

**Glenwood Community School District**  
**Regular Meeting of the Board of Directors**  
**Central Office Conference Room - 103 Central, 3rd Floor, Glenwood, IA 51534**  
**Monday April 11, 2022**

**1. Call to Order & Roll Call** – President Curt Becker called the Regular Meeting to Order at 5:00 p.m. Upon roll call the following Board of Education (BOE) members responded as being present: Curt Becker, Elizabeth Richardson, Matt Portrey, and John Zak. Tim Becker was absent.

**2. Approval of Agenda** - M. Portrey made a motion to approve the agenda. J Zak seconded the motion. All voted “aye”. Motion Carried

**3. Spotlight on Education** - All State Speech Students: Cole Lewis, Kathryn Graham & Josh Niemann were recognized for their qualification to the All State Festival and are in the top 4% of all individual speech students. The 2022 Jazz Band was recognized for their qualification to the Iowa Jazz Championships for the 18<sup>th</sup> consecutive year and their 4<sup>th</sup> place State finish. Logan Mowery was named outstanding soloist.

**4. Friends of Education** - None

**5. Consideration of Action on Consent Items** – J Zak made a motion to approve the consent agenda including items 5A through 5L. M Portrey seconded the motion. All voted “aye”. Motion Carried

**5A. Approval of Minutes**

Minutes were approved for the March 14, 2022 Regular Meeting & March 28, 2022 Special Meeting & Work Session.

**5B. Approval of Board Policies - Second Reading Approvals:**

POLICY #	DESCRIPTION
406.1	HEALTH AND SAFETY
406.2	UNIVERSAL PRECAUTIONS
406.3	SUBSTANCE-FREE WORKPLACE
406.4	USE OF TOBACCO PRODUCTS BY EMPLOYEES
406.5	DRUG AND ALCOHOL TESTING OF PERSONNEL OPERATING DISTRICT VEHICLES
406.5R	DRUG AND ALCOHOL TESTING OF PERSONNEL OPERATING DISTRICT VEHICLES REGULATIONS

**5C. Approval of Board Policies - First Reading Approvals:**

POLICY #	DESCRIPTION
407.1	STAFF PERSONNEL USE OF DISTRICT CREDIT CARDS
407.2	STAFF PERSONNEL USE OF CELL PHONES
407.2AF	STAFF PERSONNEL USE OF CELL PHONES ACCEPTANCE FORM
408.1	STAFF PERSONNEL CONFLICTS OF INTEREST
408.2	NEPOTISM
408.3	GIFTS TO STAFF PERSONNEL
408.4	POLITICAL ACTIVITIES OF STAFF PERSONNEL
409.1	STAFF PERSONNEL RECORDS

409.1R	STAFF PERSONNEL RECORDS REGULATIONS
409.2	BACKGROUND CHECKS ON EMPLOYEES AND VOLUNTEERS

**5D. New Hires** - Contingent upon completion of pre-employment requirements & favorable background check results

NAME	POSITION	SALARY
Nicole Carnazzo	Administrative Assistant - Human Resources	\$19.00 per hour (inclusive of education)
Kara Gibson	Social Emotional Liaison	\$42,539.20
Ashlyn Hardin	Administrative Assistant - School Improvement / Curriculum	\$18.00 per hour
Charles Heilman	Teacher Contingent upon receipt and review of official transcripts	\$43,856 (22-23) -
Sarah Joyce	Teacher Contingent upon receipt and review of official transcripts	\$43,856 (22-23)
Logan Miller	Head Middle School (7th Grade) Boys Basketball Coach	\$3,135
Gary Putrino	Substitute Bus Driver	\$40.50 per route
Jennifer Schneider	Authorized Substitute Teacher	\$155 per day
Jennifer Schneider	Teacher Contingent upon receipt and review of official transcripts	\$43,856 (22-23)

**5E. Transfers**

NAME	FROM / TO	WAGE
Chelsea King	From Food Service Worker to Substitute Food Service Worker	\$10.32 per hour
Eric Rasmussen	From Head Middle School (7th Grade) Boys Basketball Coach to Head Middle School (8th Grade) Boys Basketball Coach	\$3,135

**5F. Separation from District** - Coaching positions are contingent upon finding a suitable replacement

NAME	POSITION	REASON	DATE
Adam Buthe	Teacher	Resignation	End of the 2022-2023 SY
Alysa Hofmann	Kid's Place Associate	Resignation	April 8, 2022

**5G. Open Enrollments**

NAME	DISTRICT REQUESTED	REASON	RESIDENT DISTRICT	APPROVE OR DENY	FUNDED
Landon K.	Lewis Central	Family Move	Glenwood	Approve	2022-2023
Logan K.	Lewis Central	Family Move	Glenwood	Approve	2022-2023

**5H. Approval of Financial Reports**

Approval of bills and financial reports as of March 31, 2022

**5I. Fundraising Requests**

GROUP	DESCRIPTION	PURPOSE	AMOUNT	DATES
Glenwood ASP Class	Marketing of Plants	Purchase new containers & plants	\$200-\$500	05/4-5/2022
High School FCCLA	Sell Baked Goods at Farmers Market	National Conference Expenses	AMAP	05/04-06/08/2022
Cheer & Dance Teams	Leading Edge Fundraiser (Popcorn & Tumbler Sales)	2022 Summer Camp Expenses	\$2,400 - \$4,000	04/04/2022

### 5J. Out of State and Overnight Travel

REQUESTED BY	ACTIVITY	DESTINATION	DEPARTURE DATE	RETURN DATE
Katie Larsen	Drake Relays	Des Moines, IA	04/28/2022	04/30/2022
Derrica Hutchings	The Instructional Coaching Institute	Lawrence, KS	07/17/2022	07/22/2022
Christina Boldra	<i>Guiding Coalition</i>	Lander Valley, WY	05/01/2022	05/03/2022
Taylor Miller	Guiding Coalition	Lander Valley, WY	05/01/2022	05/03/2022
Rick Nickerson	Guiding Coalition	Lander Valley, WY	05/01/2022	05/03/2022
Alex Williams	Guiding Coalition	Lander Valley, WY	05/01/2022	05/03/2022
Kathy Krzycki	Guiding Coalition	Lander Valley, WY	05/01/2022	05/03/2022
Jordan Bueltel	Drake Relays	Des Moines, IA	04/28/2022	04/30/2022
Mark Starner	Drake Relays	Des Moines, IA	04/28/2022	04/30/2022
Mark Starner	State Track Meet	Des Moines, IA	05/19/2022	05/21/2022
Kate Wilson	Drake Relays	Des Moines, IA	04/28/2022	04/30/2022
Chad Lang	Creative Solutions Equity & Excellence Summit	Boston, MA	07/17/2022	07/20/2022
Ashlie Salazar	Creative Solutions Equity & Excellence Summit	Boston, MA	07/17/2022	07/20/2022
Rick Nickerson	Creative Solutions Equity & Excellence Summit	Boston, MA	07/17/2022	07/20/2022
Heidi Stanley	Creative Solutions Equity & Excellence Summit	Boston, MA	07/17/2022	07/20/2022
Genie O'Grady	Creative Solutions Equity & Excellence Summit	Boston, MA	07/17/2022	07/20/2022
Cindy Menendez	Creative Solutions Equity & Excellence Summit	Boston, MA	07/17/2022	07/20/2022
Jedd Taylor	Iowa Technology Conference	Des Moines, IA	04/13/2022	04/14/2022

### 5K. Grant Requests

NAME	PURPOSE	AMOUNT
None		

### 5L. Curriculum

CONTENT	DRAFT/FINAL	SCHOOL YEAR
<a href="#">Engineering Essentials Curriculum</a>	Draft	21-22

### 6. Announcements and Communications

**6A. Comments from Public** – Jon Lorson spoke on behalf of the band parents on the need for a third band instructor. He highlighted what our current program numbers and FTE are as well as comparing our program to other quality programs. They requested to be placed in the agenda in the future. A highlighted bulleted list of talking points was shared along with a packet of information. The BOE accepted the packet of information and the talking point sheet and thanked them for coming.

**6B. Comments from Board of Education** – None

**6C. Legislative Update** – Dr. Embray updated the BOE on legislation that is currently being considered to help recruit teachers from in the state and out of state through student loan forgiveness.

**6D. Presentations** – Activities Director Jeff Bissen gave a presentation on the Winter High School Activities Survey Results with data from Students, Parents and Coaches.

**7. Reports -**

Building Administrators, Special Education, School Improvement, Activities Director, Kids Place, Technology, Food Service, Transportation/Building and Grounds & Print Shop reported on their respective buildings or areas of accountability.

**8. Old Business** - None

**9. New Business – A. to H.**

**A. Approval of 2021-2022 Budget Amendment**

M Portrey made a motion for approval of the 2021-2022 Budget Amendment. J Zak seconded the motion. All voted “aye”. Motion carried.

**B. Approval of 2022-2023 Proposed Budget**

J Zak made a motion for approval of the 2022-2023 Proposed Budget. M Portrey seconded the motion. All voted “aye”. Motion carried.

**C. Approval of School Officer Liaison Program Assistant**

M Portrey made a motion for approval of the School Officer Liaison Program Agreement with the City of Glenwood for the 2022-2023 school year. E Richardson seconded the motion. All voted “aye”. Motion carried.

**D. Approval of Memorandum of Understanding for East Mills Career Academy**

M Portrey made a motion for approval of the Memorandum of Understanding for the East Mills Career Academy. J Zak seconded the motion. All voted “aye”. Motion carried.

**E. Approval of Facilities Rental Agreement with Creighton University**

J Zak made a motion for approval of the Facilities Rental Agreement with Creighton University for girls & Boys soccer games held at Morrison Soccer Stadium on April 4, 2022. E Richardson seconded the motion. All voted “aye”. Motion carried.

**F. Approval of Contract for Services with Gaggle.Net, Inc.**

M Portrey made a motion for approval of the Contract for Services with Gaggle.Net, Inc. for the High School and Middle School of \$8,925. J Zak seconded the motion. All voted "aye". Motion carried.

**G. Approval of Revised LED Lighting Upgrade Proposal**

J Zak made a motion for approval of the Final LED Lighting Upgrade Proposal with ROI Energy. M Portrey seconded the motion. All voted "aye". Motion carried.

**H. Approval of American National Bank Certificate of Deposit Redemption**

M Portrey made a motion for approval to redeem the Certificate of Deposit at American National Bank for deposit in the Glenwood State Bank. J Zak seconded the motion. Matt Portrey, Elizabeth Richardson and John Zak voted "aye". Curt Becker abstained. Motion carried.

**10. Adjournment**

As there was no further business to come before the Board at this time, a motion was made by J Zak and seconded by E Richardson to adjourn the regular meeting at 6:04 p.m. All voted "aye". Motion carried.

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Curt Becker, Board President

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Tim Reinert, Board Secretary / Treasurer