

# Proud Past, Successful Present, Growing Future

Nicole Kooiker - Superintendent                      Tim Reinert - Director of Finance  
 103 Central, Suite 300 \* Glenwood, IA 51534 \* 712-527-9034 \* Fax 712-527-4287

January 10, 2025

To:                      All School Board Members  
  
 From:                  Nicole Kooiker, Superintendent

Voting Order:  
 Matt Portrey - At-Large '25  
 John J. Zak, IV - At-Large '25  
 Elizabeth Richardson - At-Large '25  
 Kellie Stewart - At-Large '27  
 Tony Winton - At-Large '27

Re:    **Regular Meeting - Monday, January 13, 2025 - 6:00 p.m.**  
       **Central Office Large Conference Room - 103 Central, Third Floor**

**REGULAR MEETING**

- 1.    **PLEDGE OF ALLEGIANCE**  
     A.    Call to Order

- 2.    **APPROVAL OF AGENDA** Motion

- 3.    **CONSIDERATION OF ACTION ON CONSENT ITEMS** Motion  
     A.    Approval of Minutes  
         1.    [December 2, 2024 - Special Meeting & Closed Session](#)  
         2.    [December 9, 2024 - Regular Meeting](#)

- B.    [Approval of Board Policies - Second Readings](#)

POLICY #	DESCRIPTION
506	Parent and Family Engagement Title I
506.R1	Parent and Family Engagement Building Level Regulation Title I
604.1	Instructional Materials Selections
604.1R	Instructional Materials Selection Regulations
604.2	Instructional Materials Inspection
604.10	Outside Resource People
604.11	Field Trips and Excursions
604.12	Homework
802.1	Local, State, and Federal Income
802.2	Use of School Property and Equipment

802.3	Sale of Bonds
802.4	Investments
802.5	Gifts, Grants, Bequests, and Memorials
802.6	Depository of Funds
802.7	Student Activities Fund
803.8	Travel Allowance
803.1	Purchasing and Bidding
803.1E1	Checklist for Project Consideration
803.1E2	Purchasing and Bidding Flowchart
803.1R1	Federal Funds in Procurement Contracts

C. [Approval of Board Policies - First Readings](#)

POLICY #	DESCRIPTION
103	Educational and Operational Planning and Needs Assessment
103-R(1)	Long-Range Needs Assessment - Regulation
702.3	School Transportation for Extracurricular Activities
702.7	School Bus Safety Instruction
702.8	Student Conduct on School Transportation
702.9	Transportation in Private Vehicles for Extracurricular Activities
803.2	Requisition / Purchase Orders
803.3	Receiving Goods and Services
803.4	Payment for Goods & Services
803.5	Unpaid Warrants
803.6	Payday Schedules
803.7	Payroll Deductions
803.9	Special Assessments

D. [New Hires](#) - Contingent upon completion of pre-employment requirements and favorable background check results

NAME	POSITION	SALARY
Hailee Poland	Authorized Substitute Teacher	\$162 per day
Travis Sell	Substitute Teacher	\$172 per day
Dixie Thomas	Head Cheer Sponsor	\$2,400

E. [Transfers](#)

NAME	FROM / TO	WAGE
Hailee Poland	From Authorized Substitute Teacher to Certified Substitute Teacher	\$172 per day
Sara Stanton	From Special Education Paraeducator to Substitute Special Education Paraeducator	No change

F. [Separation from District](#) - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
Larry Malskeit	Teacher	Retirement	End of 2024-2025 SY
Destiny McIntosh	Custodian (student worker)	Resignation	December 20, 2024
Ashley Vanderpool	Special Education Paraeducator	Resignation	End of 2024-2025 SY
Brandon Wear	Substitute Bus Driver	Resignation	January 6, 2025
Diane Whitley	Substitute Food Service Worker	Resignation	December 30, 2024

G. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY
Gwendolyn H.	Shenandoah	IGNITE Online Program	Glenwood	Approve
Gabriel R.	Glenwood	Change in Student's Residence	Fremont-Mills	Approve
Trenton S.	Glenwood	Change in Student's Residence	East Mills	Approve

H. Approval of Financial Reports

1. [Approval of Bills](#) - Director Kellie Stewart will have reviewed the bills
  - a. Approval of Additional Bills
2. Board Financial Reports
  - a. [Estimated Line Item Budget Report](#)
  - b. [General Ledger Cash and Investments Balance Report](#)
  - c. [Fund Balance Report](#)

I. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
GMS Builders Club	MS Activity Night	MS PBIS Store & MS Branding Phase 2	AMAP	1/10/2025
GMS Builders Club	March Madness	American Heart Association Donation & MS Branding Phase 2	AMAP	3/7/2025
HS FCCLA	Bake Sale	State FCCLA	AMAP	01/27/25 to 02/07/2025
Glenwood FFA	FFA Community Breakfast	State conference, Official Dress, Banquet materials & other program expenses	\$800 to \$2,000	2/22/2025
Plant Science Class	Vegetable & House Plant Sale	Replenish Greenhouse Account	\$500 to \$1,000	04/28/25 to 05/23/25
Plant Science Class	Succulent Plant Valentine Sale	Replenish Greenhouse Account	\$500 to \$600	05/20/25 to 02/14/25

J. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Megan (Wake) Sheeder, Tami Bertini, Cindy Menendez, and Julie McMullen	Attend the Council for Exceptional Children National Conference and facilitate a break-out session as a speaker	Baltimore, MD	3/11/2025	3/15/2025
Tucker Weber	Wrestling Tournament	Basehor, KS	1/17/2025	1/18/2025
Dixie D. Thomas	State Wrestling Tournament 2025	Des Moines, IA	2/21/2025	2/22/2025
Shelly Murphy, Elizabeth Baumert, Anne Vorce, Trisha Nanfite, Callie Rodenburg, and Heather Diekmann	Get Your Teach On	Las Vegas, NV	1/18/2025	1/20/2025
School Board Members, Tim Reinert, and Nicole Kooiker	COSSBA Board Conference	Atlanta, GA	3/20/2025	3/23/2025

K. Grant Requests

NAME	PURPOSE	AMOUNT
None		

L. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
<a href="#">4th Grade Social Studies Curriculum</a>	Final	2024-2025

4. **ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from the Public
- B. Comments from the Board of Education
- C. Legislative Update
- D. Presentations

5. **REPORTS**

- A. Building Administrator Report
  - 1. [High School](#)
  - 2. [Middle School](#)
  - 3. [West Elementary](#)
  - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report](#)      [Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
- I. [Print Shop Report](#)

6. **INFORMATIONAL ITEMS**

- A. Grant Recipient of 2024 Child Care Business Incentives award in the amount of \$1,443,235 to be used for running utilities up to 103 and also putting in needed utilities for operations once the power plant is shut down and new systems need to be installed.

7. **DISCUSSION ITEMS**

- A. Simbli - discussion and questions around the Simbli board management system.

8. **OLD BUSINESS**

- A. None

9. **NEW BUSINESS**

- A. [Approval of School Officer Liaison Program Agreement](#) Motion  
*I am seeking approval of the School Officer Liaison Program Agreement with the City of Glenwood for the 2025-2026 school year.*
- B. [Approval to Purchase Simbli, a Board Management Software](#) Motion  
*I am seeking approval to purchase the Simbli modules for board meetings and board policies.*
- C. [Approval of Proposal from Mechanical Systems, Inc.](#) Motion  
*I am seeking approval of the proposal form Mechanic Systems, Inc for replacement of a wing coil which controls all of the kitchen at West Elementary. The funding will come out of SAVE HVAC.*
- D. [Approval of Quote from CDW](#) Motion  
*I am seeking approval of the Quote from CDW to upgrade computers in labs used by Project Lead the Way Computer Science and Engineering courses in the HS, as well as Digital Media classes.*
- E. [Approval of At-Risk Funding for 2025-2026 School Year Programming](#) Motion  
*I am seeking approval for the Modified Supplemental Amount for At-Risk/Dropout Funding for \$729,422. This budget helps cover the costs of our Thrive programming, Counselors, SFA's, SRO, and our success coordinators.*
- F. [Approval of Child Care Assistance Provider Agreement](#) Motion  
*I am seeking approval of the Child Care Assistant Provider Agreement with the Iowa Department of Human Services.*

10. **ADJOURNMENT**

Motion

Upcoming Events

January 23, 2025	Super Board Meeting (School/City/County)	Glenwood City Hall 5 North Vine Street Glenwood, Iowa
January 27, 2025	Work Session - 6:00 p.m.	103 Central, 3rd Floor Glenwood, Iowa
February 10, 2025	Regular Meeting - 6:00 p.m.	103 Central, 3rd Floor Glenwood, Iowa

February 25, 2025 (Tuesday)

Work Session - 6:00 p.m.

103 Central, 3rd Floor  
Glenwood, Iowa