

Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent Tim Reinert - Director of Finance
103 Central, Suite 300 * Glenwood, IA 51534 * 712-527-9034 * Fax 712-527-4287

November 10, 2023

To: All School Board Members
From: Devin Embray, Superintendent

Voting Order:
Curt Becker - At-large '23
Eva Krueger - At-Large '23
Elizabeth Richardson - At-Large '25
Matt Portrey - At-Large '25
John J. Zak, IV - At-Large '25

Re: **Regular Meeting - Monday, November 13, 2023 - 6:00 p.m.**
 Central Office Large Conference Room
 103 Central, 3rd Floor, Glenwood

1. **PLEDGE OF ALLEGIANCE**
 - A. Call to Order

2. **APPROVAL OF AGENDA** Motion

3. **SPOTLIGHT ON EDUCATION**
 - A. None

4. **FRIENDS OF EDUCATION**
 - A. None

5. **CONSIDERATION OF ACTION ON CONSENT ITEMS** Motion
 - A. Approval of Minutes
 1. [October 9, 2023 - Public Hearing & Regular Meeting](#)
 2. [October 23, 2023 - Special Meeting & Work Session](#)

B. [Approval of Board Policies - Second Readings](#)

POLICY #	DESCRIPTION
501.10	Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence

C. Approval of Board Policies - First Reading

POLICY #	DESCRIPTION
None	

D. [New Hires](#) - Contingent upon completion of pre-employment requirements and favorable background check results

NAME	POSITION	SALARY
Delanie Evans	Kid's Place Student Worker	\$10 per hour
Brooklyn Jones	Kid's Place Student Worker	\$10 per hour
Summit Nielsen	Substitute Teacher	\$170 per day
Amie Sharon	Authorized Substitute Teacher	\$160 per day

E. [Transfers](#)

NAME	FROM / TO	WAGE
Sara Stanton	From 8:00 a.m. - 3:00 p.m. Monday - Thursday to 7:45 a.m. - 2:45 p.m. Monday, Tuesday, Thursday	No change

F. [Separation from District](#) - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
John Fada	Substitute Bus Driver	Termination	November 9, 2023
Molly Goodman	Kid's Place Associate	Resignation	October 10, 2023
Charles Miksch	Substitute Bus Driver	Resignation	November 1, 2023
Tiffany Welton	Substitute Teacher	Resignation	October 30, 2023

G. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Elaina D.	Shenandoah		Glenwood	Approve	Yes
Liam D.	Lewis Central	Right of Continuation	Glenwood	Approve	Yes
Bentlee H.	Glenwood		Fremont-Mills	Approve	Yes
Seth W.	East Mills		Glenwood	Approve	Yes

H. Approval of Financial Reports

1. [Approval of Bills](#) - Director Matt Portrey will have reviewed the bills
 - a. Approval of Additional Bills
2. [Board Financial Reports](#)
 - a. Estimated Line Item Budget Report
 - b. General Ledger Balance Report

I. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
ijAG	Candle Fundraiser	T-shirts, fees & supplies. There are more students, therefore more funds are needed.	AMAP	11/14/2023

HS FCCLA	Holiday Treats	To cover costs of State FCCLA	AMAP	11/27/23 - 12/15/23
Glenwood Boys/ Girls Wrestling	Pin-a-thon	State hotel costs	AMAP	11/14-30/2023
TeamMates Mentoring	Collina Candle Fundraiser	Scholarship & match support	\$300	11/27/23 - 12/30/23

J. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Devin Embray	IASB Convention	Des Moines, IA	11/15/2023	11/16/2023
Tim Reinert	IASB Convention	Des Moines, IA	11/15/2023	11/16/2023
Bruce Landstrom	Iowa Track & Field Coaches Clinic	Ames, IA	12/01/2023	12/02/2023
Jessica Miller	Agriculture Education Summit	Ankeny, IA	01/22/2024	01/23/2024
David Clark	All-State Festival	Ames, IA	11/16/2023	11/18/2023
David Clark	Compete with Color Guard for Winter Guard State Championship	Des Moines, IA	11/28/2023	11/29/2023
Sam Klemme	All State Festival	Ames, IA	11/16/2023	11/18/2023
Cheri Maxwell	Iowa State Dance Team	Des Moines, IA	12/01/2023	12/02/2023

K. Grant Requests

NAME	PURPOSE	AMOUNT
STEM Best Award	To prepare students of Iowa for future success	Up to \$40,000

L. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
None		

6. ANNOUNCEMENTS AND COMMUNICATIONS

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
 - 1. Legislative Forums Schedule
 - 2. Legislative Contacts
- D. Presentations
 - 1.
- E. Update on GRC Campus Closing
 - 1. Dr. Embray will update the BOE on GRC

7. REPORTS

- A. Building Administrator Report
 - 1. [High School](#)
 - 2. [Middle School](#)
 - 3. [West Elementary](#)
 - 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)

- E. [Kid's Place Report Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
- I. [Print Shop Report](#)

8. **OLD BUSINESS**

- A. None

9. **ADJOURNMENT SINE DIE**

Motion

10. **ANNUAL REORGANIZATIONAL MEETING**

(The Board Secretary will call the meeting to order and will chair this portion of the meeting)

A. Install Newly-elected Board Members

- 1. Administer Oath: Kellie Stewart and Tony Winton

B. Election of Officers

1. President

Ballots will be distributed to the Board Members to vote for President of the School Board for 2023-2024. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the new Board President.

Tim will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.

2. Vice-President

Ballots will be distributed to the Board Members to vote for Vice-President of the School Board for 2023-2024. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the new Board Vice-President.

Tim will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.

C. Set regular meeting dates, times and places for 2023-2024.

Motion

Presently the Board meets in the Central Office large conference room for their regular meetings on the second Monday of the month at 6:00 p.m., and for their work sessions on the fourth Monday of the month at 6:00 p.m.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
November 27, 2023	Work Session	103 Central, 3rd Floor	
December 11, 2023	Regular Meeting	TBD	HS Vocal/Band Holiday Concert (7:00 p.m. at the High School)
January 8, 2024	Regular Meeting	103 Central, 3rd Floor	
January 22, 2024	Work Session	103 Central, 3rd Floor	
February 12, 2024	Regular Meeting	103 Central, 3rd Floor	9th Grade Boys Basketball (Home vs Council Bluffs AL)
February 26, 2024	Work Session	103 Central, 3rd Floor	Western Iowa Tech Jazz Festival (All Day Event)

March 11, 2024	Regular Meeting	103 Central, 3rd Floor	State Individual Speech Contest (All Day Event)
March 25, 2024	Work Session	103 Central, 3rd Floor	Iowa Vocal Jazz Championships (All Day Event - Must Qualify)
April 8, 2024	Regular Meeting	103 Central, 3rd Floor	
April 22, 2024	Work Session	103 Central, 3rd Floor	
May 13, 2024	Regular Meeting	103 Central, 3rd Floor	
May 27, 2024	Work Session	103 Central, 3rd Floor	Memorial Day Holiday
June 10, 2024	Regular Meeting	103 Central, 3rd Floor	
June 24, 2024	Work Session	103 Central, 3rd Floor	
July 8, 2024	Regular Meeting	103 Central, 3rd Floor	
July 22, 2024	Work Session	103 Central, 3rd Floor	
August 12, 2024	Regular Meeting	103 Central, 3rd Floor	
August 26, 2024	Work Session	103 Central, 3rd Floor	
September 9, 2024	Regular Meeting	103 Central, 3rd Floor	
September 23, 2024	Work Session	103 Central, 3rd Floor	
October 14, 2024	Regular Meeting	103 Central, 3rd Floor	Columbus Day
October 28, 2024	Work Session	103 Central, 3rd Floor	
November 11, 2024	Regular Meeting	103 Central, 3rd Floor	Veterans' Day

- D. Appointments / Assignments for 2023-2024 Motion
- 1) Mills County Conference Board - *Currently Curt Becker*
 - 2) Empowerment Board - *Currently Elizabeth Richardson*
 - 3) Buildings / Grounds and Transportation - *Currently Matt Portrey*
 - 4) IASB Delegate - *Currently Curt Becker*
 - 5) CCC Committee - *Currently John Zak*
 - 6) Wellness Committee - *Currently Matt Portrey*
 - 7) Review of Bills - *Currently revolves each month in alphabetical order*
 - 8) Technology Committee - *Currently Eva Krueger*
 - 9) Glenwood Community School Foundation - *Currently Elizabeth Richardson*
 - 10) Super Board Representative - *Currently Eva Krueger*
- E. Appointment of Business Manager / Board Secretary Motion
I am seeking approval to reappoint Tim Reinert as the District's Business Manager / Board Secretary. The Board President will administer the oath.
- F. Approval of Official Publication Motion
I am seeking approval to appoint the Opinion-Tribune as the school district's official publication.
- G. Approval of Legal Counsel Motion
I am seeking approval to appoint the firm of Ahlers & Coonety, P.C.. as legal counsel for the school district.

H. Approval of Bank Depositories and Limits Motion
I am seeking approval of the following bank depositories and limits:

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit</u>
Glenwood State Bank	Glenwood, IA	From \$15,000,000.00 to \$20,000,000.00
ISJIT	Naperville, IL (managed)	From \$15,000,000.00 to \$20,000,000.00
First National Bank	Glenwood, IA	From \$5,200,000.00 to \$5,000,000.00

11. **NEW BUSINESS**

A. [Approval of Early Notification Incentive](#) Motion
I am seeking approval of the Early Notification Incentive as presented.

B. [Approval of Drawings & Specifications for the Middle School Roof](#) Motion
I am seeking approval of the drawings & specification for Sections 9 and 11 of the Middle School Roof.

C. [Approval of Memorandum of Agreement with Renew Mental Health LLC](#) Motion
I am seeking approval of the Memorandum of Agreement with Renew Mental Health LLC.

D. [Election of Green Hills AEA Board Member](#) Motion
The Board will be asked to vote for a candidate to serve on the Green Hills AEA Board of Directors.

E. [Approval of Agreement with KPE](#) Motion
I am seeking approval of the Agreement with KPE with respect to the Innovation Center

F. [Approval of Cooperative Agreement with University of Northern Iowa](#) Motion
I am seeking approval of the Cooperative Agreement with UNI for student teacher placements or for any other educational experience

G. [Approval of Service Agreement with Lifetouch for 2024-2025](#) Motion
I am seeking approval of the Service Agreement with Lifetouch for the 2024-2025 school year.

12. **ADJOURNMENT** Motion

Upcoming Meetings & Events:

November 13, 2023	Regular Meeting - 6:00 p.m.	Central Office Large Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
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November 27, 2023	Work Session - 6:00 p.m.	Central Office Large Conf. Room 103 Central, 3rd Floor Glenwood, IA 51534
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December 11, 2023	Regular Meeting - TBD	TBD
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NO DECEMBER WORK SESSION