

# Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent      Tim Reinert - Director of Finance  
103 Central, Suite 300 \* Glenwood, IA 51534 \* 712-527-9034 \* Fax 712-527-4287

January 7, 2022

To: All School Board Members  
From: Devin Embray, Superintendent

Voting Order:  
Curt Becker - At-Large '23  
Tim Becker - At-Large '23  
Elizabeth Richardson - At-Large '25  
Matt Portrey - At-Large '25  
John J. Zak, IV - At-Large '25

**Re: Regular Meeting - Monday, January 10, 2022 - 6:00 p.m.  
Central Office - Large Conference Room  
103 Central, 3rd Floor, Glenwood**

1. **PLEDGE OF ALLEGIANCE**
  - A. Call to Order
2. **SPOTLIGHT ON EDUCATION**
  - A. All-State Musicians
3. **FRIENDS OF EDUCATION**
  - A. None
4. **CONSIDERATION OF ACTION ON CONSENT ITEMS**
  - A. Approval of Minutes
    1. [Regular Meeting](#) - December 13, 2021
  - B. Approval of Agenda
  - C. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
402.1	TUTORING BY LICENSED PERSONNEL
402.2	SUBSTITUTES FOR LICENSED PERSONNEL
402.3	STUDENT TEACHERS
403.1	DEFINITION OF CLASSIFIED PERSONNEL
403.2	SELECTION OF CLASSIFIED PERSONNEL
403.3	EVALUATION OF CLASSIFIED PERSONNEL
403.4	RESIGNATION OF CLASSIFIED PERSONNEL

403.5	2012-2013, 2013-2014, AND 2014-2015 LEAVE INCENTIVE - CLASSIFIED STAFF
503.41	EPINEPHRINE POLICY
503.41r	ANAPHYLAXIS EMERGENCY TREATMENT PROTOCOL

D. Approval of Board Policies - [First Readings](#)

POLICY #	DESCRIPTION
404	STAFF PERSONNEL LEAVE
404.1	STAFF PERSONNEL FAMILY AND MEDICAL LEAVE
404.1R	FAMILY AND MEDICAL LEAVE REGULATIONS
404.1D	FAMILY AND MEDICAL LEAVE DEFINITIONS
404.1N	FAMILY AND MEDICAL LEAVE NOTICE
404.1RF	FAMILY AND MEDICAL LEAVE REQUEST FORM

E. New Hires - **Contingent upon completion of pre-employment requirements and favorable background check results**

NAME	POSITION	SALARY
William Connelly	Assistant High School Tennis Coach	\$2,565
Kelly Embray	Child Care Associate	\$10.11 per hour
John Huey	Assistant High School Boys Track Coach	\$3,990
Jeff Johnson	Assistant Boys Soccer Coach	\$3,990
Chris Kroll	Head Girls Tennis Coach	\$4,560
Katie Larsen	Assistant High School Girls Track Coach	\$3,990

F. Transfers

NAME	FROM / TO	WAGE
Traci Ashburn	From Substitute Food Service Worker to Food Service Worker	\$11.58 per hour
Ben Haynes	From Teacher, Head MS Girls Track Coach & MS Girls Basketball Coach to Full Time Instructional Coach (MS)	Salary + \$7,000
Derrica Hutchings	From Teacher, Kindergarten PLC Facilitator & ELA SAC Representative to Full time Instructional Coach (NE)	Salary + \$7,000
Shelby Mattao	From Special Education Assoc. to Substitute Special Education Assoc.	No Change

G. Separation from District - **Coaching positions are contingent upon finding a suitable replacement**

NAME	POSITION	REASON	DATE
Christie Baker	Teacher	Retirement	End of the 2021-2022 SY
Ben Berberich	Assistant High School Girls Track Coach	Resignation	December 22, 2021

Thomas Berke	Head 8th Grade Boys Basketball Coach	Resignation	January 3, 2022
Amy Clark	Payroll Administrative Assistant	Resignation	January 17, 2022
Jeanne McGinnis	Building Custodian	Resignation	January 5, 2021
Callie Rodenburg	Head 7th Grade Volleyball Coach	Resignation	December 16, 2021
Mary Simms	Teacher	Retirement	End of the 2021-2022 SY
Grant Stivers	Assistant 7th Grade Football Coach	Resignation	January 6, 2022
Nick Wray	Assistant Baseball Coach	Resignation	December 5, 2021
Kaitlyn Zogleman	Teacher	Resignation	End of the 2021-2022 SY

H. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Braylyn C.	Lewis Central	Remain after move	Glenwood	Approve	2022-2023

I. Approval of Financial Reports

A. [Approval of Bills](#) - **Director Matt Portrey** will have reviewed the bills

1. Approval of Additional Bills

B. Board Financial Reports

1. Estimated Line Item Budget Report

2. General Ledger Balance Report

J. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
Show Choir	Show Choir Competition	To raise money for show choir expenses	\$12,000	01/29/2022
Key Club	Kindness Shirt Sales	To raise money to purchase more trash cans for the parking lot	\$1,814.52	01/17-02/11/2022
Dance Team	Lil' Rams Dance Clinic	To raise money for equipment, uniforms and camp fees	\$1,000	02/11/2022
Dance Team	Ram Roses	To raise money for equipment, uniforms and camp fees	\$500	02/14/2022
Dance Team	Daddy Daughter Dance	To raise money for equipment, uniforms, camp fees and state dance fees	\$4,000	05/07/2022

K. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Alex Williams	Open SciEd Training	Heartland AEA Johnston, IA	3/8/2022	3/10/2022
Kathi Krzycki	Open SciEd Training	Heartland AEA Johnston, IA	3/8/2022	3/10/2022

Jeff Bissen	IHSADA Executive Board Meeting	Des Moines, IA	1/12/2022	1/13/2022
Michelle Manning	Midwest Symposium for Leadership in Behavior	Kansas City, MO	2/16/2022	2/19/2022
Adam Buthe	Girls State Wrestling Tournament	Coraville, IA	1/21/2022	1/22/2022
Julie Mount	State BPA Competition	Des Moines, IA	2/20/2022	2/22/2022
Kelly Schubauer	Skills USA Informational Clinic	Fort Dodge, IA	1/25/2022	1/25/2022
David Clark	Cyclone Honor Band	Ames, IA	2/3/2022	2/5/2022
Lindsey Tadin	Midwest Symposium for Leadership in Behavior	Kansas City, MO	2/16/2022	2/19/2022
Sara Mulligan	Midwest Symposium for Leadership in Behavior	Kansas City, MO	2/16/2022	2/19/2022
Cindy Menendez	Midwest Symposium for Leadership in Behavior	Kansas City, MO	2/16/2022	2/19/2022

L. Grant Requests

NAME	PURPOSE	AMOUNT
Pets in the Classroom	Sustaining/purchasing pets, specifically the classroom aquarium. The fish are a calming element and a responsibility building component.	\$50.00

M. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
None		

5. **ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
  - 1. Legislative Forums Schedule
  - 2. Legislative Contacts
- D. Presentations - GHAEA Board Presentation (10-15 minutes max)  
Ivan Gentry, Executive Director of Specialized Services and Supports, Dr. Lolli Haws, Chief Administrator, and Chris Blum, AEA Board Member who represents Glenwood Schools, will be presenting.
- E. COVID Update

6. **REPORTS -**

- A. Building Administrator Report
  - 1. [High School](#)
  - 2. [Middle School](#)
  - 3. [West Elementary](#)
  - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)

- E. [Kid's Place Report Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
- I. [Print Shop Report](#)

7. **OLD BUSINESS**

- A. None

8. **NEW BUSINESS**

- A. [Approval of Agreement with Bella Terre](#) Motion  
*I am seeking approval of the Rental Agreement with Bella Terre for Prom 2022.*
- B. [Approval of Event Services Agreement with Complete Weddings & Events](#) Motion  
*I am seeking approval of the Agreement with Complete Weddings & Events for DJ services at Prom 2022.*
- C. [Approval of Agreement for Teacher Education Clinical Experience Placements](#) Motion  
*I am seeking approval of the Agreement with Morningside University for Teacher Education clinical Experience Placements.*
- D. [At-Risk Programming for 2022-2023](#)  
*I am seeking approval for the 2022-2023 programing proposed for At-Risk*
- E. [OSHA Mandated COVID-19 Testing and Masking Board Policy](#) Motion  
**IF NECESSARY** *I am seeking approval of the mandatory testing/masking policy. We are currently working on a testing program to be implemented by February 9, 2022.*
- F. [Approval of ESSER I, II, and III Plan](#) Motion  
*I am seeking approval of the updated ESSER I, II, III plan.*

9. **ADJOURNMENT**

Motion

Upcoming Meetings & Events:

Regular Board Meeting	Monday, January 10, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
Board Work Session	Monday, January 24, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
Board / Admin. Social	Monday, January 31, 2022 - 4:00 p.m.	
Regular Board Meeting	Monday, February 14, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
Board Work Session	Monday, February 28, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534