 - 4) IASB Delegate - *Currently Curt Becker*
 - 5) CCC Committee - *Currently Elizabeth Richardson*
 - 6) Wellness Committee - *Currently Ann Staiert*
 - 7) Review of Bills - *Currently revolves each month in alphabetical order*
 - 8) Technology Committee - *Currently Tim Becker*
 - 9) Glenwood Community School Foundation - *Currently Elizabeth Richardson*
 - 10) Super Board Representative - *Currently Tim Becker*

- E. Appointment of Business Manager / Board Secretary Motion

I am seeking approval to reappoint Tim Reinert as the District's Business Manager / Board Secretary. The Board President will administer the oath.

F. Approval of Official Publication Motion
I am seeking approval to appoint the Opinion-Tribune as the school district's official publication .

G. Approval of Legal Counsel Motion
I am seeking approval to appoint the firm of Lynch Dallas, P.C. as legal counsel for the school district.

H. Approval of Bank Depositories and Limits Motion
I am seeking approval of the following bank depositories and limits:

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit</u>
Glenwood State Bank	Glenwood, IA	\$15,000,000.00
ISJIT	Naperville, IL (managed)	\$15,000,000.00
First National Bank	Glenwood, IA	\$ 5,200,000.00
American National Bank	Council Bluffs, IA	\$ 80,050.00

11. **NEW BUSINESS**

A. [Approval of Early Notification Incentive](#) Motion
In an effort to attract and be accessible to the most qualified candidate pool, we are seeking board approval of an early notification incentive.

B. Approval of Iowa Local Government Risk Pool Commission ("28E") Natural Gas Program Participation Agreement [Memo](#) [Attachments](#) Motion
I am seeking approval of the Participation Agreement.

12. **ADJOURNMENT** Motion

[Upcoming Meetings & Events:](#)

Regular Board Meeting	Monday, November 8, 2021 - 7:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
Board Work Session	Monday, November 22, 2021 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
Regular Board Meeting	Monday, December 13, 2021 - 7:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534

NO BOARD WORK SESSION IN DECEMBER