

Proud Past, Successful Present, Growing Future

Devin Embray - Superintendent Tim Reinert - Director of Finance
103 Central, Suite 300 * Glenwood, IA 51534 * 712-527-9034 * Fax 712-527-4287

September 8, 2022

To: All School Board Members
From: Devin Embray, Superintendent

Voting Order:
Curt Becker - At-Large '23
Tim Becker - At-Large '23
Elizabeth Richardson - At-Large '25
Matt Portrey - At-Large '25
John J. Zak, IV - At-Large '25

**Re: Regular Meeting - Monday, September 12, 2022 - 6:00 p.m.
Central Office - Large Conference Room
103 Central, 3rd Floor, Glenwood**

1. **PLEDGE OF ALLEGIANCE**
 - A. Call to Order
2. **APPROVAL OF AGENDA** Motion
3. **SPOTLIGHT ON EDUCATION**
 - A. None
4. **FRIENDS OF EDUCATION**
 - A. None
5. **CONSIDERATION OF ACTION ON CONSENT ITEMS** Motion
 - A. Approval of Minutes
 1. Regular Meeting - [August 8, 2022](#)
 2. Special Meeting & Work Session - [August 22, 2022](#)
 - B. Approval of Board Policies - [Second Readings](#)

POLICY #	DESCRIPTION
503	STUDENT HEALTH AND SAFETY REGULATIONS
503.1	STUDENT HEALTH AND IMMUNIZATION CERTIFICATES
503.10	STUDENT WORK PERMITS
503.11	EMERGENCY SCHOOL CLOSINGS
503.12	EMERGENCY PLANS AND FIRE/TORNADO/DISASTER DRILLS
503.2	STUDENT HEALTH SERVICES

503.2R	STUDENT HEALTH SERVICES REGULATIONS
503.3	STUDENT SPECIAL HEALTH SERVICES
503.3R	STUDENT SPECIAL HEALTH SERVICES REGULATIONS
503.4	ADMINISTRATION OF MEDICATION TO STUDENT
503.4F	PARENTAL AUTHORIZATION AND RELEASE FORM FOR THE ADMINISTRATION OF PRESCRIPTION MEDICATION TO STUDENTS
503.4R	ADMINISTRATION OF MEDICATION TO STUDENT REGULATIONS
503.5C	COMMUNICABLE DISEASES CHART CONCISE DESCRIPTIONS AND RECOMMENDATIONS FOR EXCLUSION OF CASES FROM SCHOOL
503.5L	REPORTABLE COMMUNICABLE DISEASES LIST
503.6	STUDENT INJURY OR ILLNESS AT SCHOOL
503.6IF	GLENWOOD COMMUNITY SCHOOL DISTRICT INJURY REPORT
503.7	STUDENT WELLNESS POLICY
503.7R	STUDENT WELLNESS POLICY - NUTRITIONAL GUIDELINES

C. Approval of Board Policies - [First Readings](#)

POLICY #	DESCRIPTION
503.8	STUDENT INSURANCE
503.9	STUDENT USE OF MOTOR VEHICLES
503.10	STUDENT WORK PERMITS
503.11	EMERGENCY SCHOOL CLOSINGS
503.12	EMERGENCY PLANS AND FIRE/TORNADO/DISASTER DRILLS
504.1	STUDENT RECORDS ACCESS AND USE
504.1F	RELEASE OF STUDENT RECORDS FORM
504.1R	STUDENT RECORDS ACCESS AND USE REGULATIONS
504.1RFS	STUDENT RECORDS REQUEST FORM FOR STUDENTS OR PARENTS
504.1C	STUDENT RECORDS REQUEST FORM FOR NON-STUDENT OR NON-PARENTS
504.1A	RELEASE OF STUDENT RECORDS AUTHORIZATION
504.1NF	TRANSFER OF STUDENT RECORDS NOTIFICATION FORM
504.1N	STUDENTS RECORDS
504.2	STUDENT DIRECTORY INFORMATION
504.2F	DENIAL OF AUTHORIZATION TO RELEASE STUDENT DIRECTORY INFORMATION
504.2N	STUDENT DIRECTORY INFORMATION NOTICE

D. New Hires - Contingent upon completion of pre-employment requirements and favorable background check results

NAME	POSITION	SALARY
Karen Bueltel	Certified Substitute Teacher	\$168 per day
Emily Crane	Authorized Substitute Teacher	\$158 per day
Michaela Doherty	Certified Substitute Teacher	\$168 per day
Diane Enger	Certified Substitute Teacher	\$168 per day
Denise Geier	Certified Substitute Teacher	\$168 per day
Eric Johnson	Building Custodian	\$13.17 per hour
Jessica Kephart	Authorized Substitute Teacher	\$158 per day
Erin McCardle	Certified Substitute Teacher	\$168 per day
Brianne McDermott	Authorized Substitute Teacher	\$158 per day
Jeff Mitts	High School Auditorium Coordinator	\$4,275
Julie Mount	Sponsor for "The Brew"	\$1,140
Nichole Perdue	Child Care Associate @ Kid's Place	\$10.82 per hour
Robert Pilcher	Head Girls Wrestling Coach	\$3,990
Nicole Rasmussen	General Education Associate	\$11.66 per hour
Mary Simms	Certified Substitute Teacher	\$168 per day
Trevor Stanley	IT Repair Technician	\$18.75 per hour
Julie Stavas	Authorized Substitute Teacher	\$158 per day
Kara Swaim	Special Education Associate	\$12.81 per hour
Samantha Van Wey	Special Education Associate	\$12.81 per hour
Madyson Wilson	General Education Associate	\$11.66 per hour
Sheena Winchel	Special Education Associate	\$12.81 per hour
Kelly Wold	Food Service Floater	\$12.16 per hour
Destiny Yale	Child Care Associate (Student Worker)	\$10.00 per hour

E. Transfers

NAME	FROM / TO	WAGE
Zach Aistrope	From 8:30 a.m. - 3:30 p.m. to 8:15 a.m. - 3:15 p.m.	No change
Cathy Cerra	From 7:45 a.m. - 2:45 p.m. to 7:30 a.m. - 3:00 p.m.	No change
Desiree Cook	From 5 days per week to 3 days per week	No change
Karlye Groom	From Middle School English / Language Arts Teacher to Middle School History Teacher	No change
Monique Jens	From 5 days per week to 3 days per week	No change

Alex Jones	Transfer from West Elementary (2:00 p.m. - 10:00p.m.) to 103 Central (6:00 a.m. - 2:00 p.m.)	\$13.63 per hour
Calvin Little	From Lead Teacher to Child Care Associate	\$10.82 per hour
Mikaela Palmer	From Child Care Associate to Lead Teacher	\$12.87 per hour
Brandi Roberts	From Food Service Cook to Food Service Clerk	\$13.85 per hour
Debbie Schoening	From Administrative Assistant to School Administrative Manager	\$29.63 per hour
Alexa Sherry	From 6:00 a.m. - 1:00 p.m. to 7:00 a.m. - 2:00 p.m.	\$12.12 per hour
Kylee Stanton	From Level ⅔ Associate to Level 1 Associate	\$12.33 per hour
Amanda Ward	From K-12 At-Risk Teacher to Middle School English / Language Arts Teacher	No change
Mackenzie Zeski	From Child Care Associate to Lead Teacher	\$12.12 per hour

F. [Separation from District](#) - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
Kristina Boone	Child Care Associate @ Kid's Place	Resignation	August 15, 2022
Kayleigh Cole	Special Education Associate	Resignation	August 8, 2022
Matthew Cook	Special Education Associate	Resignation	August 18, 2022
Genevieve Hartshorn	Child Care Associate @ Kid's Place	Resignation	August 31, 2022
Claire Huston	Substitute Teacher	Resignation	August 6, 2022
Peter Jacobus	Substitute Teacher	Resignation	September 5, 2022
Michelle Jaworski	Suburban Driver	Resignation	August 29, 2022
Cassandra Orsi	Special Education Associate	Resignation	August 19, 2022
Alexa Sherry	Child Care Associate @ Kid's Place	Resignation	August 24, 2022
Kylee Stanton	Head Softball Coach	Resignation	August 29, 2022

G. [Open Enrollments](#)

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Jordin A.	Treynor		Glenwood	Approve	Yes
Hannah B.	Iowa Connections Academy		Glenwood	Approve	Yes
Paisley D.	East Mills		Glenwood	Approve	Yes
Mila H.	Treynor		Glenwood	Approve	Yes
Evelyn M.	Glenwood		Fremont-Mills	Approve	Yes
Remi N.	Glenwood	Kindergarten 2023-2024	East Mills	Approve	Yes

Alexander P.	Council Bluffs		Glenwood	Approve	Yes
Maximus P.	Council Bluffs		Glenwood	Approve	Yes
Isadore S.	Iowa Connections Academy		Glenwood	Approve	Yes
Khiana W.	Lewis Central		Glenwood	Approve	Yes
Alekzander Z.	Treynor		Glenwood	Approve	Yes
Gabriella Z.	Treynor		Glenwood	Approve	Yes
Crystal Z.	Iowa Connections Academy		Glenwood	Approve	Yes

H. Approval of Financial Reports

A. [Approval of Bills](#) - Director John Zak will have reviewed the bills

1. Approval of Additional Bills

B. Board Financial Reports

1. Estimated Line Item Budget Report

2. General Ledger Balance Report

I. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
Glenwood Schools Relay for Life Team	Snack Stand @ NE & West	Raise money for Mills Co. Relay for Life	AMAP	08/17/2022 - 05/24/2023
Middle School FCCLA	Volleyball Concessions	Project costs, conference attendance, service projects, meetings, etc.	\$500	09/12/2022 - 10/27 /2022

J. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Kara Gibson	Iowa BEST Summit	Des Moines, IA	10/10/2022	10/11/2022
Ericka Lang	Instructional Coaching Conference	San Antonio, TX	10/02/2022	10/04/2022
Kevin Kilpatrick	Bass Choir Festival	Lincoln, NE	10/3/2022	10/3/2022
Emilee Bilharz	Iowa Family & Consumer Sciences Educators Conference & Iowa ACTE Conference	Ankeny, IA	9/18/2022	9/20/2022
Michelle Manning	Iowa BEST Summit	Des Moines, IA	10/9/2022	10/11/2022
Lindsey Tadin	Iowa BEST Summit	Des Moines, IA	10/10/2022	10/11/2022
Emily Kromminga	Iowa Family & Consumer Sciences Educators Conference & Iowa ACTE Conference	Ankeny, IA	9/18/2022	9/20/2022
Marissa Briley	Iowa BEST Summit	Des Moines, IA	10/10/2022	10/11/2022
Cindy Menendez	Iowa BEST Summit	Des Moines, IA	10/10/2022	10/11/2022
Devin Embray	SRN Fall Symposium	Laguna Beach, CA	10/12/2022	10/14/2022

K. Grant Requests

NAME	PURPOSE	AMOUNT
None		

L. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
• Life and Relationships Curriculum	Final	2022-2023
• Food Choices and Nutrition Curriculum	Final	2022-2023
• 8th Grade Health and Education Skills for Adolescents	Final	2022-2023
• Economics	Final	2022-2023
• Sociology	Final	2022-2023
• Psychology	Final	2022-2023
• Creative Writing	Final	2022-2023
• Journalism Curriculum	Final	2022-2023
• AP Literature Curriculum	Final	2022-2023
• 11/12 English Curriculum	Final	2022-2023
• 9/10 English Curriculum	Final	2022-2023
• 9/10 Honors English Curriculum	Final	2022-2023
• Environmental Science	Final	2022-2023
• K-5 ELA	Final	2022-2023
• Interior Design and Housing Curriculum	Final	2022-2023

6. **ANNOUNCEMENTS AND COMMUNICATIONS**

- A. Comments from Public
- B. Comments from Board of Education
- C. Legislative Update
 - 1. Legislative Forums Schedule
 - 2. Legislative Contacts
- D. Presentations
 - 1.
- E. Update on GRC Campus Closing
 - 1. Dr. Embray will update the BOE

7. **REPORTS**

- A. Building Administrator Report
 - 1. [High School](#)
 - 2. [Middle School](#)

- 3. [West Elementary](#)
- 4. [Northeast Elementary](#)
- B. [Special Education Report](#)
- C. [School Improvement Report](#)
- D. [Activities Director Report](#)
- E. [Kid's Place Report](#) [Newsletter](#)
- F. [Technology Report](#)
- G. [Food Service Report](#)
- H. [Transportation / Building & Grounds Report](#)
- I. [Print Shop Report](#)

8. **OLD BUSINESS**

- A. None

9. **NEW BUSINESS**

- A. Approval of Co-Sexual Harassment Officers Motion
I am seeking approval of the appointment of Cole Albright and the re-appointment of Genie O'Grady as the District's Co-Sexual Harassment Officer(s) for 2022-2023.
- B. Approval of Designation and Authorization of Title IX Coordinator Motion
The Board of Directors of the Glenwood Community School District designates Cindy Menendez as the District's Title IX Coordinator and authorizes that employee to coordinate the District's efforts to comply with the District's responsibilities under Title IX (20 U.S.C. §§ 1681, et. seq).
- C. Approval of Equity Officer Motion
I am seeking approval of the re-appointment of Cindy Menendez as the District's Equity Officer for 2022-2023.
- D. Approval of Level I Investigators and their Alternatives Motion
Currently the administrators are all Level I Investigators, and are Alternates for each other as well on Level I Investigations.
- E. Approval to Use Signature Stamp and Electronic Signature Motion
I am seeking approval to authorize the Business Manager to use the Board President's signature stamp and/or electronic signature to sign all contracts for tuition-in, transportation, PMIC, and alternative school student contracts. I am also seeking approval to authorize the Superintendent's Administrative Assistant to use the Board President's signature stamp and/or electronic signature to sign all employment contracts; and the Athletic Director to use the Board President's signature stamp and/or electronic signature to sign all officials/referees agreements.
- F. [Approval of Vehicle Replacement Plan](#) Motion
I am seeking approval of the Vehicle Replacement Plan as presented.
- G. [Approval of District Developed Service Deliver Plan Committee](#) Motion
 This year we are required to review and revise our District Developed Service Delivery Plan. The committee list is being submitted for approval this month.

10. **ADJOURNMENT**

Motion

Upcoming Meetings & Events:

Friday, September 9, 2022	Homecoming Parade Football Game	1:30 p.m. - Town Square 4:15 p.m. - Freshmen 7:00 p.m. - Varsity
Saturday, September 10, 2022	Coronation Homecoming Dance	7:00 p.m. - HS Gymnasium Conclusion of Coronation
Monday, September 12, 2022	Regular Board Meeting	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
Monday, September 26, 2022	Work Session	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
Monday, October 10, 2022	Regular Board Meeting	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
Monday, October 24, 2022	Work Session	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
Monday, November 14, 2022	Regular Board Meeting	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
Monday, November 28, 2022	Work Session	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor
Monday, December 12, 2022	Regular Board Meeting	6:00 p.m. - Large Conf. Room 103 Central, 3rd Floor