

Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent Tim Reinert - Director of Finance
103 Central, Suite 300 * Glenwood, IA 51534 * 712-527-9034 * Fax 712-527-4287

December 10, 2021

To: All School Board Members
From: Devin Embray, Superintendent

Voting Order:
Greg Schultz - At-Large '21
Ann Staiert - At-Large '21
Elizabeth Richardson - At-Large '25
Matt Portrey - At-Large '25
John J. Zak, IV - At-Large '25

Re: **Exempt Session & Regular Meeting** - **Monday, December 13, 2021 - 6:00 p.m.**
Central Office - Large Conference Room
103 Central, 3rd Floor, Glenwood

EXEMPT SESSION per Iowa Code Section 21.9 - 6:00 p.m.

REGULAR MEETING - 6:30 p.m.

1. **PLEDGE OF ALLEGIANCE**
 - A. Call to Order

2. **SPOTLIGHT ON EDUCATION**
 - A. Jodi Hilsabeck - Enhancement of Playground Equipment and New ADA Accessible Equipment
 - B. Boys Cross Country - Team Members & Coaches who went to State
 - C. Girls Cross Country - Team Members & Coaches who went to State

3. **FRIENDS OF EDUCATION**
 - A. None

4. **CONSIDERATION OF ACTION ON CONSENT ITEMS**
 - A. Approval of Minutes
 1. [November 8, 2021 - Regular Meeting](#)
 2. [November 22, 2021 - Special Meeting & Work Session](#)

 - B. Approval of Agenda

 - C. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
307.1	ADMINISTRATIVE PERSONNEL EMPLOYMENT - INDIVIDUAL CONTRACTS
308	COMMUNICATION CHANNELS
401.1	DEFINITION OF LICENSED PERSONNEL

401.2	SELECTION OF LICENSED PERSONNEL
401.3	LICENSURE REQUIREMENTS
401.5	EVALUATION OF LICENSED PERSONNEL
401.6	RESIGNATION OF LICENSED PERSONNEL
401.7	2012-2013, 2013-2014, AND 2014-2015 LEAVE INCENTIVE OF LICENSED STAFF

D. Approval of Board Policies - [First Readings](#)

POLICY #	DESCRIPTION
402.1	TUTORING BY LICENSED PERSONNEL
402.2	SUBSTITUTES FOR LICENSED PERSONNEL
402.3	STUDENT TEACHERS
403.1	DEFINITION OF CLASSIFIED PERSONNEL
403.2	SELECTION OF CLASSIFIED PERSONNEL
403.3	EVALUATION OF CLASSIFIED PERSONNEL
403.4	RESIGNATION OF CLASSIFIED PERSONNEL
403.5	2012-2013, 2013-2014, AND 2014-2015 LEAVE INCENTIVE - CLASSIFIED STAFF
503.41	EPINEPHRINE POLICY
503.41r	ANAPHYLAXIS EMERGENCY TREATMENT PROTOCOL

E. [New Hires](#) - **Contingent upon completion of pre-employment requirements and favorable background check results**

NAME	POSITION	SALARY
Thomas Cattron	Authorized Substitute Teacher	\$155 per day
Shamani Langille	Substitute Teacher	\$165 per day
Laini Richardson	Special Education Teacher Associate - Level 2/3 BD	\$11.14 per hour
Sally Stoakes	Authorized Substitute Teacher	\$155 per day

F. [Transfers](#)

NAME	FROM / TO	WAGE
Toni Bunnell	Food Service Worker - Increase in Hours Only	No Change
Nancy Heitman	From Substitute Bus Driver to Route Driver	No Change
Julie McMullen	From .5 Teacher & .5 Instructional Coach to .5 Teacher & .5 Interim Administrator	\$5,000 Increase
Tamara O'Meara	Food Service Worker - Increase in Hours Only	No Change
Tim Whannell	From Substitute Bus Driver to Bus Driver	No Change

Nancy Wright	From Full Time Instructional Coach to Interim Administrator	\$10,000 Increase
Kimberly Yount	From Food Service Worker to Assistant Kitchen Manager	\$11.80 per hour

G. [Separation from District](#) - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
Barbara Cochran	Substitute Teacher	Resignation	November 24, 2021
Colleen Confer	Teacher (FT Instructional Coach)	Retirement	End of the 2021-2022 SY
Cara Delaney	Special Education Teacher Associate	Resignation	December 17, 2021
Lori Gregory	Teacher	Retirement	End of the 2021-2022 SY
Sherry Herron	Administrator	Resignation	December 31, 2021
Timothy Johnson	Teacher	Resignation	End of the 2021-2022 SY
Bryon Radford	Building Custodian	Retirement	February 14, 2022
Drake Ruth	Assistant Boys' Soccer Coach	Resignation	November 24, 2021
Karen Sinner	Teacher	Retirement	End of the 2021-2022 SY
Martin Wright	Bus Driver	Resignation	November 29, 2021
Nancy Wright	Interim Administrator	Retirement	End of the 2021-2022 SY

H. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Carly H.	Council Bluffs	Family Move	Glenwood	Approve	Yes
Kylie H.	Council Bluffs	Family Move	Glenwood	Approve	Yes

I. Approval of Financial Reports

A. [Approval of Bills](#) - Director **Tim Becker** will have reviewed the bills

1. Approval of Additional Bills

B. Board Financial Reports

1. Estimated Line Item Budget Report

2. General Ledger Balance Report

J. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
None				

K. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
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Kevin Kilpatrick	Show Choir	Wahoo, NE	02/19/2022	02/19/2022
Kevin Kilpatrick	Show Choir	Grand Island, NE	02/12/2022	02/12/2022
Tucker Weber	Basehor Linwood Wrestling Tour.	Basehor, KS	01/14/2022	01/15/2022
Adam Buthe	Basehor Linwood Wrestling Tour.	Basehor, KS	01/14/2022	01/15/2022
Brad Asche	Basehor Linwood Wrestling Tour.	Basehor, KS	01/14/2022	01/15/2022
Devin Embray	ISFLC Conference	Altoona, IA	12/07/2021	12/09/2021
Tim Reinert	ISFLC Conference	Altoona, IA	12/07/2021	12/09/2021
Devin Embray	ISFLC Conference	Altoona, IA	02/15/2022	02/17/2022
Tim Reinert	ISFLC Conference	Altoona, IA	02/15/2022	02/17/2022

L. Grant Requests

NAME	PURPOSE	AMOUNT
None		

M. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
Physical Science	Final	2021-2022
Chemistry Curriculum	Final	2021-2022
Financial Literacy	Final	2021-2022

5. **ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
 - 1. Legislative Forums Schedule
 - 2. Legislative Contacts
- D. Presentations - Prochaska & Associates
- E. COVID Update

6. **REPORTS -**

- A. Building Administrator Report
 - 1. [High School](#)
 - 2. [Middle School](#)
 - 3. [West Elementary](#)
 - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
- I. [Print Shop Report](#)

7. **OLD BUSINESS**

A. None

8. **NEW BUSINESS**

A. [Approval of LEP Allowable Costs](#) Motion
I am seeking approval of the LEP Allowable Costs in the amount of \$24,754.62.

B. [Approval of SBRC Application](#) Motion
I am seeking approval of the SBRC Application to request spending authority in the amount of \$47,698 for increased enrollment. I am also seeking approval to request spending authority in the amount of \$150,827 for open enrolled out students who were not included on the prior year's certified enrollment.

B. [Approval of Administrator Stipends for Title IIA Responsibilities](#) Motion
I am seeking approval of the administrator stipends for Title IIA Responsibilities.

C. [Approval of Mid-Term Graduates](#) Motion
I am seeking approval of Mid Term Graduates, contingent upon successful completion of all requirements.

D. Approval of American National Bank Maximum Deposit Limit Motion
I am seeking approval to increase the maximum deposit limit with American National Bank Council Bluffs IA to \$90,000.00

E. [Approval of Proposal for Paging Systems](#) Motion
I am seeking approval of the proposal from Electronic Sound for the paging system improvements at each building.

F. [Acceptance of Deeded Property](#) Motion
I am seeking approval of property being deeded over to the school district pending land is in good standing from a tax standpoint.

9. **ADJOURNMENT** Motion

Upcoming Meetings & Events:

Regular Board Meeting	Monday, December 13, 2021 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
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NO BOARD WORK SESSION IN DECEMBER

Regular Board Meeting	Monday, January 10, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
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Board Work Session	Monday, January 24, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
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Regular Board Meeting	Monday, February 14, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
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Board Work Session	Monday, February 28, 2022 - 6:00 p.m.	Central Office Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
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