

# Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent      Kristi Buman - Director of Finance  
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December 6, 2019

To: All School Board Members  
From: Devin Embray, Superintendent

Voting Order:  
Greg Schultz - At-Large '21  
Ann Staiert - At-Large '21  
Curt Becker - At-Large '23  
Elizabeth Richardson - At-Large '  
Tim Becker - At-Large '23

Re: **December Regular Meeting -**

**Monday, December 9, 2019 - 6:30 p.m.**  
**High School Media Center - 504 E. Sharp St.**

## **6:30 p.m.**

1. **PLEDGE OF ALLEGIANCE**  
A. Call to Order

2. **CLOSED SESSION** Roll Call Vote  
*The Board will enter into Closed Session pursuant to Iowa Code 21.5 a. to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds.*

3. **RETURN TO OPEN SESSION** Roll Call Vote  
A. Action if needed

## **7:00 p.m.**

4. **SPOTLIGHT ON EDUCATION**  
A. None

5. **FRIENDS OF EDUCATION**  
A. None

6. **CONSIDERATION OF ACTION ON CONSENT ITEMS**  
A. Approval of Minutes  
1. Regular Meeting - [November 11, 2019](#)  
2. Special Meeting & Board Work Session - [November 25, 2019](#)  
B. Approval of Agenda  
C. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
800	Statement of Guiding Principles for Business Procedures
801.1	Planning the Budget

801.2	Preparation of the Budget Document
801.3	Requirements of the Budget Document
801.4	Publication of the Budget
801.5	Public Review of the Budget
801.6	Budget Adoption by the Board
801.7	Budget as a Spending Plan
801.8	Financial Accounting System
801.9	Classification of Accounts

D. **Approval of Board Policies - [First Readings](#)**

POLICY #	DESCRIPTION
100	Legal Status of the School District
405.2	Allegations of Abuse of Students by School District Employees
503.13	Suicide Prevention and ACES Training Requirements
505.4	Graduation Requirements
601.1	School Calendar
604.6CF	Consent to Student Use of the District's Technology Computers, Computer-Like Equipment, Computer Network Systems and Internet Access
803.1	Purchasing and Bidding
803.4	Approval and Payment for Goods and Services
902.7	Warning System and Emergency Plans
1003.1	Public Use of School Facilities
1003.3E3	Glenwood Community School District Facility Use Agreement
1003.3E4	Use of School District Facilities and Equipment Indemnity and Liability Insurance Agreement

E. **[New Hires](#) - Contingent upon completion of pre-employment requirements and favorable background check results**

NAME	POSITION	SALARY
Aaron Aistrope	Substitute Bus Driver	\$19 per hour
Bryan Dieckman	Head Boys Golf Coach	\$4,320
Jordyn Hanshaw	Special Education Teacher Associate - Level 2/3	\$10.73 per hour
Jessica Lincoln	Authorized Substitute Teacher	\$145 per day
Jeannie Lorimor	Assistant Play Director	\$1,080
Sasha Rindone	Special Education Teacher - Level 1 - Interim Position	TBD - Salary will be a prorated amount of \$39,876 depending on

		start date - <i>Also contingent upon receipt of licensure, and review and receipt of official transcripts</i>
Robert Talbott	Substitute Bus Driver	\$19 per route after probationary period
Dusty Williams	Special Education Teacher Associate - Level 2/3	\$10.73 per hour

F. [Transfers](#)

NAME	FROM / TO	WAGE
Rebecca Bardsley	From Assistant Girls Soccer Coach to Head Girls Soccer Coach for the 2020 season only	\$5,670

G. [Separation from District](#)

NAME	POSITION	REASON	DATE
Carolyn Fichter	Substitute Food Service Worker	Resignation	November 13, 2019
Ben Haynes	Middle School Student Council Co-Sponsor	Resignation	End of 2019-2020 SY

H. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Savannah A.	Glenwood	Change in District of Residence	East Mills	Approve	Yes

I. Approval of Financial Reports

A. [Approval of Bills](#) - **Director Schultz** will have reviewed the bills

- Approval of Additional Bills

B. [Board Financial Reports](#)

- Estimated Line Item Budget Report
- General Ledger Balance Report

J. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
School Staff	Free Will Jeans Day	Donations to Love Tree and Mills Co Storehouse	AMAP	11/25-12/4/19
Culinary Arts Class	Restaurant and Food Sales	Cover expenses for Restaurant and Food Sales	AMAP	1/20-5/20/20
Key Club	Penny War	Leukemia Foundation	\$750	12/9-12/19/19
Northeast Elementary	Pennies for Paws	Hooves and Paws Donation	AMAP	12/2-12/19/19

K. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Tucker Weber	Wrestling	Kansas City, Mo	2/7/2019	2/9/2019
Tucker Weber	Wrestling	Des Moines, IA	12/20/2019	12/21/2019
Tucker Weber	Wrestling	Ames, IA	1/10/2019	1/11/2019
Tucker Weber	Wrestling	Basehor, KS	1/17/2020	1/18/2020
Adam Buthe	SE Polk Wrestling	Urbandale, IA	1/24/2020	1/25/2020
Adam Buthe	Ames Wrestling	SE Polk	12/20/2019	12/21/2019
Adam Buthe	Basehor Wrestling	Ames, IA	1/10/2020	1/11/2020
Adam Buthe	Urbandale wrestling	Basehor, KS	1/17/2020	1/18/2020
Rob Radford	SE Polk Wrestling	Urbandale, IA	1/24/2020	1/25/2020
Rob Radford	Ames Wrestling	SE Polk	12/20/2019	12/21/2019
Rob Radford	Basehor Wrestling	Ames, IA	1/10/2020	1/11/2020
Rob Radford	Urbandale wrestling	Basehor, KS	1/17/2020	1/18/2020
Devin Embray	SAI Executive Leaders Meeting	Ankeny, IA	1/16/2020	1/17/2020
Devin Embray	Professional Leave	Laguna Beach, CA	4/8/2020	4/10/2020
Chad Lang	Professional Leave	Laguna Beach, CA	4/8/2020	4/14/2020
Cindy Menendez	Professional Leave	Cedar Rapids, IA	2/4/2020	2/9/2020

L. Grant Requests

NAME	PURPOSE	AMOUNT
Christian Educators Association International	To offer a more engaging and practical Personal Finance curriculum to THRIVE students, which focuses on the long-term impacts of their current choices re saving, spending and earning money.	Up to \$500

M. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
None		

7. **ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
  - 1. Legislative Forums Schedule
  - 2. Legislative Contacts
- D. Presentations
- E. Activities Complex Update

8. **REPORTS**

- A. Building Administrator Reports
  - 1. [High School](#)
  - 2. [Middle School](#)
  - 3. [West Elementary](#)
  - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report](#)  
[Kid's Place Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)  
[Vehicle Replacement Plan](#)
- I. [Print Shop Report](#)

9. **OLD BUSINESS**

- A. None

10. **NEW BUSINESS**

- A. [Approval of Agreement with Buena Vista University](#) Motion  
*I am seeking approval of the Agreement with Buena Vista University for Field Experience, Student Teaching, Practicum, and Internship effective July 1, 2019 through June 30, 2022.*
- B. [Early Notification Incentive \(Certified Teaching Staff\)](#) Motion  
*In an effort to attract and be accessible to the most qualified candidate pool, we are seeking board approval of an early notification incentive.*
- C. [Approval of Career Plan Stipends](#) Motion  
*I am seeking approval to pay the Career Plan Stipends to identified personnel.*
- D. [Approval of Mid-Term Graduates](#) Motion  
*I am seeking approval of Mid Term Graduates, contingent upon successful completion of all requirements.*
- E. [Approval of Quote from REI](#) Motion  
*I am seeking approval of the quote from REI for replacement of hard drives for the bus cameras.*

11. **ADJOURNMENT**

Motion

Upcoming Meetings & Events:

Regular Meeting	Monday, December 9, 2019 - 7:00 p.m.	HS Media Center 504 E. Sharp Street
No December Work Session		
Regular Meeting	Monday, January 13, 2019	HS Media Center 504 E. Sharp Street
Work Session	Monday, January 27, 2019	Central Office 103 Central, 3rd Floor