

Glenwood Community School District
Regular Meeting of the Board of Directors 7:00 P.M.
Central Office Conference Room – 103 Central, #rd Floor, Glenwood, IA 51534

Monday, November 8, 2021

Call to Order - President Curt Becker called the regular meeting to order at 7:00 p.m.

Roll Call

Upon roll call the following Board of Education (BOE) members responded as being present: President Curt Becker, Ann Staiert, Elizabeth Richardson and Greg Schultz. Tim Becker was absent.

Spotlight on Education - None

Friends of Education - None

Consideration of Action on Consent Items

Ann Staiert made a motion to approve the consent agenda including items 4A through 4M. Elizabeth Richardson seconded the motion. All voted "aye. Motion carried.

4A - Approval of Minutes

Minutes were approved from the Regular BOE meeting on October 11, 2021, and BOE work session on October 25, 2021.

4B – Approval of Agenda

4C – Approval of Board Policies

Second Reading Approvals:

POLICY #	POLICY NAME
304	OTHER ADMINSTRATIVE PERSONNEL
304.1	OTHER ADMINISTRATIVE PERSONNEL - POSITIONS
304.2	OTHER ADMINISTRATIVE PERSONNEL - QUALIFICATIONS
304.3	OTHER ADMINISTRATIVE PERSONNEL - APPOINTMENT
304.4	OTHER ADMINISTRATIVE PERSONNEL - FUNCTIONS
302.4	OTHER ADMINISTRATIVE PERSONNEL - EVALUATION
305	ADMINISTRATIVE CABINET
306.1	ADMINISTRATIVE TEAM
306.2	ADMINISTRATIVE STRUCTURE
306.3	ADMINSTRATIVE NEGOTIATING

4D – Approval of Board Policies

First Reading Approvals:

POLICY #	POLICY NAME
307.1	ADMINISTRATIVE PERSONNEL EMPLOYMENT – INDIVIDUAL CONTRACTS
308	COMMUNICATION CHANNELS
401.1	DEFINITION OF LICENSED PERSONNEL
401.2	SELECTION OF LICENSED PERSONNEL
401.3	LICENSURE REQUIREMENTS
401.5	EVALUATION OF LICENSED PERSONNEL
401.6	RESIGNATION OF LICNSED PERSONNEL
401.7	2012-2013, 2013-2014, AND 2014-2015 LEAVE INCENTIVE OF LICENSED STAFF

4E – New Hires - Contingent upon completion of pre-employment requirements and favorable background check

NAME	POSITION	SALARY
Stacy Adkins	Child Care Associate @ Kid's Place Day Care	\$10.02 per hour
Sarah Joyce	Certified Substitute Teacher	\$16 per day
Natalie Mannen	Substitute Food Service Worker	\$10.58 per hour
Kimberly May	Addition of Mid-Day Suburban Route	\$38.75 per route
Stephanie Patzer	10th-12th Individual Speech	\$1,995
Candy Sibbett	Substitute Suburban Driver	\$38.75 per route
Samantha Teegarden	Food Service Worker	\$11.58 per hour
Brittnee White	Authorized Substitute Teacher	\$155 per day
Ayla Yates	Special Education Associate – Level 2/3 BD	\$11.14 per hour

4F – Transfers

NAME	FROM / TO	WAGE
Mary (bailey) Elliott	From General Education Associate to Northeast Building Secretary	\$13.50 per hour
Michelle Fisher	From Asst. Middle School Kitchen Manager to MS Kitchen Manager	\$14.00 per hour
Paige Ryks	Fron Kid's Place Child Care Associate to Special Education Teacher Associate – Level 1	\$10.14 per our

4G – Separation from District

NAME	POSITION	REASON	DATE
Dan Jones	Substitute Teacher	Resignation	October 11, 2021
Kristen Lappala	Building Secretary	Resignation	November 4, 2021
Julia Parks	Middle School Kitchen Manager	Resignation	October 26, 2021
Stacie Teegarden	Special Education Teacher Associate	Termination	November 8, 2021

4H – Open Enrollments

NAME	DISTRICT REQUESTED	REASON	DIST OF RESIDENCE	APPROVE OR DENY	FUNDED
Ashton D.	Fremont Mills	Family Move	Glenwood	Approve	Yes
Carson H.	Glenwood	Family move	Council Bluffs	Approve	Yes
Liam H.	Glenwood	Family move	Council Bluffs	Approve	Yes

4I – Approval of Financial Reports

Approval of bills and financial reports as of October 31, 2021.

4J – Fundraiser Requests

GROUP	FUNDRAISER	PURPOSE	AMOUNT	DATES
MS Student Council	MS Activity Night	Raise money for future events hosted by the student council	AMAP	11/12/21
National Honor Society	Glenwood's Got Talent Showcase	Money collected for admissions would be use for chapter supplies, dues, etc...	AMAP	TBD (February or March 2022)
HS Student Council	Volleybro Tournament	School improvement and rewards for student success (candy& small prizes	\$500	11/21/21

4K – Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Katie Larson	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Marissa Klindt	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Mark Starner	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Katie Wilson	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
John Huey	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Ben Haynes	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Chris Visser	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Brian Stanley	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Alex Williams	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Jordan Bueltel	IATC Track Coaches Clinic	Ames, IA	12/3/2021	12/4/2021
Cheri Maxwell	State Dance Competition	Des Moines IA	12/2/2021	11/24/2021
Kevin Kilpatrick	All State Chorus	Des Moines IA	11/18/2021	11/20/2021
David Clark	All State Music Festival	Des Moines IA	11/18/2021	11/20/2021
David Clark	ISTDA State Winter Guard Championships	Des Moines IA	12/2/2021	12/3/2021
Michelle Lillar	Iowa School Counselor Conference	Des Moines IA	11/14/2021	11/16/2021
Devin Embray	IASB Convention	Des Moines IA	11/17/2021	11/18/2021
Tim Reinert	IASB Convention	Des Moines IA	11/17/2021	11/18/2021

4L – Grant Requests

NAME OF GRANT	PURPOSE	AMOUNT
Boost 4 Families	Childcare center improvements, equipment & staff support	\$7,500
Reach for the Stars	Quality improvement materials for the environmental rating scale program	\$1,500

4M – Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
None		

Announcements and Communications

Comments from Public - None

Comments from Board of Education – Elizabeth Richardson recognized Jedd Taylor for the excellent addition of the new military friendly page posting on the GCSD Website.

Legislative Update - None

Presentations – John Dean of the Glenwood State Bank was in attendance to share application information about the \$10,000 annual Elsie O’Connell Scholarship. John brought the first-year awardee’s papers to show as well a share information about publishing the essays in a book moving forward.

COVID Update

Devin Embray provided a report on the most recent information received from Mills County Public Health.

Reports

Building Administrators, Special Education, School Improvement, Activities Director, Kids Place, Technology, Food Service, Transportation/Building and Grounds & Print Shop reported on their respective buildings or areas of assignment.

Old Business

None

New Business

A. Examination and Approval of Financial Accounting Books for FY21

Greg Schultz made a motion to approve the FY21 Financial Accounting Books. Ann Staiert seconded the motion. All voted “aye”. Motion carried.

B. Review of Tentative Election Results

Ann Staiert made a motion to approve the of the canvassing of the election pending approval by the Mills County Board of Supervisors. Greg Schultz seconded the motion. All voted “aye”. Motion carried.

Adjournment Sine Die

As there was no further business to come before the Board at this time, a motion was made by Ann Staiert and seconded by Greg Schultz to adjourn the regular meeting at 8:00 p.m. and call the reorganization meeting to order at 8:00 pm. All voted “aye”. Motion carried.

Board of Education Annual Reorganization Meeting

Board Secretary - Treasurer Tim Reinert called the reorganization meeting to order and conducted the organizational meeting of the new board of directors.

A. Install Newly Elected Board Members

Board Secretary - Treasurer Tim Reinert administered the Oath of Office to newly elected board members Matt Portrey, Elizabeth Richardson, and John Zak

B. Election of President

Board Members voted by paper ballot for Board President. Ballots Cast for President were as follows:

Board Member	Vote
Matt Portrey	Curt Becker
Elizabeth Richardson	Curt Becker
John Zak	Curt Becker
Curt Becker	Elizabeth Richardson

Curt Becker was declared Board President. Board Secretary - Treasurer Tim Reinert, administered the Oath of Office to President, Curt Becker.

Election of Vice-President

Board Members voted by paper ballot for Board Vice-President. Ballots Cast for Vice-President were as follows:

Board Member	Vote
Matt Portrey	John Zak
Elizabeth Richardson	John Zak
John J. Zak IV	John Zak
Curt Becker	Elizabeth Richardson

John Zak was declared Board Vice-President. Board Secretary - Treasurer Tim Reinert, administered the Oath of Office to Vice-President, John Zak.

C. Set Meeting Dates, Time, and Place for 2021-22

Elizabeth Richardson made a motion to approve the following schedule for Board meetings for the 2021-22 school year. Regular board meetings and board work sessions will be held at the Central Office beginning at 6:00 pm unless otherwise noted. Matt Portrey seconded the motion. All voted "aye". Motion carried.

PROPOSED DATE	TYPE OF MEETING	PROPOSED SITE	POSSIBLE CONFLICT
November 22, 2021	Work Session	103 Central, 3 rd Floor	
December 13, 2021	Regular	103 Central, 3 rd Floor	
No December Work Session			
January 10, 2022	Regular	103 Central, 3 rd Floor	
January 24, 2022	Work Session	103 Central, 3 rd Floor	
February 14, 2022	Regular	103 Central, 3 rd Floor	
February 28, 2022	Work Session	103 Central, 3 rd Floor	
March 14, 2022	Regular	103 Central, 3 rd Floor	
March 28, 2022	Work Session	103 Central, 3 rd Floor	
April 11, 2022	Regular	103 Central, 3 rd Floor	
April 25, 2022	Work Session	103 Central, 3 rd Floor	
May 9, 2022	Regular	103 Central, 3 rd Floor	
May 23, 2022	Work Session	103 Central, 3 rd Floor	
June 13, 2022	Regular	103 Central, 3 rd Floor	
June 27, 2022	Work Session	103 Central, 3 rd Floor	
July 11, 2022	Regular	103 Central, 3 rd Floor	
July 25, 2022	Work Session	103 Central, 3 rd Floor	
August 8, 2022	Regular	103 Central, 3 rd Floor	
August 22, 2022	Work Session	103 Central, 3 rd Floor	
September 12, 2022	Regular	103 Central, 3 rd Floor	
September 26, 2022	Work Session	103 Central, 3 rd Floor	
October 10, 2022	Regular	103 Central, 3 rd Floor	
October 24, 2022	Work Session	103 Central, 3 rd Floor	

D. Appointments/Assignments for 2020-21

Elizabeth Richardson made a motion to approve the following committee assignments for 2021-22. John Zak seconded the motion. All voted "aye". Motion carried.

COMMITTEE	MEMBER
Mills County Conference Board	Curt Becker
Empowerment Board	Elizabeth Richardson
Buildings/Grounds and Transportation	Matt Portrey
IASB Delegate Assembly	Curt Becker
CCC Committee	John Zak
Wellness Committee	Matt Portrey
Review Board Meeting Bills	Revolves each month in alphabetical order
Technology Committee	Tim Becker
Glenwood Community School Foundation	Elizabeth Richardson
Super Board Representative	Tim Becker

E. Appointment of Finance Director/Business Manager/Board Secretary-Treasurer

John Zak made a motion to approve Tim Reinert as the District's Finance Director/Business Manager/Board Secretary-Treasurer. Matt Portrey seconded the motion. All voted "aye". Motion carried. President Curt Becker administered the Oath of Office.

F. Approval of Official Publication

John Zak made a motion to approve the Opinion-Tribune as the school district's official publication. Elizabeth Richardson seconded the motion. All voted "aye". Motion carried.

G. Approval of Legal Counsel

H. Matt Portrey made a motion to approve the appointment of Lynch Dallas, P.C. as legal counsel for the school district. John Zak seconded the motion. All voted "aye". Motion carried.

I. Approval of Bank Depositories and Limits

Elizabeth Richardson made a motion to approve the following bank depositories and limits. John Zak seconded the motion. All voted "aye". Motion carried.

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit</u>
Glenwood State Bank	Glenwood, IA	\$15,000,000.00
ISJIT	Naperville, IL (managed)	\$15,000,000.00
First National Bank	Glenwood, IA	\$ 5,200,000.00
American National Bank	Council Bluffs, IA	\$ 80,050.00

New Business**A. Approval of the Early Notification Incentive**

Elizabeth Richardson made a motion to approve the early notification incentive to position the Glenwood CSD to hire for open position from the most qualified candidate pool available. John Zak seconded the motion. All voted "aye". Motion carried.

B. Approval of the Participation Agreement with the Iowa Local Government Risk Pool Commission.

The Board took up and considered matters relating to participating in a joint agreement relating to the establishment of a local government risk pool. After due consideration and discussion, Elizabeth Richardson made a motion to approve the board resolution and agreement to join the Iowa Local Government Risk Pool Commission, and the Iowa Local Government Risk Pool Commission Natural Gas Program Participation Agreement for the period January 1, 2022, to June 30, 2022. Matt Portrey seconded the motion. All voted "aye". Motion carried.

Adjournment

As there was no further business to come before the Board at this time, a motion was made by Greg Schultz and seconded by Tim Becker to adjourn the regular meeting at 8:30 p.m. All voted "aye". Motion carried.

Curt Becker, Board President

Tim Reinert, Board Secretary / Treasurer