

**Glenwood Community School District
 Regular Meeting of the Board of Directors
 Central Office Conference Room - 103 Central, 3rd Floor, Glenwood, IA 51534
 Monday November 14, 2022**

1. Call to Order & Roll Call – President Curt Becker called the Regular Meeting to Order at 6:00 p.m. Upon roll call the following Board of Education (BOE) members responded as being present: Curt Becker, Tim Becker, Elizabeth Richardson, Matt Portrey, and John Zak.

2. Approval of Agenda – J Zak made a motion to approve the agenda. M Portrey seconded the motion. All voted “aye”. Motion Carried

3. Spotlight on Education - None

4. Friends of Education - None

5. Consideration of Action on Consent Items – M Portrey made a motion to approve the consent agenda including items 5A through 5L. s T Becker seconded the motion. All voted “aye”. Motion Carried

5A. Approval of Minutes

Minutes were approved for the October 10, 2022, Regular Meeting, and the October 24, 2022, Special Meeting & Work Session.

5B. Approval of Board Policies - Second Reading Approvals:

POLICY #	DESCRIPTION
1002.3	COMMUNITY GROUPS
505.1	STUDENT RETENTION AND PROMOTION
505.1R	STUDENT RETENTION AND PROMOTION REGULATIONS
505.2	STUDENT PROGRESS REPORTS AND PARENT/GUARDIAN-TEACHER CONFERENCES
505.3	CLASS OR GROUP GIFTS TO SCHOOL
411	EMPLOYEE EXPRESSION

5C. Approval of Board Policies - First Reading Approvals:

POLICY #	DESCRIPTION
600	STATEMENT OF GUIDING PRINCIPLES FOR THE EDUCATIONAL PROGRAM
601	SCHOOL CALENDAR AND SCHOOL DAY
601.1	SCHOOL CALENDAR
601.2	SCHOOL DAY
602	PROGRAMS OF INSTRUCTION
602.1	BASIC INSTRUCTION PROGRAM
602.2	SUMMER SCHOOL INSTRUCTION
602.3	SPECIAL EDUCATION

602.4	TALENTED AND GIFTED PROGRAM
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5D. New Hires - Contingent upon completion of pre-employment requirements & favorable background check

NAME	POSITION	SALARY
Tyra Buckner	Substitute Suburban Driver Substitute Bus Associate	\$43.00 per route \$13.86 per hour
Brenda DeLashmutt	Food Service Floater	\$12.16 per hour
Lindsay Franklin	Certified Substitute Teacher	\$168 per day
Tracy Henner Delavan	Special Education Associate - Level ⅔ (1:1)	\$12.81 per hour
Samuel Johnson	General Education Associate	\$11.66 per hour
Carissa Kayl	Preschool Special Education Associate - Level 2/3	\$12.81 per hour
Rachel Kuenzli	Special Education Associate - Level ⅔ BD	\$12.81 per hour
Robert Lothrop	Authorized Substitute Teacher	\$158 per day
Rebecca Neff	Accompanist - Middle School Fall Concert Accompanist - Middle School Spring Concert	\$570 \$570
Kyndal Nelsen	Special Education Associate	\$12,81 per hour
Patrick Ribar	Accompanist - High School Fall Concert	\$570
Kimberly Vickers	Special Education Associate - Level 2/3	\$12.81 per hour
Mariana Watson	Student Worker - Kid's Place Associate	\$10.00 per hour
Brandon Wear	Substitute Bus Driver	\$45.00 per route
Nolan Williamson	Assistant Middle School Wrestling Coach	\$2,280

5E. Transfers

NAME	FROM / TO	WAGE
Michaela Doherty	From Substitute Teacher and Child Care Associate @ Kid's Place Daycare to Lead Teacher @ Kid's Place Daycare	\$12.87 per hour
Kennedy Lamb	From Associate to Lead Teacher @ Kid's Place Daycare	\$12.12 per hour
Kandi McCool	From Middle School Media Associate to Authorized Substitute Teacher	\$158 per day
Terri Montague	Temporary Transfer from Food Service Clerk to Food Service Assistant Manager	\$14.17 per hour
Frances Oetken	From Food Service Substitute to Food Service Floater	\$12.16 per hour
Seth Wentz	From Associate to Lead Teacher @ Kid's Place Daycare	\$12.12 per hour

5F. Separation from District - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
Jaden Gaylord	Preschool Special Education Associate - Level 2/3	Resignation	November 22, 2022

Brian Pavelka	Bus Driver	Resignation	May 31, 2022
Trevor Stanley	Technology Technician	Resignation	November 11, 2022

5G. Open Enrollments

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Alyssa G.	Glenwood	Remain after move	East Mills	Approve	Yes

5H. Approval of Financial Reports

Approval of bills and financial reports as of October 31, 2022.

5I. Fundraising Requests

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
BPA	Beshaler Hot Chocolate	State competition expenses	AMAP	11/15 - 12/06/2022
Team Hope	Pajama Drive	Collect pajamas in honor of Hannah DeLashmutt	AMAP	11/01 - 12-16/2022
Wrestling	Pin A Thon	New uniforms; lodging expenses	AMAP	11/30 - 02/18/2022
Mills County Love Tree	Monetary Donation	To support the Love Tree Program	AMAP	11/28-12/16/2022

5J. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Jasey Segebrecht	ITEC Conference	Des Moines, Iowa	11/07/2022	11/08/2022
Chris Visser	Iowa High School Track Clinic	Ames, Iowa	12/02/2022	12/03/2022
Cole Albright	National SAM Innovation Project Conference	Tucson, Arizona	02/02/2023	02/05/2023
David Clark	All State Music Festival	Ames, Iowa	11/17/2022	11/19/2022
David Clark	Iowa State Dance & Drill Team Competition	Des Moines, Iowa	12/01/2022	12/02/2022
Cheri Maxwell	Iowa State Dance & Drill Team Competition	Des Moines, Iowa	12/01/2022	12/03/2022
Kevin Kilpatrick	All State Choir	Ames, Iowa	11/17/2022	11/19/2022
Amie Abbott	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Katie Wilson	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Trisha Nanfito	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Lauriel Weekly	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Courtney Buthe	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Genie O'Grady	National Blue Ribbon Schools of Excellence Conference	Orlando, Florida	11/28/2022	12/2/2022
Sunshine Crawford	National SAM Innovation Project Conference	Tucson, Arizona	02/02/2023	02/05/2023
Jedd Taylor	ITEC conference	Des Moines, Iowa	11/07/2022	11/08/2022

Devin Embray	December ISFLC Conference	Ankeny, Iowa	12/13/2022	12/15/2022
Tim Reinert	December ISFLC Conference	Ankeny, Iowa	12/13/2022	12/15/2022
Cory Faust	Iowa Football Coaches Association	Cedar Falls, Iowa	11/18/2022	11/19/2022

5K. Grant Requests

NAME	PURPOSE	AMOUNT
None		

5L. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
AP English Language and Composition	Draft	2022-2023
AP Lit and Composition	Draft	2022-2023

6. Announcements and Communications

6A. Comments from Public – None

6B. Comments from Board of Education – None

6C. Legislative Update – None

6D. Presentations –

Iowa Community Visioning gave a presentation on the Community Visioning Grant that was received by the Glenwood Betterment Committee.

The Glenwood CSD Instructional Coaches Team gave a presentation on the Teaching – Learning – Coaching (TLC) Conference that they recently attended. FY23 instructional coaching strategies including Peer Observation Reviews (POPS), Instructional Rounds and Impact Coaching Cycles were presented.

6E. GRC Campus Closing Update – Superintendent Dr. Embray provided an update on GRC closing planning discussions, progress on the master site plan feasibility study and facilities topics. The GRC Closure Task Force Committee will be touring all buildings on the GRC campus on Thursday November 17.

7. Reports -

Building Administrators, Special Education, School Improvement, Activities Director, Kids Place, Technology, Food Service, Transportation/Building and Grounds & Print Shop reported on their respective buildings or areas of accountability.

8. Old Business - None

9. Adjournment Sine Die

As there was no further business to come before the Board at this time, a motion was made by Tim Becker and seconded by Elizabeth Richardson to adjourn the regular meeting at 7:45 p.m. and call the reorganization meeting to order at 7:45 pm. All voted “aye”. Motion carried.

10. Board of Education Annual Reorganization Meeting

Board Secretary - Treasurer Tim Reinert called the reorganization meeting to order and conducted the organizational meeting of the new board of directors.

10A. Election of President

Board Members voted by paper ballot for Board President. Ballots Cast for President were as follows:

Board Member	Vote
Tim Becker	Matt Portrey
Matt Portrey	John Zak
Elizabeth Richardson	Matt Portrey
John Zak	Matt Portrey
Curt Becker	Matt Portrey

Matt Portrey was declared Board President. Board Secretary - Treasurer Tim Reinert, administered the Oath of Office to President, Matt Portrey.

10B. Election of Vice-President

Board Members voted by paper ballot for Board Vice-President. Ballots Cast for Vice-President were as follows:

Board Member	Vote
Tim Becker	John Zak
Matt Portrey	John Zak
Elizabeth Richardson	John Zak
John J. Zak IV	Elizabeth Richardson
Curt Becker	John Zak

John Zak was declared Board Vice-President. Board Secretary - Treasurer Tim Reinert, administered the Oath of Office to Vice-President, John Zak.

10C. Set Meeting Dates, Time, and Place for 2022-23

Tim Becker made a motion to approve the following schedule for Board meetings for the 2022-23 school year. Regular board meetings and board work sessions will be held at the Central Office beginning at 6:00 pm unless otherwise noted. Elizabeth Richardson seconded the motion. All voted "aye". Motion carried

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
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November 28, 2022	Work Session	103 Central, 3rd Floor	
December 12, 2022	Regular Meeting	103 Central, 3rd Floor	H.S. Vocal / Band Holiday Concert
No December Work Session			
January 9, 2023	Regular Meeting	103 Central, 3rd Floor	
January 23, 2023	Work Session	103 Central, 3rd Floor	
February 13, 2023	Regular Meeting	103 Central, 3rd Floor	
February 27, 2023	Work Session	103 Central, 3rd Floor	
March 13, 2023	Regular Meeting	103 Central, 3rd Floor	
March 27, 2023	Work Session	103 Central, 3rd Floor	
April 10, 2023	Regular Meeting	103 Central, 3rd Floor	Last day of spring break
April 24, 2023	Work Session	103 Central, 3rd Floor	
May 8, 2023	Regular Meeting	103 Central, 3rd Floor	
May 22, 2023	Work Session	103 Central, 3rd Floor	
June 12, 2023	Regular Meeting	103 Central, 3rd Floor	
June 26, 2023	Work Session	103 Central, 3rd Floor	
July 10, 2023	Regular Meeting	103 Central, 3rd Floor	
No July Work Session			
August 14, 2023	Regular Meeting	103 Central, 3rd Floor	Iowa State Fair
August 28, 2023	Work Session	103 Central, 3rd Floor	
September 11, 2023	Regular Meeting	103 Central, 3rd Floor	
September 25, 2023	Work Session	103 Central, 3rd Floor	
October 9, 2023	Regular Meeting	103 Central, 3rd Floor	
October 23, 2023	Work Session	103 ntral, 3rd Floor	

10D. Appointments/Assignments for 2020-21

C Becker made a motion to approve the following committee assignments for 2021-22. J Zak seconded the motion. All voted "aye". Motion carried.

COMMITTEE	MEMBER
Mills County Conference Board	Curt Becker

Empowerment Board	Elizabeth Richardson
Buildings/Grounds and Transportation	Matt Portrey
IASB Delegate Assembly	Curt Becker
CCC Committee	John Zak
Wellness Committee	Matt Portrey
Review Board Meeting Bills	Revolves each month in alphabetical order
Technology Committee	Tim Becker
Glenwood Community School Foundation	Elizabeth Richardson
Super Board Representative	Tim Becker

10E. Appointment of Chief Financial Officer/Business Manager/Board Secretary-Treasurer

J Zak made a motion to approve Tim Reinert as the District’s Chief Financial Officer/Business Manager/Board Secretary-Treasurer. T Becker seconded the motion. All voted “aye”. Motion carried. President Matt Portrey administered the Oath of Office.

10F. Approval of Official Publication

T Becker made a motion to approve the Opinion-Tribune as the school district’s official publication. C Becker seconded the motion. All voted “aye”. Motion carried.

10G. Approval of Legal Counsel

E Richardson made a motion to approve the appointment of Lynch Dallas, P.C. as legal counsel for the school district. T Becker seconded the motion. All voted “aye”. Motion carried.

10H. Approval of Bank Depositories and Limits

C Becker made a motion to approve the following bank depositories and limits. J Zak seconded the motion. All voted “aye”. Motion carried.

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit</u>
Glenwood State Bank	Glenwood, IA	\$15,000,000.00
ISJIT	Naperville, IL (managed)	\$15,000,000.00
First National Bank	Glenwood, IA	\$ 5,200,000.00
American National Bank	Council Bluffs, IA	\$ 80,050.00

11. New Business – A. to I.

11A. Approval to Conduct Youth Focus Groups

T Becker made a motion to approve allowing the Glenwood Betterment Committee to conduct focus groups at West Elementary, Middle School and High School as part of the Community Visioning Grant they received from Iowa Community Visioning. E Richardson seconded the motion. All voted "aye". Motion carried.

11B. Approval of LEP Allowable Costs

C Becker made a motion to approve the FY22 LEP Allowable Cost Application in the amount of zero dollars. E Richardson seconded the motion. All voted "aye". Motion carried.

11C. Approval of SBRC Application

C Becker made a motion to approve the SBRC Application for increased spending authority resulting for FY22 Open Enrolled Out students who were not part of the FY22 certified enrollment of \$144,540. E Richardson seconded the motion. All voted "aye". Motion carried.

11D. Approval of General Transportation Service Agreement

T Becker made a motion for approval of the General Service Transportation Service Agreement with Black Hills Energy. J Zak seconded the motion. All voted "aye". Motion carried.

11E. Approval of Early Notification Incentive

C Becker made a motion to approve the early notification incentive to position the Glenwood CSD to hire for open position from the most qualified candidate pool available. T Becker seconded the motion. All voted "aye". Motion carried.

11F. Approval of Contract for Services with Gaggle.Net, Inc.

E Richardson made a motion to approve the contract with Gaggle.Net, Inc. T Becker seconded the motion. All voted "aye". Motion carried.

11G. Approval to Receive Competitive Bids for Two 65-Passenger Buses

J Zak made a motion to approve requesting and receiving competitive bids for the purchase of two new 65 passenger school buses. C Becker seconded the motion. All voted "aye". Motion carried.

11H. Approval of ROAR Program

T Becker made a motion to approve the launch and implementation of the grow your own teacher program for Glenwood CSD. The programs name will be "Raising Our Aspiring Rams" (ROAR) . E Richardson seconded the motion. All voted "aye". Motion carried.

11 I. Approval of Increase to Credit Limit

C Becker made a motion to raise the districts corporate credit card limit to streamline business processes and accommodate increased volume of vendors that no longer accommodate purchase orders and direct billing. J Zak seconded the motion. All voted "aye". Motion carried.

12. Adjournment

As there was no further business to come before the Board at this time, a motion was made by C Becker and seconded by J Zak to adjourn the regular meeting at 8:25 p.m. All voted "aye". Motion carried.

Matt Portrey, Board President

Tim Reinert, Board Secretary / Treasurer