

Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent Tim Reinert - Director of Finance
103 Central, Suite 300 * Glenwood, IA 51534 * 712-527-9034 * Fax 712-527-4287

November 11, 2022

To: All School Board Members
From: Devin Embray, Superintendent

Voting Order:
Curt Becker - At-Large '23
Tim Becker - At-Large '23
Elizabeth Richardson - At-Large '25
Matt Portrey - At-Large '25
John J. Zak, IV - At-Large '25

Re: Regular Meeting - Monday, November 14, 2022 - 6:00 p.m.
Central Office - Large Conference Room
103 Central, 3rd Floor, Glenwood

1. **PLEDGE OF ALLEGIANCE**
 - A. Call to Order
2. **APPROVAL OF AGENDA** Motion
3. **SPOTLIGHT ON EDUCATION**
 - A. None
4. **FRIENDS OF EDUCATION**
 - A. None
5. **CONSIDERATION OF ACTION ON CONSENT ITEMS** Motion
 - A. Approval of Minutes
 1. Regular Meeting - [October 10, 2022](#)
 2. Special Meeting & Work Session - [October 24, 2022](#)

B. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
1002.3	COMMUNITY GROUPS
505.1	STUDENT RETENTION AND PROMOTION
505.1R	STUDENT RETENTION AND PROMOTION REGULATIONS
505.2	STUDENT PROGRESS REPORTS AND PARENT/GUARDIAN-TEACHER CONFERENCES
505.3	CLASS OR GROUP GIFTS TO SCHOOL
411	EMPLOYEE EXPRESSION

C. Approval of Board Policies - [First Readings](#)

POLICY #	DESCRIPTION
600	STATEMENT OF GUIDING PRINCIPLES FOR THE EDUCATIONAL PROGRAM
601	SCHOOL CALENDAR AND SCHOOL DAY
601.1	SCHOOL CALENDAR
601.2	SCHOOL DAY
602	PROGRAMS OF INSTRUCTION
602.1	BASIC INSTRUCTION PROGRAM
602.2	SUMMER SCHOOL INSTRUCTION
602.3	SPECIAL EDUCATION
602.4	TALENTED AND GIFTED PROGRAM

D. [New Hires](#) - Contingent upon completion of pre-employment requirements and favorable background check results

NAME	POSITION	SALARY
Tyra Buckner	Substitute Suburban Driver Substitute Bus Associate	\$43.00 per route \$13.86 per hour
Brenda DeLashmutt	Food Service Floater	\$12.16 per hour
Lindsay Franklin	Certified Substitute Teacher	\$168 per day
Tracy Henner Delavan	Special Education Associate - Level 2/3 (1:1)	\$12.81 per hour
Samuel Johnson	General Education Associate	\$11.66 per hour
Carissa Kayl	Preschool Special Education Associate - Level 2/3	\$12.81 per hour
Rachel Kuenzli	Special Education Associate - Level 2/3 BD	\$12.81 per hour
Robert Lothrop	Authorized Substitute Teacher	\$158 per day
Rebecca Neff	Accompanist - Middle School Fall Concert Accompanist - Middle School Spring Concert	\$570 \$570
Kyndal Nelsen	Special Education Associate	\$12,81 per hour
Patrick Ribar	Accompanist - High School Fall Concert	\$570
Kimberly Vickers	Special Education Associate - Level 2/3	\$12.81 per hour
Mariana Watson	Student Worker - Kid's Place Associate	\$10.00 per hour
Brandon Wear	Substitute Bus Driver	\$45.00 per route
Nolan Williamson	Assistant Middle School Wrestling Coach	\$2,280

E. [Transfers](#)

NAME	FROM / TO	WAGE
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Michaela Doherty	From Substitute Teacher and Child Care Associate @ Kid's Place Daycare to Lead Teacher @ Kid's Place Daycare	\$12.87 per hour
Kennedy Lamb	From Associate to Lead Teacher @ Kid's Place Daycare	\$12.12 per hour
Kandi McCool	From Middle School Media Associate to Authorized Substitute Teacher	\$158 per day
Terri Montague	Temporary Transfer from Food Service Clerk to Food Service Assistant Manager	\$14.17 per hour
Frances Oetken	From Food Service Substitute to Food Service Floater	\$12.16 per hour
Seth Wentz	From Associate to Lead Teacher @ Kid's Place Daycare	\$12.12 per hour

F. [Separation from District](#) - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
Jaden Gaylord	Preschool Special Education Associate - Level 2/3	Resignation	November 22, 2022
Brian Pavelka	Bus Driver	Resignation	May 31, 2022
Trevor Stanley	Technology Technician	Resignation	November 11, 2022

G. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Alyssa G.	Glenwood	Remain after move	East Mills	Approve	Yes

H. Approval of Financial Reports

- i. [Approval of Bills](#) - Director Tim Becker will have reviewed the bills
 - a. Approval of Additional Bills
- ii. Board Financial Reports
 - a. Estimated Line Item Budget Report
 - b. General Ledger Balance Report

I. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
BPA	Beshaler Hot Chocolate	State competition expenses	AMAP	11/15 - 12/06/2022
Team Hope	Pajama Drive	Collect pajamas in honor of Hannah DeLashmutt	AMAP	11/01 - 12-16/2022
Wrestling	Pin A Thon	New uniforms; lodging expenses	AMAP	11/30 - 02/18/2022
Mills County Love Tree	Monetary Donation	To support the Love Tree Program	AMAP	11/28-12/16/2022

J. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Jasey Segebrecht	ITEC Conference	Des Moines, Iowa	11/07/2022	11/08/2022

Chris Visser	Iowa High School Track Clinic	Ames, Iowa	12/02/2022	12/03/2022
Cole Albright	National SAM Innovation Project Conference	Tucson, Arizona	02/02/2023	02/05/2023
David Clark	All State Music Festival	Ames, Iowa	11/17/2022	11/19/2022
David Clark	Iowa State Dance & Drill Team Competition	Des Moines, Iowa	12/01/2022	12/02/2022
Cheri Maxwell	Iowa State Dance & Drill Team Competition	Des Moines, Iowa	12/01/2022	12/03/2022
Kevin Kilpatrick	All State Choir	Ames, Iowa	11/17/2022	11/19/2022
Amie Abbott	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Katie Wilson	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Trisha Nanfito	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Lauriel Weekly	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Courtney Buthe	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Genie O'Grady	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Sunshine Crawford	National SAM Innovation Project Conference	Tucson, Arizona	02/02/2023	02/05/2023
Jedd Taylor	ITEC conference	Des Moines, Iowa	11/07/2022	11/08/2022
Devin Embray	December ISFLC Conference	Ankeny, Iowa	12/13/2022	12/15/2022
Tim Reinert	December ISFLC Conference	Ankeny, Iowa	12/13/2022	12/15/2022
Cory Faust	Iowa Football Coaches Association	Cedar Falls, Iowa	11/18/2022	11/19/2022

K. Grant Requests

NAME	PURPOSE	AMOUNT
None		

L. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
AP English Language and Composition	Draft	2022-2023
AP Lit and Composition	Draft	2022-2023

6. ANNOUNCEMENTS AND COMMUNICATIONS

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
 - 1. Legislative Forums Schedule
 - 2. Legislative Contacts
- D. Presentations
 - 1. The Glenwood Betterment Committee received a Community Visioning grant

(<https://www.communityvisioning.org/>). Britney Markhardt from Iowa Community Visioning would like to do a brief presentation to the board.

2. The Instructional Coaches will present on the Teaching and Learning Conference they attended in San Antonio, Texas.

E. Update on GRC Campus Closing

1. Dr. Embray will update the BOE

7. **REPORTS**

A. Building Administrator Report

1. [High School](#)
2. [Middle School](#)
3. [West Elementary](#)
4. [Northeast Elementary](#)

B. [Special Education Report](#)

C. [School Improvement Report](#)

D. [Activities Director Report](#)

E. [Kid's Place Report](#) [Newsletter](#)

F. [Technology Report](#)

G. [Food Service Report](#)

H. [Transportation / Building & Grounds Report](#)

I. [Print Shop Report](#)

8. **OLD BUSINESS**

- A. None

9. **ADJOURNMENT SINE DIE**

Motion

10. **ANNUAL REORGANIZATIONAL MEETING**

(The Board Secretary will call the meeting to order and will chair this portion of the meeting)

A. Election of Officers

1. President

Ballots will be distributed to the Board Members to vote for President of the School Board for 2022-2023. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the new Board President.

Tim will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.

2. Vice-President

Ballots will be distributed to the Board Members to vote for Vice-President of the School Board for 2022-2023. Members must sign the ballots so the votes can be recorded. A majority of those voting is necessary to elect. The oath of office will be administered to the new Board Vice-President.

Tim will read off the ballots of each member who was nominated and the nominated Board Member will be recorded.

B. Set regular meeting dates, times and places for 2022-2023.

Motion

Presently the Board meets in the Central Office large conference room for their regular meetings on the second Monday of the month at 6:00 p.m., and for their work sessions on the fourth Monday of the month at 6:00 p.m.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
November 28, 2022	Work Session	103 Central, 3rd Floor	
December 12, 2022	Regular Meeting	103 Central, 3rd Floor	H.S. Vocal / Band Holiday Concert
No December Work Session			
January 9, 2023	Regular Meeting	103 Central, 3rd Floor	
January 23, 2023	Work Session	103 Central, 3rd Floor	
February 13, 2023	Regular Meeting	103 Central, 3rd Floor	
February 27, 2023	Work Session	103 Central, 3rd Floor	
March 13, 2023	Regular Meeting	103 Central, 3rd Floor	
March 27, 2023	Work Session	103 Central, 3rd Floor	
April 10, 2023	Regular Meeting	103 Central, 3rd Floor	Last day of spring break
April 24, 2023	Work Session	103 Central, 3rd Floor	
May 8, 2023	Regular Meeting	103 Central, 3rd Floor	
May 22, 2023	Work Session	103 Central, 3rd Floor	
June 12, 2023	Regular Meeting	103 Central, 3rd Floor	
June 26, 2023	Work Session	103 Central, 3rd Floor	
July 10, 2023	Regular Meeting	103 Central, 3rd Floor	
July 24, 2023	Work Session	103 Central, 3rd Floor	
August 14, 2023	Regular Meeting	103 Central, 3rd Floor	Iowa State Fair
August 28, 2023	Work Session	103 Central, 3rd Floor	
September 11, 2023	Regular Meeting	103 Central, 3rd Floor	
September 25, 2023	Work Session	103 Central, 3rd Floor	
October 9, 2023	Regular Meeting	103 Central, 3rd Floor	
October 23, 2023	Work Session	103 Central, 3rd Floor	

- C. Appointments / Assignments for 2022-2023 Motion
- 1) Mills County Conference Board - *Currently Curt Becker*
 - 2) Empowerment Board - *Currently Elizabeth Richardson*
 - 3) Buildings / Grounds and Transportation - *Currently Matt Portrey*
 - 4) IASB Delegate - *Currently Curt Becker*
 - 5) CCC Committee - *Currently John Zak*
 - 6) Wellness Committee - *Currently Matt Portrey*
 - 7) Review of Bills - *Currently revolves each month in alphabetical order*
 - 8) Technology Committee - *Currently Tim Becker*
 - 9) Glenwood Community School Foundation - *Currently Elizabeth Richardson*
 - 10) Super Board Representative - *Currently Tim Becker*

- D. Appointment of Business Manager / Board Secretary Motion

I am seeking approval to reappoint Tim Reinert as the District's Business Manager / Board Secretary. The Board President will administer the oath.

E. Approval of Official Publication Motion
I am seeking approval to appoint the Opinion-Tribune as the school district's official publication .

F. Approval of Legal Counsel Motion
I am seeking approval to appoint the firm of Lynch Dallas, P.C. as legal counsel for the school district.

G. Approval of Bank Depositories and Limits Motion
I am seeking approval of the following bank depositories and limits:

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit</u>
Glenwood State Bank	Glenwood, IA	\$15,000,000.00
ISJIT	Naperville, IL (managed)	\$15,000,000.00
First National Bank	Glenwood, IA	\$ 5,200,000.00
American National Bank	Council Bluffs, IA	\$ 80,050.00

11. **NEW BUSINESS**

A. Approval to Conduct Youth Focus Groups Motion
I am seeking approval for the Glenwood Betterment Committee to Conduct focus groups at West Elementary, the Middle School, and the High School as part of the Community Visioning Grant received by the City.

B. [Approval to Request Maximum Modified Supplemental Amount](#) Motion
I am seeking approval to request from the SBRC the maximum modified supplemental amount for open enrolled out (\$144,540). This is not cash, rather authority that we are seeking approval from SBRC.

C. [Approval of General Service Transportation Service Agreement](#) Motion
I am seeking approval of the General Service Transportation Service Agreement with Black Hills/Iowa Utility company L.L.C. d/b/a Black Hills Energy.

D. [Approval of Early Notification Incentive](#) Motion
I am seeking approval of the Early Notification Incentive as presented.

E. [Approval of Contract for Services with Gaggle.Net, Inc.](#) Motion
I am seeking approval of the contract with Gaggle.Net, Inc.

F. Approval to Receive Bids for Two 65-Passenger School Buses Motion
I am seeking approval to accept bids for the purchase of two new 65 passenger school buses.

G. [Approval of the ROAR Program](#) Motion
I am seeking approval to launch and implement a grow your own teacher program for GCSD.

H. [Approval to Increase Credit Limit](#) Motion
I am seeking approval to raise the credit card limit to avoid declined transactions. This is due to many vendors no longer accepting purchase orders.

12. **ADJOURNMENT**

Motion

Upcoming Meetings & Events:

Monday, November 14, 2022	Regular Board Meeting	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
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Monday, November 28, 2022	Work Session	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
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Monday, December 12, 2022	Regular Board Meeting	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
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No December Work Session